

Council Chambers
City Hall, Saskatoon, Sask.
Monday, November 21, 2011
at 6:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Clark, Donauer, Dubois, Heidt, Hill, Iwanchuk,
Loewen, Lorje, Paulsen, and Penner;
City Manager Totland;
City Solicitor Dust;
General Manager, Corporate Services Bilanski;
General Manager, Community Services Gauthier;
General Manager, Fire and Protective Services Bentley;
A/General Manager, Infrastructure Services Gardiner;
General Manager, Utility Services Jorgenson;
City Clerk Mann; and
Council Assistant Mitchener

Moved by Councillor Penner, Seconded by Councillor Dubois,

THAT the minutes of meeting of City Council held on November 7, 2011, be approved.

CARRIED.

HEARINGS

- 3a) Zoning Bylaw Text Amendments to Direct Control District 1 (DCD1)**
Applicant: Victory Majors Investment Corporation
Proposed Bylaw No. 8981
(File No. CK. 4350-011-6)
-

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 8981.

Attached is a copy of the following material:

- Proposed Bylaw No. 8981;
- Report of the General Manager, Community Services Department dated October 11, 2011, recommending that the application to amend Sections 13.1.3.1 and 13.1.3.3 of

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Zoning Bylaw No. 8770, as outlined in the report of the General Manager, Community Services Department dated October 11, 2011, be approved;

- Letter from the Secretary of the Municipal Planning Commission dated October 28, 2011, advising the Commission supports the above-noted recommendation;
- Notice that appeared in the local press on November 5, 2011; and
- Letter from Hank Drexler dated October 7, 2011, submitting comments.”

His Worship the Mayor opened the hearing.

Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw Amendment and expressed the Department’s support.

Mr. Kurt Soucy, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Zoning Bylaw Amendment.

Mr. Chito Pabustan of Gibbs Gage, managing architect of the project, provided a powerpoint presentation outlining the conceptual plan of the proposed project.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the submitted correspondence and report be received.

CARRIED.

Moved by Councillor Dubois, Seconded by Councillor Heidt,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT Council consider Bylaw No. 8981.

CARRIED.

MATTERS REQUIRING PUBLIC NOTICE

- 4a) **Proposed Closure of Portion of Lane Right-of-Way
Adjacent to 620 Weldon Avenue
(File No. CK. 6295-011-8)**
-

REPORT OF THE CITY CLERK:

“City Council, at its meeting held on November 7, 2011, deferred consideration of the following report of the General Manager, Infrastructure Services dated October 27, 2011 to this meeting:

- RECOMMENDATION:**
- 1) that City Council consider Bylaw 8977;
 - 2) that the City Solicitor be instructed to take all necessary steps to bring the intended closure forward and to complete the closure;
 - 3) that upon closure of the right-of-way, as described in Plan of Proposed Lane Closure and Consolidation, as prepared by Calvin W.A. Bourassa, it be sold to Jack Flaksman, 1366866 Alberta Ltd., 620 Weldon Avenue, for \$13,131.58 plus G.S.T.; and
 - 4) that all costs associated with the closure be paid by the applicant, including Solicitors' fees and disbursements.

REPORT

An application has been received from Jack Flaksman, 1366866 Alberta Ltd., to close and purchase a portion of the public right-of-way as shown on the Plan of Proposed Lane Closure and Consolidation as shown on Schedule “A” to Bylaw 8977. Jack Flaksman, 1366866 Alberta Ltd., is the current owner of the adjacent property and would like to purchase and consolidate the portion of the public lane right-of-way to increase the size of his property and to improve the ability to better maintain the property.

The lane right-of-way in question is currently not used by the public. SaskTel, Shaw Cablesystems and Saskatoon Light & Power require easements. All other agencies have no objections or easement requirements with respect to the closure.

The lane serves no future use to the City of Saskatoon. Therefore, the Administration is in agreement with the closure of the lane.

OPTIONS

There are no other options.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

There is no financial impact. All costs associated with the closure will be paid by the purchaser.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy No. C01-021, Public Notice Policy. The following notice was given:

- Advertised in the StarPhoenix on Saturday, October 29, 2011;
- Posted on the City Hall Notice Board on Thursday, October 27, 2011; and
- Posted on the City's website on Thursday, October 27, 2011.

