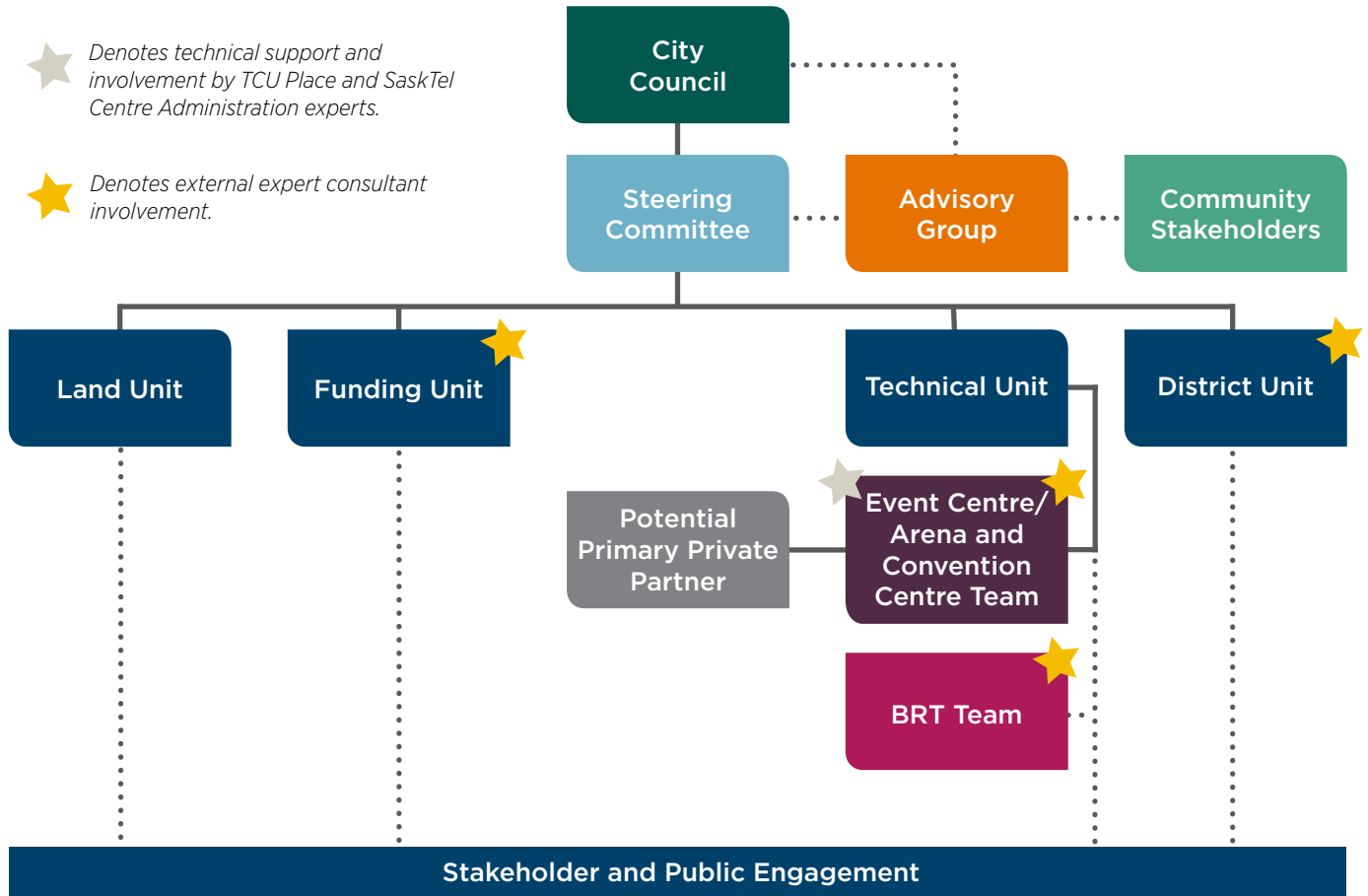


# Project Governance Overview

The following figure illustrates the proposed organizational structure for this initiative.



## City Council

All major decisions related to the project will be the responsibility of City Council, and there will be several decision points and milestones over the coming years leading up to approval of the funding plan. Additional reporting and decisions can be anticipated to be tabled with City Council during the design and construction period.

