



Council Chamber
City Hall, Saskatoon, SK
Monday, January 20, 2014
at 6:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Clark, Davies, Donauer, Hill, Iwanchuk, Jeffries,
Loewen, Lorje, and Paulsen;
City Manager Totland;
City Solicitor Warwick;
A/General Manager, Asset and Financial Management Tarasoff;
General Manager, Community Services Grauer;
General Manager, Corporate Performance Gryba;
General Manager, Transportation and Utilities Jorgenson;
City Clerk Sproule; and
Council Assistant Hudson

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the minutes of regular meeting of City Council held on January 6, 2014, be approved.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.

CARRIED.

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His Worship the Mayor appointed Councillor Hill as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Hill in the Chair.

Committee arose.

Councillor Hill, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“ADMINISTRATIVE REPORT NO. 2-2014

Section A – COMMUNITY SERVICES

- A1) Land Use Applications Received by the Community Services Department
For the Period Between December 5, 2013 and January 9, 2014
(For Information Only)
(Files CK. 4000-5, PL 4131-3-9-1, PL 4355-D, PL 4115, PL 4350 and PL 4300)**

RECOMMENDATION: that the information be received.

ADOPTED.

The following applications have been received and are being processed:

Concept Plan Amendment

- Address/Location: Land adjacent east and west of Zimmerman Road
 - Applicant: Arbutus Properties
 - Legal Description: Various
 - Purpose of Amendment: To increase the overall Rosewood neighbourhood boundaries by including an under-developed area of land east of the existing neighbourhood for a new employment area consisting of commercial and light industrial uses. The proposed amendment will provide for a more sustainable suburban model with a mix of residential options, mixed use areas and commercial amenities to meet current and future demand.
- Neighbourhood: Rosewood
Date Received: January 9, 2014

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Discretionary Use

- Application No. D11/13: 30 Mills Avenue
Applicant: Christa Folster
Legal Description: Lot 15, Block 255, Plan No. G867
Current Zoning: R2
Proposed Use: Preschool
Neighbourhood: Avalon
Date Received: December 13, 2013

Discretionary Use

- Application No. D1/14: 819 29th Street West
Applicant: Dance Ink
Legal Description: Lot 1, Block 44, Plan No. G173
Current Zoning: B2
Proposed Use: Dance Studio
Neighbourhood: Westmount
Date Received: December 24, 2013
- Application No. D2/14: 101 27th Street West
Applicant: Kaiping Wang
Legal Description: Lot 1, Block 32, Plan No. G852
Current Zoning: RM3
Proposed Use: Bed and Breakfast
Neighbourhood: Caswell Hill
Date Received: December 24, 2013

Official Community Plan

- Amendment No. OCP 32/13: 101, 103, 105 Avenue O South
Applicant: Sadiqur Rahman
Legal Description: Lot 19 and Part of Lot 1, Block 32,
Plan No. 101367558; Part of Lot 1 and Lot 2,
Block 32, Plan F554
Current Land Use Designation: Low Density Residential
Proposed Land Use Designation: Medium Density Residential
Neighbourhood: Pleasant Hill
Date Received: December 13, 2013

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Rezoning

- Application No. Z33/13: 101, 103, 105 Avenue O South
Applicant: Sadiqur Rahman
Legal Description: Lot 19 and Part of Lot, Block 32,
Plan No. 101367558; Part of Lot 1 and Lot 2,
Block 32, Plan F554
Current Zoning: R2
Proposed Zoning: RM3
Neighbourhood: Pleasant Hill
Date Received: December 13, 2013

Rezoning

- Application No. Z34/13: Melville Street between Clarence Avenue and
Brand Road
Applicant: Meridian Surveys for Canadian National Railway
Legal Description: Part of Plan No. 102018529
Current Zoning: IL1(H)
Proposed Zoning: IL1
Neighbourhood: CN Industrial
Date Received: December 13, 2013

Subdivision

- Application No. 97/13: Kensington Road – Phase 2
Applicant: Saskatoon Land Surveyors for
West Canadian Development Corporation
Legal Description: Part of NW Section 2, Twp 37, Rge 6, W3M
Current Zoning: R1A
Neighbourhood: Kensington
Date Received: December 23, 2013
- Application No. 1/14: 300 111th Street
Applicant: Joel and Rachelle Boschman
Legal Description: Lot 1, Block 12, Plan No. G8
Current Zoning: R2
Neighbourhood: Sutherland
Date Received: January 3, 2014
- Application No. 2/14: 1116 Spadina Crescent East
Applicant: Webb Surveys for 101228285 Sask. Ltd.
c/o Britwood Interiors
Legal Description: Lot 39, Block 4, Plan No. 99SA06423
Current Zoning: R2
Neighbourhood: City Park
Date Received: January 3, 2014

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Subdivision

- Application No. 3/14: 1526 Cairns Avenue
Applicant: Webster Surveys for Mosaic Developments Corp.
Legal Description: Lots 13 and 14, Block 7, Plan No. G2958 and
Lot 20, Block 7, Plan No. 101281799
Current Zoning: R2
Neighbourhood: Haultain Avenue
Date Received: January 3, 2014

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Plan of Proposed Concept Plan Amendment
2. Plan of Proposed Discretionary Use No. D11/13
3. Plan of Proposed Discretionary Use No. D1/14
4. Plan of Proposed Discretionary Use No. D2/14
5. Plan of Proposed Official Community Plan Amendment No. OCP32/13
6. Plan of Proposed Zoning Bylaw Amendment No. Z33/13
7. Plan of Proposed Zoning Bylaw Amendment No. Z34/13.
8. Plan of Proposed Subdivision No. 97/13
9. Plan of Proposed Subdivision No. 1/14
10. Plan of Proposed Subdivision No. 2/14
11. Plan of Proposed Subdivision No. 3/14

Section B – ASSET AND FINANCIAL MANAGEMENT

- B1) Contract Award Report for
Contracts between \$50,000 and \$75,000
for the Period September 1, 2013 – December 31, 2013
(Files CK. 1000-1 and AF. 1000-1)**
-

RECOMMENDATION: that the information be received.

ADOPTED.

STRATEGIC GOAL

This report supports the City of Saskatoon's Strategic Goal of Asset and Financial Sustainability through the open, accountable and transparent disclosure of the award of contracts.

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REPORT

In accordance with Policy C02-030, Purchase of Goods, Services and Work, the Administration is required to report three times a year on the award of contracts and requests for proposals between \$50,000 and \$75,000. The attached report has been prepared detailing the contract awards for the period September 1, 2013 – December 31, 2013.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The next report will be forwarded to City Council in May outlining the award of contracts and requests for proposals for the period January 1, 2014 – April 30, 2014.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Contract Award Report September 1, 2013 – December 31, 2013

Section C – CORPORATE PERFORMANCE

C1) Communication to Council

**From: Jessica Harrington
Saskatoon Women's Community Coalition
Date: undated
Subject: Request for Flags to Fly at Half Mast
(Files CK. 205-1 and CP. 205-1)**

RECOMMENDATION: that the Administration be instructed to automatically lower all flags located at civic-operated buildings on the same national days of remembrance as recognized by the Government of Canada and the Government of Saskatchewan.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to address the matter of lowering flags at half-mast annually on December 6 to recognize the National Day of Remembrance and Action on Violence Against Women in Canada, and other national days of remembrance.

REPORT HIGHLIGHTS

1. The City of Saskatoon lowers all flags at civic-operated buildings to half-mast on November 11 (Remembrance Day), in the event of the death of a prominent citizen or other important dignitary, or when there is an event of major importance.
2. There are many important national days of remembrance where flags are flown at half-mast on all federal and provincial buildings in Canada. These national days include, but are not limited to, December 6 - National Day of Remembrance and Action on Violence Against Women.
3. As done so by the Government of Canada and the Government of Saskatchewan, the City may automatically lower all flags located at civic-operated buildings on the same national days of remembrance.

STRATEGIC GOALS

This report relates to the Strategic Goal of Continuous Improvement by providing a coordinated approach to lowering flags to half-mast.

In addition, recognizing all national days of remembrance builds collective community spirit which contributes to the Strategic Goal of Quality of Life.

BACKGROUND

At its meeting of November 4, 2013, City Council received the above noted communication and resolved, in part:

- “2) that the matter of lowering flags at half-mast annually on December 6 be referred to the Administration for a report.”

The National Day of Remembrance and Action on Violence Against Women was established in 1991 by the Parliament of Canada. Each year on December 6, many other municipal, provincial and federal-level jurisdictions fly its flags at half-mast to mark this national day. The Saskatoon Women’s Coalition requested the City of Saskatoon to instate a policy that would establish the automatic lowering of flags annually on December 6.

REPORT

Current Practice for Lowering Flags to Half-Mast at Civic-operated Buildings

The City does not have an Administrative or Council Policy guiding the lowering of flags to half-mast for civic-operated buildings. However, the procedure followed for many

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years is to lower flags to half-mast on November 11 (Remembrance Day), in the event of the death of a prominent citizen or other important dignitary, or when there is an event of major importance, His Worship the Mayor or the City Manager make the decision to lower the flags to half-mast. When the flags are lowered in the event of a death, they are returned to full mast following the funeral. In other cases, a decision is made in consultation with the Mayor's Office or the City Manager's Office as to when the flags should be returned to full mast.