ATTACHMENTS

1. Copy of Proposed Bylaw 8977; and
2. Copy of Public Notice.”

A/General Manager, Infrastructure Services Gardiner advised that the two parties have come to an agreement regarding this matter and asked that Council defer consideration to the December 19 meeting with a new report being brought forward at that time.

Moved by Councillor Penner, Seconded by Councillor Donauer,

THAT consideration of the matter be deferred to December 19.

CARRIED.

Moved by Councillor Penner, Seconded by Councillor Hill,

THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.

CARRIED.

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His Worship the Mayor appointed Councillor Clark as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Clark in the Chair.

Committee arose.

Councillor Clark, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“ADMINISTRATIVE REPORT NO. 21-2011

Section A – COMMUNITY SERVICES

**A1) Land-Use Applications Received by the Community Services Department
For the Period Between October 27, 2011 and November 9, 2011
(For Information Only)
(Files CK. 4000-5 and PL. 4300)**

RECOMMENDATION: that the information be received.

ADOPTED.

The following applications have been received and are being processed:

Subdivision

- Application No. 64/11: 2106 Louise Avenue
Applicant: Webster Surveys for Pamar Management Ltd.
Legal Description: Lot 14, Block 333, Plan 60S15784
Current Zoning: R2
Neighbourhood: Holliston
Date Received: October 20, 2011
- Application No. 65/11: Ledingham Drive
Applicant: Webster Surveys for Boychuk Construction Corp.
Legal Description: Surface Bareland Condominium of Lot 2, Block 1
Current Zoning: R1A
Neighbourhood: Rosewood
Date Received: October 20, 2011

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Subdivision

- Application No. 66/11: 1637/1639 1st Avenue North
Applicant: George Nicholson Franko for Shane Curtis Simpson
Legal Description: Lot B, Block 15, Plan G826
Current Zoning: R2
Neighbourhood: Kelsey/Woodlawn
Date Received: October 21, 2011
- Application No. 67/11: 25th Street Extension
Applicant: Digital Mapping Systems for City of Saskatoon
Legal Description: Various
Current Zoning: IL1 and RA1
Neighbourhood: Central Industrial
Date Received: October 27, 2011
- Application No. 68/11: 11th Street West – Circle Drive South Road Widening
Applicant: George Nicholson Franko for Viterra Inc.
Legal Description: Part of Parcel D, Plan 101385233
Current Zoning: IL1
Neighbourhood: Agro Industrial
Date Received: November 1, 2011
- Application No. 69/11: 212 Willis Crescent
Applicant: Altus Geomatics for Baydo Development Corp.
Legal Description: Lot 2, Block 195, Plan 102038677
Current Zoning: M2
Neighbourhood: Stonebridge
Date Received: November 7, 2011
- Application No. 70/11: 127/129 Davies Road
Applicant: Altus Geomatics for Jason Luiten and
Larry and Jane Owen
Legal Description: Lot 47, Block 170, Plan 81S44733
Current Zoning: R2
Neighbourhood: Silverwood Heights
Date Received: November 8, 2011

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

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ATTACHMENTS

1. Plan of Proposed Subdivision No. 64/11
2. Plan of Proposed Subdivision No. 65/11
3. Plan of Proposed Subdivision No. 66/11
4. Plan of Proposed Subdivision No. 67/11
5. Plan of Proposed Subdivision No. 68/11
6. Plan of Proposed Subdivision No. 69/11
7. Plan of Proposed Subdivision No. 70/11

**A2) Bid for 2012 Canadian Men's Curling Championship - Request for Financial Support
(Files CK. 1870-15, x 205-1 and LS. 1870-12-2)**

- RECOMMENDATION:**
- 1) that City Council approve funding totalling \$150,000 to be allocated, as outlined below, to the 2012 Tim Horton's Brier, as this event meets the eligibility requirements as outlined in Special Events Policy C03-007;
 - 2) that \$75,000 be paid on December 15, 2011; and
 - 3) that \$75,000 be paid upon submission of a post event evaluation report, as outlined in the policy.

ADOPTED.

