

January 18, 2023
File No.: TS 220-14

To whom it may concern:

**RE: Product Evaluations Discontinued
Amendment to TS 220-14 RE: Product Evaluation Deferment
Amendment to TS 220-14 RE: Product Submissions to City of Saskatoon**

Suppliers are hereby notified that the City of Saskatoon Specification and Product Review Committee has permanently discontinued all supplier-initiated product evaluations effective immediately. The product submissions process and website submission form are no longer available to prospective suppliers.

This decision has been made following a review of the City's product submissions and evaluation process. The City does not have the capacity to manage and maintain an all-inclusive list of potential approved products that could be used across civic infrastructure projects.

Products will continue to be evaluated on an as-needed, project-specific, or exception basis. During tendering, this review may be based on product equivalency recommendations brought forward by contractors and suppliers.

Product acceptance can be clarified during the procurement phase of civic projects with the opportunity to direct questions or seek additional information prior to the deadline provided on each procurement. This is not intended as a product review process; however, it provides written clarification at the project level. This allows project teams to retain some flexibility while maintaining a reasonably limited list of products for our maintenance teams. Our primary objective is operational reliability for the sake of responsible service provision, and this means we cannot evaluate every product alternative.

We regret any inconvenience this may cause. If you have any questions or concerns, please contact the Customer Care Centre at 306-975-2476.

Sincerely,

City of Saskatoon Specification and Product Review Committee

cc: Committee Chair, Specification and Product Review Committee

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