

**APPLICANT INFORMATION**

Name: \_\_\_\_\_  
 Company (if applicable): \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Phone Number: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**PRESENT OWNER (IF DIFFERENT FROM APPLICANT)**

Name: \_\_\_\_\_  
 Company (if applicable): \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Phone Number: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**SUBJECT PROPERTY**

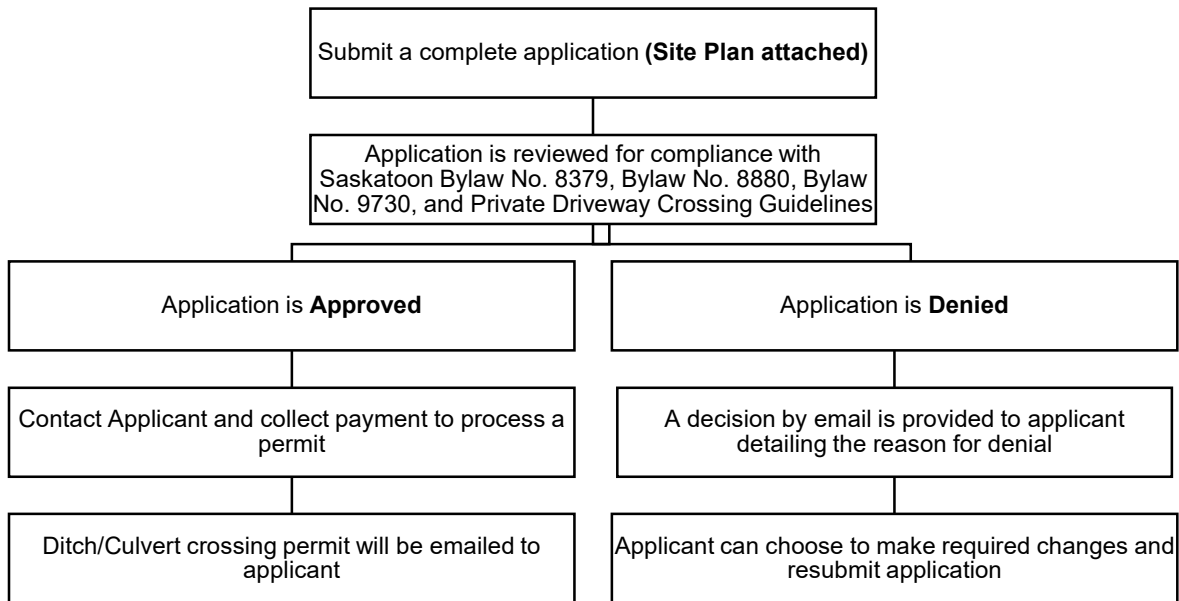
Civic Address: \_\_\_\_\_  
 Legal Address: Lot: \_\_\_\_\_ Block/  
 Parcel: \_\_\_\_\_ Plan: \_\_\_\_\_

**SITE PLAN REQUIREMENTS**

A metric site plan (legible hand sketch acceptable) is required with this application. Examples of acceptable site plans are included in the Crossing Information Package. The plan must include the following information:

- Civic and legal address
- Labelled property lines
- All existing buildings/structures on the subject property, including dimensions to the ditch crossing
- Existing and proposed driveway crossings and on-site parking areas, with dimensions (if applicable)
- Location of all City-owned trees, in relation to the proposed crossing(s)
- Proposed crossings within 3.0 metres of a City-owned tree will not be approved. Email [TreeProtectionPlans@saskatoon.ca](mailto:TreeProtectionPlans@saskatoon.ca) for more information
- Location and name of all streets, lanes and alleys bordering the subject property
- Dimensioned drawings of proposed driveway location relative to any details within the street fronting the property (i.e. culverts, sidewalks, boulevards, curbs, utility poles, boulevard services, hydrants, lamp standards, bus signs, water/sewer curb stops, etc.)

**SITE PLAN**



## TERMS AND CONDITIONS

I, the undersigned, being the owner(s) and/or agent for the owner, of the above property hereby acknowledge no development will commence without the approval of the City of Saskatoon which may include specifications and instructions issued by Utilities & Environment in respect of work incidental to the development in accordance of this application.

**Note:**

**All permits are ONLY valid for the same calendar year in which they are issued. If the ditch and culvert crossing is not completed in the year, the permit will become void, and a new application will be required in the following year.**

## APPLICATION CHECKLIST

- Ditch and Culvert Crossing Application Form
- Site Plan

## APPLICANT

\_\_\_\_\_  
Applicant Full Name (Print)

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date Signed

## SUBMISSION

Submit the complete application form, plan(s), and supporting documents to:

Email:

[stormwater@saskatoon.ca](mailto:stormwater@saskatoon.ca)

306-975-7611