BACKGROUND

This report will address the request from the 2012 Tim Horton's Brier organizing committee for financial assistance from the Special Event Reserve based on Special Events Policy C03-007 and provide a summary of the Administration's review of the business plan submission.

REPORT

The 2012 Tim Horton's Brier will be held in Saskatoon from March 3 to 11, 2012. This event will utilize Credit Union Centre as its facility, which will host this Canadian Men's Curling Championship event. Each province and territory will send a representative to compete in the Tim Horton's Brier, with the winner going on to represent Canada at the World Men's Curling Championship in Basel, Switzerland.

The host committee is excited to welcome the country to Saskatoon for this event and is anticipating a cumulative attendance in excess of 190,000 people taking in nine days of curling excellence. As well, the host committee is confident that television coverage of this event will provide tremendous exposure to the city of Saskatoon and the Province of Saskatchewan (Province) as they host this prestigious national event.

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On September 16, 2011, the Tim Horton's host committee submitted a final copy of their detailed business plan to City of Saskatoon (City) Administration (see Attachment 1). The host committee also submitted a request for the partial release of funds, prior to the event, to assist with operating costs now being incurred. They have requested \$75,000 be released prior to the end of 2011, with the remaining \$75,000 to be released upon the conclusion of the event and submission of a post-event evaluation report to the City.

The Administration has reviewed the business plan and concluded that this request for funding meets the objectives of the Special Events Policy C03-007 as a sports event. Overall, the local organizing committee has prepared a business plan that is consistent with the criteria approved by City Council.

Business Plan Highlights:

Mission Statement – The host committee of 2012 Tim Horton's Brier is committed to ensuring that this event is one of the best in history, as both the City and the Province will be supporting this event in showcasing curling teams from across the country. This event will also leave legacies to support the local curling community in their efforts to further develop curling in Saskatoon and the province.

Strategic Goals – The 2012 Tim Horton's Brier will stage a premium event that provides the best facilities and conditions for curlers representing 12 provinces and territories so they may compete on an equal basis and showcase their abilities. The Tim Horton's Brier will provide the following benefits for both the City and the Province:

- a) tourism benefit,
- b) financial gain, and
- c) opportunity to showcase ourselves nationwide.

Strategic Alliance – The Province has committed a contribution of \$500,000 to this event. The event will be further supported by the requested grant from the City, as well as from ticket sales and sponsorship. The sponsorship goal alone is valued at \$810,000, which includes a combination of cash and in-kind sponsorships.

Local Organizing Committee – The 2012 Tim Horton's Brier Staff is comprised of Rob Dewhirst, Event Manager, and three other Administrative staff from the Canadian Curling Association. As well, the host committee is made of the following individuals who are volunteering their time on the committee:

- 1) Kerry Tarasoff, Committee Chair;
- 2) Barry Whitehouse, Vice Chair, Volunteers and Special Events;
- 3) Jerry Shoemaker, Vice Chair, Facilities;
- 4) Shauna Korol, Vice Chair, Hosting;
- 5) Mark Lane, Vice Chair, Brier Patch; and
- 6) Vern Affeldt, Curl Saskatoon Liaison.

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There are a number of other volunteers involved with the host committee to ensure the success of this event.

Infrastructure Requirements – Both the Credit Union Centre and TCU Place meet the standards for hosting this event, therefore, no further infrastructure is required.

Requested City Services – The host committee has already met with City Transit Services Branch to establish bus service required for this event, similar to what was put in place for the 2004 Brier. The host committee will also be requesting banners be hung on light standards and have been in contact with the Urban Design Section of the Land Branch in this regard.

Event Operating Budget – The organizing committee has submitted an Event Operation Budget that meets policy criteria. This budget remains confidential at this time.

Legacy – The 2012 Tim Horton's Brier has identified a \$15,000 legacy that will be provided to Curl Saskatoon to be distributed to the four Saskatoon curling clubs for much needed capital upgrades to their facilities. The four curling clubs to benefit from this legacy are CN Curling Club, Granite Curling Club, Nutana Curling Club, and Sutherland Curling Club. The legacy identified for this event meets the criteria outlined in the Special Events Policy C03-007.