National Days of Remembrance

Your Administration recognizes that there are many important national days of remembrance where flags are flown at half-mast on all federal buildings and various establishments in Canada. These national days include:

- April 28 - Workers' Mourning Day
- June 23 - National Day of Remembrance for Victims of Terrorism
- Last Sunday in September - Police and Peace Officers' National Memorial Day (unless half-masting occurs near the place where a memorial is being observed, then half-masting can occur according to the prescribed order of service, until sunset)
- November 11 - Remembrance Day (unless half-masting occurs at the National War Memorial or a place where remembrance is being observed, then half-masting can occur at 11:00 a.m. or according to the prescribed order of service, until sunset)
- December 6 - National Day of Remembrance and Action on Violence Against Women.

The Government of Saskatchewan follows the Government of Canada's protocol for flying flags at half-mast during all nationally agreed occasions as listed.

Lowering Flags at Civic-operated Buildings on National Days of Remembrance

Your Administration recommends that the City of Saskatoon automatically lower all flags to half-mast which are located at civic-operated buildings on these same five annual national days of remembrance.

As at December 31, 2013, the following civic-operated buildings have flags:

- City Hall
- Fire Hall Nos. 1, 6 and 8
- Vic Rempel Yards – Administration Building
- Vimy Bandshell
- Holiday Park Golf Course
- Woodlawn Cemetery – Military Section

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- Water Treatment Plant
- Wastewater Treatment Plant
- Saskatoon Light & Power

If approved, Communications will work with Facilities & Fleet Management to ensure that the flags are lowered and raised in accordance with the national days of remembrance at the above locations, with the exception of the Boards which will be informed of City Council's decision.

OPTIONS TO THE RECOMMENDATION

The option is to approve the automatic lowering of the flags to half-mast annually at civic-operated buildings only on December 6, National Day of Remembrance and Action on Violence Against Women.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

No public or stakeholder consultation was pursued as part of this report.

COMMUNICATION PLAN

If approved by City Council, your Administration will arrange to issue Public Service Announcements (PSAs) prior to each day of remembrance to ensure the media and citizens are informed on why the flags are being flown at half-mast. This information would also be posted on the City of Saskatoon's website and social media sites.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications at this time.

PRIVACY IMPLICATIONS

There are no privacy implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

C2) Communications Approach Keeping Citizens Informed on Service Disruptions (Files CK. 230-1, x CK. 270-1 and CP. 365-9)

RECOMMENDATION: that the information be received.

ADOPTED.

TOPIC AND PURPOSE

This purpose of this report is to provide an update on how the City of Saskatoon is communicating service disruptions to the citizens of Saskatoon.

REPORT HIGHLIGHTS

1. On January 5, 2014, a power outage occurred during extremely cold weather, and timely information was not provided to the affected residents. The Administration has implemented a number of steps to prevent a similar circumstance during a power outage from occurring in the future.
2. While there are a number of communications measures already in place to inform the public of service disruptions, the Administration is reviewing all tools and protocols to improve communication to residents.
3. A Communications resource has been assigned full-time to monitor and engage in social media for the City of Saskatoon.

STRATEGIC GOAL

This report supports the Strategic Goal of Continuous Improvement by providing a coordinated approach to communication strategies during service disruptions outside of the normal work day, in extreme circumstances or when mitigating circumstances are present, and by increasing the resources for social media.

BACKGROUND

At its meeting held on January 6, 2014, City Council received a verbal presentation from the General Manager of Transportation and Utilities on the extended power outage that had occurred the previous evening during extreme weather conditions. The

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Administration committed to reporting to the January 20, 2014, City Council meeting to outline the protocols that have been put in place to prevent a similar occurrence around communications in the future.

REPORT

Communications During Power Outages

Service Alerts - The City of Saskatoon (City) currently uses a tool called "Service Alerts" to inform citizens of disruptions to their daily services. The Service Alerts are a tool for front-line employees to quickly advise citizens that a disruption has occurred and that the City is aware of it. The Service Alerts are designed to inform citizens of localized, non-emergency service disruptions. Service Alerts are posted to the City's website and is automatically posted to Facebook and Twitter. Alternatively, citizens can subscribe to receive Service Alerts through RSS Feeds so they do not have to check the City's website for updates. Instructions on how to subscribe to the RSS Feeds is on the City's website (look under "R" for RSS Feeds).

Local media have been very active in monitoring Service Alerts and assisting in advising citizens of the service disruptions. Once the service has been reinstated, staff update the Service Alert and close the file.

Service Alerts are currently in place for power outages, closure of leisure facilities, and traffic detours.

During the power outage on January 5, 2014, regular and timely information was not provided to residents. This situation was made even worse given the extreme weather conditions at the time.

In order to prevent a similar situation around communications from occurring in the future, the City has implemented the following immediate changes to the communications strategy for power outages.

1. Communications staff will be on call for 24 hours/day, 7 days/week. Front-line employees called to repair the power outage will contact Communications immediately once the outage has been confirmed. Outages that involve a very small number of customers (such as one or two) will be dealt with directly by Saskatoon Light & Power (SL&P). Communications staff will only get involved for outages involving three or more customers. This will help to avoid flooding the communication channels with unnecessary information to the public.
2. A Service Alert will be created and posted to the City's website, Twitter and Facebook.

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3. Communications will continue to monitor the situation and determine the appropriate communication tools to implement. Once 30 minutes has lapsed, a second Service Alert will be created, updating customers about the situation. Additional alerts will be provided every 30 - 60 minutes until the issue is resolved.

The Administration has placed a section on the City's homepage (www.saskatoon.ca) that features the latest Service Alerts from SL&P. This also includes a link to the Service Alert page, so that residents can sign up for the service.

4. A decision will be made on contacting the Emergency Measures Office when the power has been out for one hour. If there are extenuating circumstances such as extreme weather or lengthy disruptions to the service, Communications will implement additional tools, including issuing messages through social media channels that complement the Service Alerts, posting prominent information on the City's website, and contacting the local media.
5. SL&P is also currently investigating options to improve its phone system to provide a higher number of customers with access to a recorded message during a power outage. The recorded messages in this system will be updated on a regular basis during an outage, following the same schedule as for Service Alerts.

Communicating Disruptions to Other Services

1. Divisions are to contact Communications immediately when services are disrupted – Effective immediately, a protocol has been established with the Directors for all divisions to contact Communications staff immediately when there is a disruption to a service. Communications will assess the situation in consultation with the respective Director to determine the appropriate response for informing the residents. All communications will include information regarding the disruption to the service, regular status updates, and when residents can expect the next update.
2. A Communications Consultant will be on call 24 hours/day, 7 days/week – The Administration has Communications staff available 24 hours/day, 7 days/week for emergencies. However, processes are being finalized where a Communications Consultant will be on call and available for Directors to contact, when services are disrupted, by mid February 2014.
3. Service Alerts – Service Alerts, as described above, continue to be a useful communication tool for non-emergency disruptions to service. The City issues services alerts for power outages, closures to leisure facilities, and traffic detours. Service Alerts are being prepared for disruptions to garbage pick up schedules,

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access to the landfill, compost depots, leaves and grass pick up, and Transit services. Additional services will be added in the future.

4. Full-time resource for social media – The 2014 Business Plan and Budget included a provision for increased resources for social media. The Administration has assigned a full-time resource to social media and is in the process of re-assigning duties. Prior to February 1, 2014, the City will be actively engaging on social media, including monitoring and responding to comments on Facebook and Twitter.
5. Local media – The City issues Public Service Announcements and Media Advisories on a number of programs and services. As stated above, the media follow the Service Alerts and report them through their respective outlets.

Depending on the circumstance, the Director of Media Relations will contact the media directly for an impromptu media conference for an update on the situation. This has been successful in past circumstances, and is an effective tool to get accurate and timely information to residents.

6. Emergency Operations Centre (EOC) – A Level 1 EOC Alert may be issued by the Division Director. A Level 1 Alert goes to a specific subset group of people, such as the Fire Chief, who begins to make the appropriate decisions regarding a possible or potential emergency situation.
7. Mass Notification System – The Saskatoon Fire Department is in the process of implementing the Everbridge Mass Notification System to support the current Service Alerts and tools to rapidly deliver critical information to up to 300,000 residents. Every notification message will be delivered to each of the communications devices registered by the subscriber (e.g. cell phones, land line telephones, Smartphones, text messages, email). These messages can be delivered to geographically specific locations based on the events impacted area.

The Everbridge Mass Notification System will be used early in significant, escalating service disruptions. The system will also be used to automatically call areas affected by service disruptions, such as delays on garbage pick-up, power outages, and areas affected by water main breaks. This system is scheduled to be implemented in early 2014, and more details will be included in a forthcoming report from the Saskatoon Fire Department.