## Steering Committee

The Steering Committee is the internal administrative project oversight committee. The City's Steering Committee includes the City Manager (as Executive Sponsor); General Manager, Transportation and Construction; General Manager, Community Services; Chief Financial Officer; Director of Technical Services; Director of Planning and Development; Director of Finance; and Director of Communications and Public Engagement.

The Steering Committee shall oversee and coordinate the activities of the various supporting groups (Land Unit, Funding Unit, Technical Unit, and District Unit) and coordinate with the Advisory Group for milestone reviews during the project development phase of the projects.

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## **Advisory Group**

The City will be engaging various experienced expert consultants and advisors to support the project. The Advisory Group is not expected to be experts in the development, design, and construction of major projects. We look to our Advisory Group representatives as “Saskatoon experts” who will help the City make sure the project has something that everyone in the community can see as a benefit.

It is our hope that the Advisory Group membership will be active advocates for the project, particularly with respect to promoting community support and anticipation for the project, achieving business and business association support for the funding plan, and achieving financial support of the project from other orders of government.

The Administration’s Steering Committee will coordinate the project development and will regularly update the Advisory Group on the progress and solicit its feedback, insight, and recommendations at key design milestones. Formal input from the group shall be collated and appended, as applicable, to any decision reports to City Council from the Administration with respect to the project. The Advisory Group may make presentations to Committee and City Council as reports from Administration are considered.

## **SaskTel Centre and TCU Place Boards**

The role of the Board of Directors for the SaskTel Centre and TCU Place controlled corporations is to provide overall direction of the operations of the existing arena and convention centre facilities, including strategic planning and policy decisions in collaboration with the facility management teams.

## **Community Stakeholders**

Community Stakeholders will receive regular updates on the project through email updates and in-person or virtual meetings. Participation in the group will be open for sign-up to all business, community, and special interest groups who might be interested in any aspect of the project. Participants will be provided the opportunity to ask questions and raise concerns through the course of project development.

## **Land Unit**

The Land Unit is comprised of representatives from the Saskatoon Land and Technical Services Departments under the direction of the General Manager, Transportation and Construction; General Manager, Community Services; and Chief Financial Officer. The unit is responsible for securing the land required for the future Downtown event centre/arena and convention centre.

## **Funding Unit**

The Funding Unit is comprised of representatives from the Finance and Technical Services Departments under the direction of the Chief Financial Officer; General Manager, Transportation and Construction; Chief Public Policy and Government Relations Officer; and City Solicitor. This unit is responsible for conducting financial analyses, developing funding strategies, assessing potential legislative reform requirements, and engagement with industry partners in relation to development of an approved funding plan for the Downtown event centre/arena and convention centre. External expert consultants are being engaged in the work of the Funding Unit.

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## **Technical Unit**

The Technical Unit includes the teams tasked to develop the BRT, event centre/arena, and convention centre projects. The unit will be overseen by the General Manager, Transportation and Construction, and include numerous representatives from the Technical Services Department and Transit Department. Several different external expert consultants will be engaged in various aspects of the work of the Technical Unit.

The Chief Executive Officers of SaskTel Centre and TCU Place, or delegates as applicable, will be engaged as active members of the event centre/arena and convention centre project team. Although external consultants will be engaged to assist this team through project development, the SaskTel Centre and TCU Place Administration representatives' expertise in technical design and operation of these facilities will make their participation on this project team of critical importance.

## **District Unit**

The District Unit is comprised of representatives from the Planning and Development Department under the direction of the General Manager, Community Services. This unit is responsible for development of the Downtown Event & Entertainment District Master Plan. The unit will also lead development of a Parking Authority if determined to be required to support the new Downtown event centre/arena and convention centre.

## **Potential Primary Project Partner**

In the coming months, City Council will be selecting the model for the operation of the future event centre/arena and convention centre, which could include an operating partner and financial investor. Should City Council resolve that a primary project funding and operating partner be engaged on the project, they would actively participate in the design of the project and operate the facilities over a defined term (e.g., 25 years), subject to the project obtaining an approved capital funding plan.

Since a primary project partner would have a direct financial interest in the project, they would have an active role in the project development, particularly with respect to design decisions that would significantly influence business operations within the facilities. The exact scope of responsibility and decision-making authority of the primary project partner would be defined within their contract agreement with the City.

## **Stakeholder and Public Engagement**

Formal engagement efforts with specific special interest groups, project partners and sponsors (e.g., corporate sponsors, future tenants, vendors, etc.), community partners, and the public will be undertaken at the appropriate time as the project advances and in accordance with individual engagement plans for various work components.