Given that the 2012 Tim Horton's Brier also has an income sharing agreement with Curl Saskatoon, the four Saskatoon curling clubs identified here will also see additional funds returned to them from this event based on final event revenues.

Economic Impact – The Sport Tourism Economic Assessment Model (STEAM) was used to determine the economic impact of this event. Based on this model, it is estimated that this event will have a Gross Domestic Product (GDP) of \$17,581,720. The GDP is the net economic impact an event has on a community.

Prize Purse – There is no prize money for this event. Athlete's travel expenses are paid by the event and they are also provided a per diem. The winners of the event will be eligible to receive Sport Canada funding for two years.

Event Profits – Any profits recognized from this event will be shared between the Canadian Curling Association and the local host committee, which includes Curl Saskatoon. The Canadian Curling Association will also share its event profit with Curl Saskatchewan to further develop amateur curling across the province. The Canadian Curling Association assumes all financial risk should there be a financial loss. The local host committee is guaranteed to receive a minimum hosting fee regardless of financial outcome. The local curling clubs, through Curl Saskatoon, will receive a portion of the \$15,000 legacy regardless of the financial outcome of this event.

According to Special Events Policy C03-007, the 2012 Tim Horton's Brier is eligible for funding and satisfies the requirements outlined in the Policy. Based on the detailed business plan

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submitted by the organizing committee, this event is consistent with the objectives of the Policy, as follows:

- 1) to attract visitors to the city of Saskatoon and, in so doing, generate significant economic benefit for the community;
- 2) to enhance the profile and visibility of the city of Saskatoon, nationally, and internationally;
- 3) to enhance community spirit and pride; and
- 4) to develop an awareness, understanding, and appreciation of art, culture, and recreation.

OPTIONS

The only other option is to not approve the payment of funding as outlined in the recommendation.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The 2011 Major Special Event Reserve currently has a \$310,000 uncommitted balance of which, pending City Council approval, \$75,000 could be allocated to this event in 2011. The remaining \$75,000 in funding for this event would be allocated in the 2012 expenditures from this reserve. Attachment 2 outlines the funding and expenditures for the Special Event Reserve from 2011 to 2013.

STAKEHOLDER INVOLVEMENT

The Administration will inform the organizing committee of City Council's decision regarding the outcome of the recommendation proposed in this report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. 2012 Tim Horton's Brier Business Plan
2. Major Special Event Reserve - Funding and Expenditures

Section B – CORPORATE SERVICES

**B1) Annual Report 2010
Canadian Award for Financial Reporting
(Files CK. 430-80 and CS. 1895-3)**

RECOMMENDATION: that the information be received.

ADOPTED.

REPORT

Attached for City Council's information, is the 2010 City of Saskatoon Annual Report which includes the Audited Consolidated Financial Statements for the year ending December 31, 2010. The financial statements were approved by City Council at its meeting held on August 17, 2011, in order to meet the required legislative approvals, however, the annual report, which normally incorporates these statements, had to be delayed to complete the printing process.

Included in the annual report, is the recognition of The Government Finance Officers' Association of the United States and Canada (GFOA) *Canadian Award for Financial Reporting* for the City of Saskatoon's 2009 annual financial report. The *Canadian Award for Financial Reporting* program was established to encourage municipal governments throughout Canada to publish high quality financial reports and to provide peer recognition and technical guidance for officials preparing these reports. Its attainment represents a significant accomplishment by a government and its management.

The award was based on the City's submission of its 2009 financial statement. The 2010 financial statements incorporated the same principles included in the 2009 statement, as well as any recommended improvements made by the Review Committee. The annual report was judged by an impartial Canadian Review Committee to meet the high standards of the program, including demonstrating a constructive "spirit of full disclosure" designed to clearly communicate the municipality's financial story and to motivate potential users and user groups to read the report.

The financial statements were prepared by the Finance Branch of Corporate Services, in conjunction with the Annual Report prepared by the Communications Branch of the City Manager's Office.

It is the eighth time the City of Saskatoon has received this award and the fourth time in as many years.

The GFOA is a non-profit professional association serving 17,400 government finance professionals in the United States and Canada with offices in Chicago, Illinois and Washington, D.C.