Summary

A number of improvements to existing communication tools have been outlined in this report. The Administration will monitor the effectiveness of each tool, and continue to improve the tools and the implementation process based on the feedback from citizens.

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While each tool is an important part of the communications toolbox, it is important to highlight that no one specific tool is meant to be used alone and communication strategies are developed so that every tool is utilized, maximizing the efficiency of communications throughout the city and in any event.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications at this time.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The public and stakeholder involvement has been outlined in this report.

COMMUNICATION PLAN

As more long-term solutions and strategies are developed, the public will be made aware of any necessary changes through the City's website, social media, news conferences, paid advertising, and if deemed appropriate, other tools such as utility bill inserts.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

A follow up report will be provided to City Council once more long-term solutions, such as increased capacity for the phone lines at SL&P, are identified.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPLICATIONS

There are no privacy implications at this time.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section E – CITY MANAGER

**E1) Corporate Alignment Update
(Files CK. 115-1, CC. 115-9 and CP. 115-9)**

RECOMMENDATION: that the information be received.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to provide an update on the alignment of the corporate structure that was implemented in November 2013.

REPORT HIGHLIGHTS

1. The Administration has implemented a number of changes as part of the corporate alignment. These changes are outlined in this report.
2. The City of Saskatoon took possession of Civic Square East (the former Post Office Building) on December 1, 2013, and plans are in progress to begin to move staff to this new location.
3. A regular email newsletter entitled “Working Together...to build a better city” from the City Manager has been implemented and will continue as a regular communication to all City of Saskatoon employees.

STRATEGIC GOAL

This report supports the City of Saskatoon’s Strategic Plan 2013 - 2023 under the Strategic Goal of Continuous Improvement, with a focus on improving service delivery to citizens, streamlining operations, and strengthening accountability within the corporation.

BACKGROUND

At its meeting held on November 4, 2013, the City Manager tabled a report with City Council outlining a corporate structure for the City of Saskatoon (City) that aligned with the City’s business lines and budgeting processes.

The principles around the alignment were:

- similar functions grouped together in order to streamline operations;
- decision making encouraged at the front-line level;

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- performance measurement embedded in the structure;
- leadership encouraged and developed;
- accountability for outcomes and performance promoted; and
- maintain current work units where possible to minimize the impact of change.

REPORT

Working Together – Aligning the Corporate Structure is the Final and Logical Step

The alignment of the organizational structure was based on ensuring similar functions of civic government are logically grouped with one another. The new structure makes clear who is responsible for delivering on every element of the City's Strategic Plan.

The changes that have taken place since November 2013 are outlined as follows:

- a) Leadership Team - The Leadership Team is the senior administrative decision-making body of the City that provides professional advice, support and guidance to City Council. The Leadership Team is led by the City Manager, and includes the four General Managers, the City Solicitor, and the Director of Government Relations. The team supports the City Manager to lead, direct, coordinate and control the operations and performance of the City in accordance with the Strategic and Annual Business Plans as approved by City Council. Each member of the team is relied on to contribute outside of their specific department mandate, and to bring their expertise and knowledge on how best to "run the City of Saskatoon."
- b) Established the Senior Management Team - A Senior Management Team has been established, consisting of the Directors (formerly Branch Managers) from each division. Similar to the Leadership Team, the Directors contribute outside of their specific division mandate, and are working collaboratively as a team to eliminate silos. The Senior Management Team is focusing on what is best for citizen-centred service, rather than solely from a specific division perspective.

One initial task for the Senior Management Team is to manage the implementation plan of the corporate alignment. There has been a smooth transition, due in large part to the leadership of the Directors. The Senior Management Team will continue to advance corporate initiatives such as continuous improvement strategies and communications for service interruptions, all from the perspective of how best to deliver services and programs through the lens of our citizens.

- c) New Names for Department and Divisions - Attachment 1 is the updated City of Saskatoon corporate structure, including the names of the General Managers

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and Directors. One department and several divisions have new names to better reflect their role within the corporation:

- Asset & Financial Management Department (formerly Corporate Services Department)
- Finance & Supply (formerly Finance)
- Corporate Revenue (formerly Revenue)
- Facilities & Fleet Management (formerly Civic Facilities & Fleet)
- Recreation & Sport (formerly Leisure Services)
- Saskatoon Land (formerly Land)
- Saskatoon Water (formerly Water & Wastewater)

d) Planning and Development Division - The Planning & Development Division, led by Alan Wallace, has added Long-Range Transportation, Long-Range Transit Planning, and the Growing Forward project. This has meant the addition of two new sections:

- Long-Range Planning – Don Cook, Section Manager

Key Section Responsibilities:

- Official Community Plan
- Growing Forward, Shaping Saskatoon (Growth Plan to 500,000)
- Long-Range Transportation Plan
- Long-Range Transit Plan
- Sector Planning
- Active Transportation Plan
- Employment Area Plan

- Regional Planning – Laura Hartney, Section Manager

Key Section Responsibilities:

- New Regional Plan
- Corporate Boundary Alterations
- Corman Park-Saskatoon Planning District Official Community Plan and Zoning Bylaw
- Urban Reserves and Treaty Land Entitlements
- SaskWater Agreement
- Demographics and Strategic Community Trends
- Mapping
- Geographic Information Analysis

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- e) Corporate Bylaw Enforcement - There are at least 12 separate business units currently providing bylaw enforcement services throughout the corporation, covering all departments and numerous different divisions. This “distributed” model of bylaw enforcement has advantages in that each business unit can enforce its own bylaw responsibilities. This model also has limitations in terms of business alignment, communications, customer service, and being able to respond to acute issues in a comprehensive way.

A preferred model of service delivery would see the number of separate bylaw enforcement business units being reduced, communications becoming more centralized, and citizens being provided with more convenient access to available services.

The next step in the process is to undertake a detailed review of current operations, conduct customer and staff interviews, scan best practices from other communities, and develop a preferred organizational structure and business model. This overall process is expected to take about six months to complete. The objective is to add value by focussing on positive outcomes and improved customer service.

City Council will be updated at key points in the process.

- f) Technology - An Information Technology Task Team has been formed to look at technology-related changes to our current systems to support the new corporate structure. This included updating email and telephone displays to reflect the new names for department and divisions.
- g) Logos and Stationery - The new department and division logos have been updated and are available to all staff on the City’s Intranet. A short, easy-to-use set of guidelines on how to use the logos is also available.

To increase efficiencies and demonstrate fiscal and environmental responsibility, the City will use existing stationery until existing supplies are depleted, recognizing there may be unique situations that may require consideration.

Space Accommodation with the New Corporate Structure

The new Civic Accommodations Plan, with the recent purchase of Civic Square East (the old Post Office), and construction of a new Civic Operations Centre, is moving in tandem with the new organizational structure to ensure the corporation is working together in streamlining civic operations and improving efficiency.

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Several staff are currently occupying lease space that expires in June 2014. The Administration is finalizing the space requirements for each division and will be moving staff to Civic Square East, based on the space requirements.

FINANCIAL IMPLICATIONS

There are no financial implications. The corporate alignment will occur within existing budget allocations, and it is intended that there will be long-term efficiencies gained.

COMMUNICATION PLAN

The corporate alignment was launched as “Working Together...to build a better city.”

Brochure

A brochure was prepared and sent to all City of Saskatoon employees outlining the reasons for the corporate alignment, showing the new structure and also included a message from the City Manager.

Regular Emails from the City Manager

There were weekly “Working Together” emails from the City Manager to all staff between November 8 and December 9, 2013 inclusive, updating staff on aligning the City’s corporate structure. The updates included informing staff of how the newly aligned structure affected them and what to do if they have questions, name changes to departments and divisions, and how the Administration is proceeding with logos and changes to stationery.

The City Manager will continue to provide monthly updates to all staff.

Public

For the public, the alignment of the organizational structure has not changed as to whom citizens contact within the Administration. If citizens have been communicating and working with a specific individual, they can continue to do so.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The Administration will report on the offices which will be moving to Civic Square East in the next 2 - 3 months, and a further report will also identify any updates on divisions as they become available.

Further updates will be reported to City Council as plans are finalized, such as the Corporate Bylaw function.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Organizational Structure – Corporate Alignment 2013, dated January 3, 2014

REPORT NO. 1-2014 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor M. Loewen, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor P. Lorje

1. **Age-Friendly Saskatoon Initiative – Phase 2 Report
(Files CK. 5500-1 and RS 5610-3)**

RECOMMENDATION: that the information be received.

IT WAS RESOLVED: that the matter be considered with the presentation from the speaker. See Page No. 38.

2. **Servicing Agreement
Lutheran Sunset Presidio Holdings Inc. and Home of Saskatoon
Stonebridge Neighbourhood
Subdivision No. 40/13
(Files CK. 4131-27 X CK. 4300-013-040 and IS 4111-32)**

RECOMMENDATION: 1) that the Servicing Agreement with Lutheran Sunset Presidio Holdings Inc. and Home of Saskatoon, for a portion of the Stonebridge Neighbourhood to cover Parcels AA and CC, in Section 11, Township 36, Range 5, West of the 3rd meridian, be approved; and

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- 2) that His Worship the Mayor and the City Clerk be authorized to execute the Agreement under the corporate seal.

