

# Request for Municipal Approval for Special Occasion Liquor Permit

Municipal approval is required for the issuance of a special occasion liquor permit by the Saskatchewan Liquor and Gaming Authority. Please provide the City Clerk's Office, City Hall, City of Saskatoon, with the following information at least 10 days prior to your event:

Name of the Organization  
or Person Requesting  
the approval: \_\_\_\_\_  
\_\_\_\_\_

Name of Function: \_\_\_\_\_

Type of Function: \_\_\_\_\_

Event Location: \_\_\_\_\_  
\_\_\_\_\_

Submit completed form to: City Clerk's Office - city.clerks@saskatoon.ca  
OR  
222 3rd Ave N, Saskatoon SK S7K 0J5

Date(s) of function:	Time span of beverage alcohol service for each day (i.e. 1:00 p.m. to 2:00 p.m.):
1.	
2.	
3.	
4.	
5.	
6.	
7.	

Additional Information:     mail letter     pick-up letter     email letter

Applicant's Name: \_\_\_\_\_  
(Print)

Mailing Address: \_\_\_\_\_  
(Print) (Postal Code)

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Signature: \_\_\_\_\_

Today's Date: \_\_\_\_\_

In accordance with Section 24 of *The Local Authority Freedom of Information and Protection of Privacy Act*, the personal information collected on this form will be used for administrative purposes relating to your special occasion approval request. If you have any questions regarding the collection and use of this information, please contact the City Clerk's Office at (306) 975-3240.