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PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. 2010 City of Saskatoon Annual Report

Section D – HUMAN RESOURCES

**D1) City of Saskatoon – 2010 Absenteeism Report
(Files CK. 4630-1 and HR. 4500-13)**

RECOMMENDATION: that the information be received.

ADOPTED.

BACKGROUND

On an annual basis, your Administration provides City Council with a copy of its corporate-wide, short-term absenteeism report. Attached, for Council's review, is the report for the year ended December 31, 2010. In an effort to identify opportunities for improvement pertaining to absenteeism, the report was reformatted and expanded in 2009. The five year trend information is located in the Corporate Totals section of the report on pages 50-52.

The Absenteeism Report separates short term absenteeism into two separate categories: Periodic Absences (less than 10 days for the same illness/injury) and absences due to Ongoing Medical Conditions (10 days or more for the same illness/injury). In addition, the report includes statistics related to occupational injuries and illnesses (WCB-Workers' Compensation Board).

REPORT

The City of Saskatoon began tracking and reporting short term absenteeism statistics in 2001. Over the past five years the number of employees eligible for sick leave benefits has increased by 14.8% as the employee population has grown. In addition to this growth, the hours worked (exposure hours) as a corporation have also increased by 14.0% since 2006. Notwithstanding this growth, the 2010 Absenteeism Report shows decreases in all areas of measurement of short term absenteeism; total hours, total number of incidents and total costs.

Statistics for Saskatchewan obtained from the 2010 Statistics Canada Labour Force Survey have identified the average number of incidents of absence due to illness or injury is 7.5 for the Public Sector and the average number of days missed per employee as 9.7 for that same group.

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Comparatively, in 2010 the City of Saskatoon's corporate average number of incidents of short term absenteeism per employee was 3.1 and the average number of days missed per employee was 7.1. In 2010, 518 employees (18% of those eligible for sick benefits) had zero (0) incidents of absenteeism.

Section 6 on page 40 of the Absenteeism Report includes statistics pertaining to occupational injuries and illnesses. The report shows a significant decrease in both duration of injury (days lost due to occupational injury/illness) and also in WCB costs. The lost time injury frequency (injuries per 100 workers) for the corporation was 5.51 as compared to 6.60 in 2009. Comparatively, the lost time injury frequency for Saskatchewan municipalities, towns and RM's collectively was 5.04 in 2010.

Proactive health and safety activities were a major focus within each branch and department in 2010 which created a general increase in awareness among employees, supervisors and managers and a renewed commitment to health and safety throughout the corporation.

Over the past three years the corporation has focused on better reporting and management of short term absenteeism as well as statistics relating to work related injuries and illnesses. This increased focus has resulted in decreases in all measures of short term absenteeism as well as occupational related injuries and illnesses.

The Corporation takes a very comprehensive approach to absenteeism, health and safety and continues to strive to ensure that employees struggling with injury or illness are supported while at the same time ensuring that we are monitoring and managing workplace absenteeism. The focus on employee health and wellness is through programs such as: Workplace Wellness Programs, Health Management System, Attendance Support Program, and Disability Assistance Program. In addition, health and safety initiatives are focused on a more proactive, preventative approach to reducing injuries both in the workplace and at home.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. City of Saskatoon 2010 Absenteeism Report

**D2) City of Saskatoon – Scent Awareness Policy
(Files CK. 4655-0 and HR. 4500-13)**

RECOMMENDATION: that the information be received.

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BACKGROUND

City Council at its meeting held on March 1, 2010, received an email from JoAnn McKinley who was an employee of the City of Saskatoon at the time the email was sent to Council. In this email, Ms. McKinley requested that “City Council create a policy that identifies the corporate workplaces as scent-free environments, similar to the Canadian Human Rights Commission (CHRC) Policy on environmental sensitivities.” The request was forwarded to the Administration for information.

The CHRC requires by law that, as with others with a disability, employers accommodate employees with environmental sensitivities. The City’s Disability Assistance Program provides accommodation for employees with occupational and non-occupational injuries or illnesses. Employees with environmental sensitivities are referred to the Disability Assistance Program upon receipt of information provided from a physician or specialist outlining the need for accommodation in the workplace as a result of a medical condition.