ADOPTED.

Attached is a report of the General Manager, Transportation and Utilities Department dated December 9, 2013, requesting approval to enter into a Servicing Agreement to assign responsibility for the construction and payment of various servicing items for institutional property in the Stonebridge Neighbourhood.

Your Committee has reviewed the matter with the Administration and supports the above recommendations.

**3. Request for Funding – Innovative Housing Incentives
119 Avenue S South – Habitat for Humanity Saskatoon Inc.
(Files CK. 750-4 and PL 951-123)**

- RECOMMENDATION:**
- 1) that funding of 10 percent of the total capital cost for the construction of a four-unit dwelling to be located at 119 Avenue S South by Habitat for Humanity Saskatoon Inc., estimated at \$60,000, be approved; and
 - 2) that the City Solicitor be requested to prepare the necessary funding agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated December 30, 2013, recommending funding be provided for a 10 percent capital grant towards the construction of a four-unit dwelling, to be built by Habitat for Humanity Saskatoon Inc. at 119 Avenue S South.

Your Committee has reviewed the report with the Administration and a representative of Habitat for Humanity. It was confirmed the modular homes are currently under construction and will be moved into the city in the spring, with a planned completion date of July or August, 2014. As these modular units are being built in partnership with the Prairie Spirit School Division, the families will provide 500 hours of volunteer labour on other builds or at the Habitat for Humanity ReStore in lieu of a down payment.

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Following review of this application, your Committee is supporting the above funding assistance for the project at 119 Avenue S South from the Affordable Housing Reserve, in accordance with Innovative Housing Incentives Policy No. C09-002.

**4. Request for Extension – Innovative Housing Incentives and Sale of Pre-Designated Site – 211 Slimmon Road
(Files CK. 4215-1 X CK 750-4, LA 4217-09-05 and PL 951-90)**

- RECOMMENDATION:**
- 1) that City Council amend the Innovative Housing Incentives Agreement with Habitat for Humanity Saskatoon Inc. to extend the expected completion date for the affordable housing project at 211 Slimmon Road to November 30, 2015; and
 - 2) that the City Solicitor be requested to prepare the appropriate agreements and that His Worship the Mayor and the City Clerk execute the agreements under the Corporate Seal.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated December 30, 2013, requesting an extension to agreement to allow Habitat for Humanity Saskatoon Inc. additional time to complete its affordable housing project at 211 Slimmon Road.

Your Committee has reviewed the report and supports the requested extension for this project, as outlined in the above recommendations.

**5. Cress Housing Corporation – Innovative Housing Incentives Transitional Rental Housing – 212 Lindsay Place
(Files CK. 750-4 and PL 951-124)**

- RECOMMENDATION:**
- 1) that funding of 9 percent of the total capital cost for the purchase and renovation of a 12-unit apartment building located at 212 Lindsay Place, by Cress Housing Corporation, to a maximum of \$129,600 be approved;

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- 2) that a supplemental Land Cost Differential Incentive of 5 percent of the total capital cost for the purchase and renovation of the apartment building at 212 Lindsay Place, by Cress Housing Corporation, estimated at \$95,348, be approved; and
- 3) that the City Solicitor be requested to prepare the necessary agreements and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated December 18, 2013, recommending that funding be provided for a 9 percent capital grant and for a 5 percent Land Cost Differential Incentive towards the purchase and renovation of a 12-unit dwelling located at 212 Lindsay Place, for transitional rental housing units, to be operated by Cress Housing Corporation.

Your Committee has reviewed and supports the above recommendations for approval of funding from the Affordable Housing Reserve and the land cost differential incentive for the above project.

**6. Central Urban Métis Federation Inc. – Innovative Housing Incentives
Two Transitional Rental Homes – 601 Avenue O North
(Files CK. 750-4 and PL 951-121)**

- RECOMMENDATION:**
- 1) that funding of 9 percent of the total capital cost for the purchase and renovation of a two-unit dwelling by the Central Urban Métis Federation Inc., to a maximum of \$36,000 be approved; and
 - 2) that the City Solicitor be requested to prepare the necessary agreements, and His Worship the Mayor, and the City Clerk be authorized to execute the agreements under the Corporate Seal.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated December 16, 2013, recommending funding of a 9 percent capital grant towards the purchase and renovation of a duplex located at 601 Avenue O North, for two transitional rental housing units to be operated by the Central Urban Métis Federation Inc.

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Your Committee has reviewed the matter with the Administration and is supporting the above recommendations regarding funding from the Affordable Housing Reserve for the above project.

**7. Saskatoon Downtown Youth Centre Inc. (EGADZ)
Innovative Housing Incentives
Sweet Dreams Project – Transitional Housing for Mothers and Children
600 Queen Street
(Files CK. 750-4 and PL 951-119)**

- RECOMMENDATION:**
- 1) that funding of 9 percent of the total capital cost for the purchase and renovation of a transitional rental home for mothers and their children by Saskatoon Downtown Youth Centre Inc. to a maximum of \$90,000 be approved;
 - 2) that a land cost differential incentive of 5 percent of the total capital cost for the purchase and renovation of a transitional rental home for mothers and their children by Saskatoon Downtown Youth Centre Inc. estimated at \$50,250 be approved; and
 - 3) that the City Solicitor be requested to prepare the necessary agreements, and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated December 17, 2013, recommending that funding be provided for a 9 percent capital grant and a 5 percent land cost differential incentive towards the purchase and renovation of an existing residential care home located at 600 Queen Street. The home will provide transitional rental housing to mothers and their children and will be operated by Saskatoon Downtown Youth Centre Inc.

Your Committee has reviewed and supports the above recommendations for approval of funding from the Affordable Housing Reserve and the land cost differential incentive for the above project.

8. **Special Event Policy No. C03-007
Request for Funding – 2014 CIS Men’s Hockey University Cup
(Files CK. 1870-15 and LS 1870-12-2)**

RECOMMENDATION: that funding in the amount of \$25,000 be allocated under the Special Event, Sport category to the 2014 CIS Men’s Hockey University Cup, as this event meets eligibility requirements as outlined in Special Events Policy No C03-007.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated December 23, 2013, requesting approval for a Special Event grant for the 2014 CIS Men’s Hockey University Cup being hosted by the University of Saskatchewan from March 20 to 23, 2014, in Saskatoon.

Your Committee has reviewed the request for funding with the Administration. Your Committee has also received a presentation from a representative of the 2014 CIS Men’s Hockey University Cup Organizing Committee, in support of their application.

Your Committee is supportive of the request for funding as outlined in the above recommendation.

9. **Proposed Scope Addition to *Growing Forward! Shaping Saskatoon* Contract
(Files CK. 4110-2 and PL 4110-12-7)**

RECOMMENDATION:

- 1) that the addition of the Long-Term Transit Plan into the *Growing Forward! Shaping Saskatoon* project scope of work be approved and sole sourced to Urban Systems Ltd. for \$200,000; and
- 2) that the City Solicitor be instructed to amend the contract to include the Long-Term Transit Plan outlined in the proposal attached to the December 19, 2013 report of the General Manager, Community Services Department.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated December 19, 2013, proposing a scope addition to the *Growing Forward! Shaping Saskatoon* project, which is currently valued at \$1,549,935. The proposed scope addition is for the completion of a Long-Term Transit Plan at a total additional cost of \$200,000.

Your Committee has reviewed the matter with the Administration, including the rationale for proposing the use of consultants for this project in terms of insufficient capacity within Saskatoon Transit to complete the project within existing resources and the required timeframe. Your Committee has also discussed the reasons for recommending sole sourcing of the project to Urban Systems Ltd., to take advantage of their transit expertise and experience on a national and international scale, to provide for budget efficiencies and maintaining the project schedule, as well as integration with the *Growing Forward! Shaping Saskatoon* initiative and as further identified in the submitted report.

Following review of this matter, your Committee is supporting the above recommendations regarding the addition to the scope of the *Growing Forward! Shaping Saskatoon* project to include the Long-Term Transit Plan.

**10. Urban Design Streetscape Projects Update
(Files CK. 4110-1 and PL 216-01)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated December 16, 2013, providing an update on the 2013 Urban Design Streetscape capital project highlights, and presenting the 2014 Urban Design Streetscape Projects.

Your Committee has reviewed the report with the Administration, including funding for the program and projects currently planned for 2014. Your Committee is forwarding the report to City Council for information.

REPORT NO. 1-2014 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor T. Paulsen, Chair
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor E. Olason

**1. Street Activity Baseline Study Update
(Files CK. 5605-3 x 5000-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated December 19, 2013 providing an update on the 2011 Street Activity Baseline Study indentifying changes in street activity, and the performance and perceptions of the Community Support Program, after one year of a two-year pilot program.

Copies of the Street Activity Baseline Study Update 2013 are available on the City's website at www.saskatoon.ca (click "R" for Reports to Council), in the City Clerk's Office, and at the Frances Morrison Main Branch of the Saskatoon Public Library.

