



INTERESTED IN WORKING FOR THE CITY OF SASKATOON?

PREPARING FOR AN INTERVIEW

What to Expect

- If your resume has been shortlisted for an interview, someone from Human Resources will contact you to set up the interview date, time and location.
- There may be a panel of people in the interview who will take turns asking key questions.
- We will be looking for you to provide very specific information, and may ask follow-up questions if we need additional details.

How to Prepare

- Review the job posting and identify the skills that we're looking for. Then, prepare some examples that show how you've demonstrated those skills in the past.
- Make notes about your skills and experience that relate to the job and take the notes with you into the interview.
- Spend some time reviewing our website so you're familiar with the City of Saskatoon as a company.
- Find the location of your interview ahead of time. Not all interviews will be at City Hall.

Tips

- Be as specific as possible with your answer.
- Ask for clarification if you don't understand a question.
- Take time to think about your answer.