Your Committee was informed that the Study has been circulated to the Broadway, Downtown, and Riversdale Business Improvement Districts for review, and a full report on the Community Support Program pilot project will be forthcoming in March 2014, addressing the future of the program and funding requirements.

Following review of this matter, your Committee submits the report to City Council for information.

**2. Bicycle Program Update
(Files CK. 6000-5 x 5300-5-5 and IS. 0375-2)**

RECOMMENDATION:

- 1) that the information be received; and
- 2) that the Administration report to the Administration and Finance Committee by April, 2014 regarding:
 - a) representation from Saskatoon Cycles on the Cycling Advisory Group; and
 - b) a broader plan for the Bicycle Program.

IT WAS RESOLVED: that the matter be considered with the presentation from the speaker. See Page No. 40.

**3. Enquiry – Councillor R. Donauer (December 10, 2012)
Stop Signs – Whiteswan Drive and Pinehouse Drive
(File No. CK. 6280-1)**

- RECOMMENDATION:**
- 1) that the information be received; and
 - 2) that the Administration be requested to complete a sound study at the Whitehouse Drive and Pinehouse Drive three-way stop location during the summer season, and report back to the Administration and Finance Committee with results and recommendations.

ADOPTED.

Attached is a report of the General Manager, Transportation and Utilities Department dated November 5, 2013 providing information in response to an enquiry from Councillor Donauer regarding the feasibility of eliminating the stop signs on Whiteswan Drive at Pinehouse Drive and installing a roundabout to control traffic.

The initial enquiry was due to sound issues generated from traffic in the neighbourhood and Meewasin Park, partially due to traffic accelerating from the three-way stop at this location.

Your Committee was made aware that there will be a forthcoming report on the Noise Bylaw dealing with loud vehicles/motorcycles, and that there are two issues to consider. The first issue being enforcement and the City is looking at what other jurisdictions are doing in this regard. The second issue is the measurement of sound levels. The problem is finding technology for a successful prosecution.

Following review of this matter, your Committee submits the above recommendations.

REPORT NO. 1-2014 OF THE NAMING ADVISORY COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor T. Davies
Councillor A. Iwanchuk
Ms. E. Ballantyne
Ms. C. Gutmann
Ms. L. Hartney

**1. Addition of Name to the Names Master List
(File No. CK 6310-1)**

RECOMMENDATION: that the name “Penkala” be added to the Names Master List.

ADOPTED.

Your Committee has considered the following report of the General Manager, Community Services Department, dated November 4, 2013, and puts forward the above-noted recommendation.

TOPIC AND PURPOSE

The Naming Advisory Committee (NAC) screens all requests and suggestions for naming or renaming municipally owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks to ensure that each suggestion or request meets the City Council guidelines for naming as set out in the Naming of Civic Property and Development Areas Policy No. C09-008 (Naming Policy).

REPORT HIGHLIGHTS

1. A total of four names have been applied since the last meeting.
2. The following naming submissions require screening: “Penkala” and “Morningside.”

STRATEGIC GOAL

Under the Strategic Goal of Moving Around, this report supports the statement that Saskatoon is a city on the move and that growth has brought new roads and bridges that improve connectivity for all travel modes.

BACKGROUND

According to the Naming Policy, all requests for naming from the Names Master List will be selected by His Worship the Mayor. All of the names on the Names Master List have been previously screened by the Naming Advisory Committee and meet City Council’s guidelines for name selection. Name suffixes are circulated through the Administration for technical review.

REPORT

A. Names Assigned from the Names Master List

The following names have been assigned since the previous meeting:

- 1) Chynoweth Lane, Manor, Mews, Place, Terrace, and Way – Elk Point Neighbourhood;
- 2) Swystun Bend, Cove, Union, and Way – Elk Point Neighbourhood;
- 3) Eidem Road – Marquis Industrial Area; and
- 4) Lipsett Crescent – Marquis Industrial Area.

B. General Naming Requests

The following name submissions have been received and require screening:

1. “Penkala” – Joseph Penkala – Mr. Penkala was a police officer for 38 years and was the former Chief of the Saskatoon Police Service from 1982 to 1991. He has been awarded with the National Police Exemplary Service Medal, the City of Saskatoon Merit Certificate, and the National Board of Commissionaire Distinguished Service Medal. He spent 14 years as a Director and Chairperson on the Board of Larson Intervention House Inc. and 19 years as a board member for the Saskatchewan Association for the Betterment of Addiction Services (SABAS). More information about this submission is in Attachment 1.

C. Specific Naming Requests

“Morningside” – Dundee Developments (Dundee) is proposing the name of the first neighbourhood within the Holmwood Sector be Morningside.

The location of the proposed neighbourhood is on the east side of Saskatoon and as the sun rises in the east, the name “Morningside” is a perfect fit for this community. The community will receive a significant amount of morning sunlight which will reinforce the name with future residents.

“Morningside” creates a feeling of a place where residents will be able to enjoy wildlife and nature within the constructed wetland complexes, in close proximity to homes, and away from the hustle and bustle of modern living (see Attachment 2).

Dundee is requesting that this name be applied to the neighbourhood and added to the Names Master List for future use when naming major arterial roadways, which has been standard practice.

The screening of requests and suggestions for naming or renaming of municipally owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks must be in compliance with the Naming Policy.

OPTIONS TO THE RECOMMENDATION

There are no options to the recommendation.

POLICY IMPLICATIONS

There are no policy implications resulting from this report.

FINANCIAL IMPLICATIONS

There are no financial implications.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

ATTACHMENTS

1. Penkala Submission
2. Morningside Submission'

Your Committee did not support the "Morningside" naming request as presented, and referred the matter back to the Developer for re-submission. On December 13, 2013, the applicant formally withdrew the request.

The Names Master List is kept in the City of Saskatoon Mayor's Office and contains all screened and approved name suggestions for naming municipally owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks. There are currently approximately 150 entries on the Names Master List.

REPORT NO. 1-2014 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje
Councillor E. Olauson
Councillor T. Paulsen

**1. City Centre Plan – Items for Immediate Implementation
(File No. CK. 4130-1)**

RECOMMENDATION:

- 1) that the Immediate Implementation projects identified in the City Centre Plan be endorsed;
- 2) that the Administration be authorized to proceed with the necessary steps to amend the Official Community Plan Bylaw No. 8679, Zoning Bylaw No. 8770, and the Vacant Lot and Adaptive Reuse Incentive Program Policy No. C09-035;
- 3) that the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed amendments;
- 4) that the City Solicitor be requested to prepare the required bylaw amendments to the Official Community Plan Bylaw No. 8769 and Zoning Bylaw No. 8770;
- 5) that at the time of the public hearing, City Council consider the Municipal Planning Commission's recommendation regarding the amendments to the Official Community Plan Bylaw No. 8769, and Zoning Bylaw No. 8770, as outlined in this report; and

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- 6) that at the time of the public hearing, City Council consider the Administration's recommendations that the proposed amendments to the Official Community Plan Bylaw No. 8769, Zoning Bylaw No. 8770, and the Vacant Lot and Adaptive Reuse Incentive Program Policy No. C09-035, as defined in this report, be approved.

Your Committee has considered and supports the attached report of the General Manager, Community Services Department dated December 19, 2013, identifying the following items for immediate implementation from the City Centre Plan:

- Design Guidelines
- New Office Building and Structured Parking Incentives
- Parking Study
- Surface Parking Lots as a Discretionary Use Downtown
- Temporary Parking Patio Guidelines

Mr. Paul Whitenect, Senior Planner, Planning and Development Division, presented the report, elaborating on the items for immediate implementation. He spoke of building placement and height, tax based incentives, an extensive parking study regarding strategies to fund downtown parking, requirements and time restrictions for surface parking lots, and amending the sidewalk café guidelines to address 'parklets'.

Mr. Whitenect noted that a further report will be coming to Council through the Municipal Planning Commission in conjunction with the public hearing.

Administration was encouraged to address investment in streetscaping by the developers in the forthcoming report, along with best practices of other municipalities in regards to bonuses and/or requirements of public space -- including but not limited to art, restaurants, 'greenroofs', courtyards, water features.

IT WAS RESOLVED: that the recommendation of the Executive Committee be adopted.

**2. Shaw Centre Supplemental Ventilation
(File No. CK. 606-2)**

- RECOMMENDATION:**
- 1) that a capital project in the amount of \$650,000 for the installation of a new supplementary ventilation system at the Shaw Centre be approved; and
 - 2) that the source of funding be the Civic Buildings Comprehensive Maintenance Reserve.

Your Committee has considered the following report of the A/CFO & General Manager, Asset & Financial Management Department dated January 2, 2014, providing a solution to the existing ventilation system issues at the Shaw Centre and identifying a funding source. Your Committee supports the recommendations outlined above.

TOPIC AND PURPOSE

This report provides a solution to the existing ventilation system issues and identifies a funding source.

REPORT HIGHLIGHTS

1. Fresh air and ventilation rates for the Shaw Centre Competition pool area are below code and regulatory requirements prescribed to host occupancy levels that national swim meets generate.
2. Administration engaged engineering consultants to review and propose a solution.
3. Ventilation rates are sufficient to support day-to-day programming.
4. Administration recommends installation of a supplementary ventilation system to meet requirements for major events.

STRATEGIC GOAL(S)

The recommendations in this report support the Strategic Goal of Quality of Life by providing a full use recreational facility that promotes active living and building community and life-long skills for patrons. Enhancement to the ventilation system provides opportunities for activities in a winter city. It also supports the goal of Asset and Financial Sustainability by ensuring our buildings are well-maintained and meeting the needs of citizens.

BACKGROUND

The construction of the Shaw Centre occurred in two phases. Phase 1 was tendered and built as part of the construction of Tommy Douglas Collegiate, which included the weight room, commons area, administration area, auxiliary gym and other support amenities (e.g. washrooms, mechanical). Phase II construction included a leisure/warm-up pool, whirlpools, three-lane track, connecting corridor, meeting rooms, multi-purpose room, and the international 50 metre stainless steel competitive swimming pool. The official grand opening of the Shaw Centre occurred on September 24, 2009.

From July 2012 to December 2013, the Shaw Centre hosted nine major events that attracted competitive aquatic clubs from western provinces and across Canada. During these events the Shaw competitive pool area experienced occupancy peak loads where there were upwards of 750 spectators and 350 athletes in the

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natatorium area. It has been the experience during these peak periods that the Shaw Centre and facility maintenance staff received questions about the indoor air quality from swim clubs and meet officials.

Recreation and Sport and Facilities and Fleet Management developed an action plan and communication strategy to address the concerns and complaints:

- In the spring of 2013, Figley Consulting Associates conducted indoor environmental testing, nitrogen trichloride testing, and ventilation effectiveness testing through smoke visualization for the competition pool. Results were generally favourable. The testing also revealed that ventilation adequacy and effectiveness would be challenged when occupancy levels exceed the norm, as would be experienced during large swim meets.
- During the summer of 2013, MORRISON HERSHFIELD Engineers conducted a ventilation review of the competition pool and spectator areas. Their findings were that the current HVAC systems serving the pool are not sufficient for providing the required ventilation, dehumidification and air change rates for competition events when the occupants in the pool and the adjacent spectator areas are significantly more than the average occupancy for the majority of the year.
- In October 2013, MORRISON HERSHFIELD Engineers provided Administration with a proposed solution to upgrade the existing heating, ventilating, and air conditioning (HVAC) systems that would meet the necessary requirements.

REPORT

Fresh air and ventilation rates for the Shaw Centre competition pool area are below the code and regulatory requirements prescribed to host occupancy levels that national swim meets generate. However, the fresh air and ventilation rates are adequate to support day-to-day programming where peak usage periods do not exceed 300 patrons.

MORRISON HERSHFIELD Engineers has developed a retrofit proposal for the existing main pool air conditioning and ventilation system in order to rectify current deficient fresh air and ventilation rates.

The proposed supplemental ventilation system consists of new air handling equipment (supply and return fans, heating and cooling coils, plenums and filtration) in the storage room beneath the existing mechanical room and will provide an additional 28,000 cubic feet per minute of total airflow capacity. The system

incorporates an additional 70 refrigeration tons of cooling capacity to augment the existing 300 ton refrigeration unit.

Annual potential energy savings (including consumption and demand costs) by operating the proposed chiller for cooling loads less than or equal to 70 tons is \$23,000.

The proposed supplemental ventilation system will be located in a main storage area currently used to store competitive swimming equipment. This competition equipment is used for major events at the Shaw Centre up to six times annually. Replacement storage area will be required external to the building, as there is no other area within the facility to keep this equipment (e.g. large storage lane reels, judges' stands and walkways). The estimated cost to provide an external storage area is \$50,000 (garage package).

If approved, the Administration will issue separate tenders for the procurement of the mechanical air handling equipment and installation of the equipment in order to expedite the completion of the project.

OPTIONS TO THE RECOMMENDATION

There are no practical options to the recommendations. The fresh air and ventilation rates are adequate to support day-to-day programming where peak usage periods do not exceed 300 patrons. If City Council chooses not to approve the installation of a supplementary ventilation system at the Shaw Centre, it could result in this facility not being able to host major competitive swimming competitions.

POLICY IMPLICATIONS

The requested approval for the procurement of the supply and installation of the supplemental ventilation system is in accordance with Policy A02-027 – Corporate Purchasing Policy.

FINANCIAL IMPLICATIONS

The proposed supplemental ventilation system has estimated construction costs of \$475,000 for the air handling unit and \$125,000 for the 70 ton chiller. An additional \$50,000 is required for external storage areas for a total project cost of \$650,000. The new 70 ton chiller will result in an estimated annual electricity utility savings of \$23,000.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

It is anticipated that there may be minor service disruption to the Shaw Centre's normal operations, which will not affect overall programming. The Shaw Centre will operate its programs as scheduled, and any service disruptions will be coordinated with programming staff and communications and handled in the usual manner with notification to specific program groups and/or public service announcements.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The aggressive project schedule is timed for substantial completion by June 5, 2014, and final commissioning prior to July 1, 2014 in order to meet commitments.

ENVIRONMENTAL IMPLICATIONS

The recommendation is expected to have positive greenhouse gas emissions implications. The supplemental ventilation systems at the Shaw Centre will lead to GHG emissions reductions estimated at 146 tonnes CO₂e which is the equivalent of removing 29 cars for the road each year.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.'

Mr. Cary Humphrey, Director of Recreation and Sport, Community Services Department, was in attendance to answer questions of Council.

- IT WAS RESOLVED:**
- 1) *that a capital project in the amount of \$650,000 for the installation of a new supplementary ventilation system at the Shaw Centre be approved;*
 - 2) *that the source of funding be the Civic Buildings Comprehensive Maintenance Reserve; and*

- 3) *that the Administration consult with the stakeholders to ensure an adequate dryland facility is built that will meet the needs of the user groups and will enable the Shaw Centre to host national and international events.*

**3. Appointments – Board of Police Commissioners
(File No. CK. 175-23)**

RECOMMENDATION: that the following be reappointed to the Board of Police Commissioners for 2014:

Councillor Clark
Councillor Hill
Mr. Gordon A. Martell
Dr. Vera Pezer

ADOPTED.

Your Committee has considered the matter of reappointments to the Board of Police Commissioners and supports the recommended reappointments for 2014.”

His Worship the Mayor assumed the Chair.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

**REPORT NO. 1-2014 OF THE PLANNING AND OPERATIONS COMMITTEE -
CONTINUED**

**1. Age-Friendly Saskatoon Initiative – Phase 2 Report
(Files CK. 5500-1 and RS 5610-3)**

RECOMMENDATION: that the information be received.

Attached is a report of the General Manager, Community Services Department dated December 17, 2013, providing highlights of the Age-Friendly Saskatoon Initiative being led by the Saskatoon Council on Aging (SCOA).

Copies of the summary report on Phase 2 of the Age-Friendly Saskatoon Initiative have already been provided to City Council members. The report is available for viewing on the

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City's website (click "R" and "Reports to Council"), in the City Clerk's Office, and at Frances Morrison Central Library of the Saskatoon Public Library.

Your Committee has reviewed the report with the Administration. Your Committee has also received a presentation from the Saskatoon Council on Aging providing highlights of Phase 2 and the resulting recommendations. The report targets the community as a whole for action and identifies suggested lead agencies for further consideration of the recommended actions. The Administration will be undertaking a review of those where the City has been identified as the lead agency and further reporting will be provided as appropriate.

Your Committee has been advised that the Saskatoon Council on Aging will continue to be involved in further discussions regarding the implementation phase, which will also include evaluation and monitoring components. Your Committee is appreciative of the work of the Saskatoon Council on Aging in leading this initiative and its continued participation.

Following review of this matter, your Committee is submitting the report to City Council for information.

The City Clerk distributed copies of a letter from Ms. Candace Skrapek, Chair, Age-Friendly Saskatoon Initiative, dated January 16, 2014, requesting to speak to Council regarding the above.

Moved by Councillor Lorje, Seconded by Councillor Hill,

THAT Candace Skrapek be heard.

CARRIED.

Ms. Candace Skrapek, Chair, Age-Friendly Saskatoon Initiative, presented the findings of the Phase 2 report and on behalf of the Steering Committee and the Saskatoon Council on Aging Board of Directors, thanked the City of Saskatoon for its ongoing support of the initiative.

Moved by Councillor Loewen, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

**REPORT NO. 1-2014 OF THE ADMINISTRATION AND FINANCE COMMITTEE -
CONTINUED**

**2. Bicycle Program Update
(Files CK. 6000-5 x 5300-5-5 and IS. 0375-2)**

- RECOMMENDATION:**
- 1) that the information be received; and
 - 2) that the Administration report to the Administration and Finance Committee by April, 2014 regarding:
 - a) representation from Saskatoon Cycles on the Cycling Advisory Group; and
 - b) a broader plan for the Bicycle Program.

Attached is a report of the General Manager, Transportation and Utilities Department dated November 21, 2013 providing an update on cycling programs and infrastructure throughout the city that is required to ensure proper connectivity for cyclists.

Your Committee held discussions regarding the following matters:

- Public consultation process as it relates to priority locations (i.e. input from residents/cyclists in suburban neighbourhoods);
- Concern with connectivity to core area corridors from suburban areas;
- Preference for dedicated bike lanes versus shared lanes with vehicles; and
- Further reporting on a broader plan for the Bicycle Program.

Your Committee heard from a representative of Saskatoon Cycles regarding the public consultation process, indicating concern that there is no input from Saskatoon Cycles. It was suggested that members of Saskatoon Cycles provide input on recommendations for routes, with the City providing signage and mapping.

Following review of this matter, your Committee is recommending that a further report be provided by the Administration by April 2014 regarding representation on the Cycling Advisory Group by Saskatoon Cycles and a broader plan for the Bicycle Program.

Items B12) and A3) of Communications to Council were brought forward and considered:

“COMMUNICATIONS TO COUNCIL

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

12) Letters Received regarding Saskatoon Cycles

Jared Cechanowicz, dated January 13
Wayne MacDonald, dated January 13
Jessica Kennedy Lessard, dated January 14
Alex Lothian, dated January 14

A. REQUESTS TO SPEAK TO COUNCIL

3) Sean Shaw, Better Bike Lanes, Saskatoon Cycles, dated January 12

Requesting permission to address City Council with respect to cycle tracks in downtown Saskatoon. (File No. CK. 6000-5)”

The City Clerk distributed copies of the following letters, submitting comments regarding the above matter:

- *Curtis Theoret, dated January 17, 2014*
- *Dave Little, dated January 18, 2014*

Moved by Councillor Lorje, Seconded by Councillor Hill,

THAT Sean Shaw be heard.

CARRIED.

Mr. Sean Shaw, Better Bike Lanes Coordinator, Saskatoon Cycles provided a PowerPoint presentation, introducing Saskatoon Cycles and its Better Bike Lanes Project. He distributed copies of his presentation along with a Separated Bike Lane Fact Sheet that requests the City of Saskatoon undertake a demonstration of separated bike lanes. He also submitted a petition of support from nearly 2,000 Saskatoon residents.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

- 1) *that the information be received;*
- 2) *that the Administration report to the Administration and Finance Committee by April, 2014 regarding:*

- a) *representation from Saskatoon Cycles on the Cycling Advisory Group;*
- b) *a broader plan for the Bicycle Program;*
- c) *more detail on cycling initiatives to be undertaken in the next 12 to 24 months; and*
- d) *the terms of reference for a renewed approach to an overall Active Transportation Plan for the City;*

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Jeffries,

- 3) *that the feasibility of installing separated bike lanes, as a pilot project, for the upcoming cycling season be referred to the Administration for a report; and*

CARRIED.

Moved by Councillor Clark, Seconded by Councillor Hill,

- 4) *that the Wiggins Avenue retrofit project be set aside at this time and that the funding be allocated to other areas of cycling.*

CARRIED.

COMMUNICATIONS TO COUNCIL

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

The following communications were submitted and dealt with as stated:

1) Jeff Krawchuk, dated January 3

Commenting on snow removal on bridges. (File Nos. 6290-1 and 6320-1)

RECOMMENDATION: that the information be received.

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Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

2) Don Meister, dated January 3

Commenting on preventative measures for snow and ice control on bridges. (File No. CK. 6050-10)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

3) Robert Pollock, dated January 5

Commenting on speed limits on bridges. (File Nos. CK. 6290-1 and 6320-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

4) Gary Chappell, dated January 6

Commenting on the need for a replacement traffic bridge. (File No. CK. 6050-8)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

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**5) Brad Sylvester, Chair, Official Ceremonies, Optimist Canada Day 2014
dated January 2**

Submitting several requests with respect to Optimist Canada Day 2014. (File No. CK. 205-1)

RECOMMENDATION:

that the requests for:

- 1) an extension of time where amplified sound can be heard, under the Noise Bylaw, to 11:30 p.m.;
- 2) an exemption of the bylaw restricting park access until 12:30 a.m. on July 2, 2014, for pull down and clean up by vendors and exhibitors;
- 3) consideration of providing Transit Services;
- 4) continued support provided by Saskatoon Police Services and Fire and Protective Services;

be approved subject to any administrative conditions; and

- 5) that the request for closure of Circle Drive South Bridge be referred to the Administration for review and report.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT the requests for:

- 1) *an extension of time where amplified sound can be heard, under the Noise Bylaw, to 11:30 p.m.;*
- 2) *an exemption of the bylaw restricting park access until 12:30 a.m. on July 2, 2014, for pull down and clean up by vendors and exhibitors;*
- 3) *consideration of providing Transit Services;*
- 4) *continued support provided by Saskatoon Police Services and Fire and Protective Services;*

be approved subject to any administrative conditions; and

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- 5) *that the request for closure of Circle Drive South Bridge be referred to the Administration for review and report.*

CARRIED.

6) Robert Daniels, Saskatoon Indian Institute of Technologies, dated January 7

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 7:00 a.m. to 10:30 a.m. on June 6, 2014, on 4th Avenue, Between 20th and 21st Street for Annual President's Pancake Breakfast. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 7:00 a.m. to 10:30 a.m. on June 6, 2014, on 4th Avenue, Between 20th and 21st Streets for Annual President's Pancake Breakfast be approved.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 7:00 a.m. to 10:30 a.m. on June 6, 2014, on 4th Avenue, Between 20th and 21st Streets for Annual President's Pancake Breakfast be approved.

CARRIED.

7) Robert Daniels, Saskatoon Indian Institute of Technologies, dated January 7

Requesting that 4th Avenue, between 20th and 21st Streets, be temporarily closed on June 6, 2014, from 6:00 a.m. to 11:30 a.m. for Annual President's Pancake Breakfast.

RECOMMENDATION: that the request to close 4th Avenue, between 20th and 21st Streets, on June 6, 2014, from 6:00 a.m. to 11:30 a.m. for Annual President's Pancake Breakfast be approved subject to any administrative conditions.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT the request to close 4th Avenue, between 20th and 21st Streets, on June 6, 2014, from 6:00 a.m. to 11:30 a.m. for Annual President's Pancake Breakfast be approved subject to any administrative conditions.

CARRIED.

**8) Christian Nielsen, Council Youth Commissioner, Scouts Canada
Saskatchewan Council, dated January 6**

Requesting a flag raising on February 16 or 17, 2014 in honour of Scout-Guide Week, February 16 to 23, 2014.

RECOMMENDATION: that the request for a flag raising on February 16 or 17, 2014 in honour of Scout-Guide Week, February 16 to 23, 2014 be approved subject to any administrative conditions.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT the request for a flag raising on February 16 or 17, 2014 in honour of Scout-Guide Week, February 16 to 23, 2014 be approved subject to any administrative conditions.

CARRIED.

9) Michele Dietz, dated January 8

Commenting on greetings on buses during December. (File No. CK. 100-10)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

**10) Scott Hill, National Program Director, Hockey Night in Canada's Play On!
dated January 9**

Requesting temporary closures of:

23rd Street, between 3rd and 4th Avenues,
23rd Street, between 4th and 5th Avenues,
23rd Street, between 5th Avenue to the alley that intersects 23rd Street),
4th Avenue, between 22nd and 23rd Streets; and
4th Avenue, from 23rd Street to City Hall parking entrance

from Friday, May 9, 2014, at 10:00 a.m. until Sunday, May 11, 2014, at 7:00 p.m. for Hockey Night in Canada Play On! event.

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Also attached are Letters of Support from The Partnership, Tourism Saskatoon and the Saskatoon Blades Hockey Club.

RECOMMENDATION: that the request for temporary closures of:

23rd Street, between 3rd and 4th Avenues,
23rd Street, between 4th and 5th Avenues,
23rd Street, between 5th Avenue to the alley that intersects
23rd Street),
4th Avenue, between 22nd and 23rd Streets; and
4th Avenue, from 23rd Street to City Hall parking entrance

from Friday, May 9, 2014, at 10:00 a.m. until Sunday, May 11, 2014, at 7:00 p.m. for Hockey Night in Canada Play On! event be approved subject to any administrative conditions.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT the request for temporary closures of:

*23rd Street, between 3rd and 4th Avenues,
23rd Street, between 4th and 5th Avenues,
23rd Street, between 5th Avenue (to the alley that intersects
23rd Street),
4th Avenue, between 22nd and 23rd Streets; and
4th Avenue, from 23rd Street to City Hall parking entrance*

from Friday, May 9, 2014, at 10:00 a.m. until Sunday, May 11, 2014, at 7:00 p.m. for Hockey Night in Canada Play On! event be approved subject to any administrative conditions.

CARRIED.

11) Jimmy Montgrand, dated January 13

Commenting on parking rates at City Hospital. (File No. CK. 6120-1)

RECOMMENDATION: that the information be received and forwarded to the Saskatoon Health Region for further handling.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

- 1) *that the information be received and forwarded to the Saskatoon Health Region for further handling; and*
- 2) *that the Administration's response to the writer include clarification that the City of Saskatoon does not set the parking rates for hospital parking lots.*

CARRIED.

12) Letters Received regarding Saskatoon Cycles

Jared Cechanowicz, dated January 13
Wayne MacDonald, dated January 13
Jessica Kennedy Lessard, dated January 14
Alex Lothian, dated January 14

RECOMMENDATION: that the letters be brought forward and considered during Clause A3) of Communications to Council.

DEALT WITH EARLIER. SEE PAGE NO. 40.

13) Candace Savage, dated January 14

Requesting permission to make a brief presentation to the Saskatoon Environmental Advisory Committee regarding Wild about Saskatoon's NatureCity. (File No. CK. 175-9)

RECOMMENDATION: that the letter be referred to the Saskatoon Environmental Advisory Committee for further handling.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT the letter be referred to the Saskatoon Environmental Advisory Committee for further handling.

CARRIED.

14) Jean-Francois Turcotte, Sergeant I, Royal Canadian Air Force dated January 14

Requesting that a Canadian flag, which will be awarded to Chief Warrant Officer Kathy Mulgrew, who is retiring from the Canadian Armed Forces in July, be flown at City

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Hall on February 25, 2014, as part of the Depart with Dignity program. (File No. CK. 205-1)

RECOMMENDATION: that the request to fly a Canadian flag, which will be awarded to Chief Warrant Officer Kathy Mulgrew, who is retiring from the Canadian Armed Forces in July, be flown at City Hall on February 25, 2014, as part of the Depart with Dignity program, be approved subject to any administrative conditions.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT the request to fly a Canadian flag, which will be awarded to Chief Warrant Officer Kathy Mulgrew, who is retiring from the Canadian Armed Forces in July, be flown at City Hall on February 25, 2014, as part of the Depart with Dignity program, be approved subject to any administrative conditions.

CARRIED.

15) Elaine Long, Secretary, Development Appeals Board, dated January 3

Advising of Notice of Hearing of the Development Appeals Board regarding the property located at 99 Baldwin Crescent. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) Janet Glow, dated January 2

Commenting on snow removal on bridge walkway. (File No. CK. 6290-1) **(Referred to the Administration for further handling and to respond to the writer.)**

2) D.M. Roller, dated January 2

Commenting on speed limits on Circle Drive. (File No. CK. 6050-1) **(Referred to the Administration for further handling and to respond to the writer.)**

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3) Jenaya Diehl, dated January 3

Commenting on Transit Services. (File No. CK. 7300-1) **(Referred to the Administration for further handling and to respond to the writer.)**

4) Mathieu Gaudet, dated January 3

Commenting on water valve repair issues. (File No. CK. 7780-1) **(Referred to the Administration for further handling and to respond to the writer.)** Also attached are copies of subsequent correspondence between the Administration and Mr. Gaudet.

5) Darcy Shields, dated January 5

Commenting on communication of power outages. (File No. CK. 2000-1) **(Referred to the Administration for further handling and to respond to the writer.)**

6) Paul C. Hamilton, dated January 7

Commenting on recent power outage. (File No. CK. 270-1) **(Referred to the Administration for further handling and to respond to the writer.)**

7) Glenda Sewell, dated January 6

Commenting on snow removal by schools. (File No. CK. 6290-1) **(Referred to the Administration for further handling and to respond to the writer.)**

8) Krista Hondros, dated January 6

Commenting on snow removal by schools and recreation complexes. (File No. CK. 6290-1) **(Referred to the Administration for further handling and to respond to the writer.)**

9) Diane Reaser, dated January 7

Commenting on snow removal by schools. (File No. CK. 6290-1) **(Referred to the Administration for further handling and to respond to the writer.)**

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10) Debbie Frost, dated January 7

Commenting on snow removal at the intersection of Confederation Drive and Milton Street. (File No. CK. 6250-1) **(Referred to the Administration for further handling and to respond to the writer.)**

11) Julian Blow, dated January 7

Commenting on snow removal on Circle Drive. (File No. CK. 6290-1) **(Referred to the Administration for further handling and to respond to the writer.)**

12) Arnold Reimer, dated January 7

Commenting on the intersection of Marquis and Idylwyld Drives. (File No. CK. 6250-1) **(Referred to the Administration for further handling and to respond to the writer.)**

13) Sandy White, dated January 9

Commenting on snow removal. (File No. CK. 6290-1) **(Referred to the Administration for further handling and to respond to the writer.)**

14) Darrel Norman, dated January 11

Commenting on utility meter reading. (File No. CK. 1550-2) **(Referred to the Administration for further handling and to respond to the writer.)**

15) Vince Martin, dated January 10

Commenting on good service provided. (File No. CK. 150-1) **(Referred to the Administration for information.)**

16) Walter Leis, dated January 11

Commenting on snow removal destroying trees on 8th Street between McKercher and Boychuk Drives. (File No. CK. 6290-1) **(Referred to the Administration for further handling and to respond to the writer.)**

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17) Brian Vangool, dated January 13

Commenting on the existing water supply to a residence on Avenue D South. (File No. CK. 7780-1) **(Referred to the Administration for further handling and to respond to the writer.)**

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

D. PROCLAMATIONS

**1) Amanda Titman, Campaign Coordinator, Person to Person Campaign
The Heart and Stroke Foundation, dated January 7**

Requesting City Council proclaim February 2014 as Heart Month. (File No. CK. 205-5)

**2) Bill Bergeron, Police Coordinator, Saskatoon Crime Stoppers
dated January 7**

Requesting City Council proclaim January as Crime Stoppers Month.
(File No. CK. 205-5)

**3) Tamara Ruzic, Executive Director, Saskatchewan Organization for
Heritage Languages, dated January 9**

Requesting City Council proclaim February 17 to 23, 2014 as International Heritage Language Week. (File No. CK. 205-5)

**4) Lynn Redl-Huntington, Special Events Manager, Children's Hospital
Foundation of Saskatchewan, dated January 10**

Requesting City Council proclaim February 2 to 8, 2014 as Children's Hospital Radiothon Week. (File No. CK. 205-5)

RECOMMENDATION: 1) that City Council approve all proclamations as set out in Section D; and

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- 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

Moved by Councillor Lorje, Seconded by Councillor Iwanchuk ,

- 1) *that City Council approve all proclamations as set out in Section D; and*
- 2) *that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.*

CARRIED.

ENQUIRIES

**Councillor C. Clark
Decorative Street Lighting – Change to “Winter-Based” Schedule
(File No. CK. 6300-1)**

Would the Administration report on the implications for changing the bylaw regarding decorative street lighting to change the approach from a “Holiday-Based” schedule that removes lights in January to a “Winter-Based” schedule that recognizes the public benefit of decorative street lighting to brighten up our key commercial streets throughout the darker months of winter.

COMMUNICATIONS TO COUNCIL – CONTINUED

A. REQUESTS TO SPEAK TO COUNCIL

1) Ilsa Arneson, dated December 3

Requesting permission for representatives from St. Mary Wellness and Education Centre to address City Council with respect to safety on the 300 block of Avenue N South. (File No. CK. 6150-1)

RECOMMENDATION: that Kent Neffe, Aaliyah Moccasin, Jean Kakum and Cher Plante be heard.

2) Ilsa Arneson, dated December 3

Requesting permission to address City Council with respect to safety on the 300 block of Avenue N South. (File No. CK. 6150-1)

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RECOMMENDATION: that Ilsa Arnesan be heard.

Moved by Councillor Lorje, Seconded by Councillor Loewen,

THAT the representatives from St. Mary Wellness and Education Centre, together with Ilsa Arneson (Item A2), be heard.

CARRIED.

Students Elisheba Taysup-Edmunds and Raine Iron, followed by Ms. Luthelle Sutherland, Vice Chair of St. Mary Community Council, spoke in regards to the lack of pedestrian lights, safety crossings, and precautionary school zones on 20th Street West between Avenues M and P.

Ms. Ilsa Arnesan, Pleasant Hill Community Association, spoke regarding the safety concerns of residents attempting to cross 20th Street West at Avenue N South. She submitted a petition with over 300 signatures of residents requesting installation of a pedestrian activated crosswalk and school zone signs.

Moved by Councillor Lorje, Seconded by Councillor Loewen

- 1) that the information be received; and*
- 2) that the matter be referred to the Administration for a further report, including the feasibility of curb bulbing.*

CARRIED.

3) Sean Shaw, Better Bike Lanes, Saskatoon Cycles, dated January 12

Requesting permission to address City Council with respect to cycle tracks in downtown Saskatoon. (File No. CK. 6000-5)

RECOMMENDATION: that item B12) of Communications to Council be brought forward, and that Sean Shaw be heard.

DEALT WITH EARLIER. SEE PAGE NO. 40.

Moved by Councillor Hill,

THAT the meeting stand adjourned.

CARRIED.

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The meeting adjourned at 8:01 p.m.

Mayor

City Clerk