In keeping with other municipalities, public institutions and after extensive research into policy development for environmental sensitivities, the Administration has developed the attached Scent Awareness Policy for civic employees.

REPORT

The City of Saskatoon is dedicated to providing a healthy, safe and productive work environment for its employees. The Scent Awareness Policy will contribute to this goal through ongoing efforts to protect individuals with environmental or chemical sensitivities and to educate employees on the effects of fragrances and other scented products.

The policy provides guidelines for minimizing scents and odours in the workplace and outlines the responsibilities for managers, supervisors and employees under the policy. Education is one of the most effective methods of reducing the effect of scents in the workplace; many people do not realize that environmental sensitivity is a serious issue for some individuals. Raising awareness around the impact of scents in the workplace and following up with individuals directly involved in a situation generally resolves any issue that may arise.

In addition to the policy, regular communications pertaining to the impact of scents in the workplace are provided to all employees through emails, signage, safety meetings and the corporate newsletter; employees are reminded to minimize the use of scented products in the workplace respecting those individuals with environmental sensitivities.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

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ATTACHMENTS

1. JoAnn McKinley email dated February 19, 2010
2. Scent Awareness Policy

The City Clerk distributed copies of a letter from JoAnn McKinley, dated November 21, 2011, submitting comments regarding the above matter.

IT WAS RESOLVED: that the information be received.

**D3) 2010 Contract Negotiations
Saskatoon Civic Middle Management Association
(File No. CK. 4720-8)**

- RECOMMENDATION:**
- 1) that City Council approve the proposed changes set out in the attached report dated November 16, 2011, with respect to the 2010 - 2012 contract with the Saskatoon Civic Middle Management Association; and,
 - 2) that City Council authorize completion of the revised contract incorporating all the changes for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

REPORT

Attached is a report dated November 16, 2011, detailing conditions agreed upon by the bargaining team of the City and the Saskatoon Civic Middle Management Association.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Report dated November 16, 2011.

Section E – INFRASTRUCTURE SERVICES

**E1) Proposed Lease of City Boulevard
102 Braemar Crescent
(Files CK. 4070-2 and IS. 4070-2)**

- RECOMMENDATION:**
- 1) that the City of Saskatoon enter into a Boulevard Lease Agreement with Jian Lui and Ping Dong., to lease 27.3 square metres (293.86 square feet) of the boulevard located at 102 Braemar Crescent; and
 - 2) that the City Solicitor be requested to prepare the appropriate bylaw for approval by City Council, and Lease Agreement for execution by the Mayor and City Clerk, under the corporate seal.

ADOPTED.

BACKGROUND

The Infrastructure Services Department has received an application from Jian Lui and Ping Dong to lease a portion of the City boulevard adjacent to 102 Braemar Crescent in order to expand their yard to enclose 20-year old trees and install an air conditioner.

The proposed leased area, which is 27.3 square metres (293.86 square feet), is shown on attached Plan 240-0062-002r001 (Attachment 1) and is located in an R1A zone.

The Land Branch has determined the value of the land to be \$1.23 per square foot.

Infrastructure Services is in agreement with the lease for a term of five years, with a renewal option thereafter. A new rate will be determined at the beginning of each renewal period. A 30-day written notice is required to cancel the lease by Infrastructure Services or Jian Lui and Ping Dong.

The proposed lease, if approved by City Council, will be subject to the following conditions:

1. Fencing will be installed to prevent access between the street and the lease area, 1.7 metres from face of curb except at permitted driveways;
2. Access will be only from adjacent property;
3. Leased area will be used to increase yard area;
4. No permanent structures will be allowed on leased area;
5. Upon termination of the lease, the property will be returned to its pre-lease condition;

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6. The cost to lease this City right-of-way is determined using 7% of the current land value, plus G.S.T. per year, for 27.3 square metres (293.86 square feet), which is \$361.45, plus G.S.T.; and
7. That the applicant maintain general liability insurance in an amount of \$2,000,000, which will name the City of Saskatoon as an additional insured.

The applicant has agreed that these conditions are acceptable.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Plan 240-0062-002r001

**E2) Transfer of Funding from the Water and Sewer Infrastructure Replacement Reserve to the Stabilization Reserve for Water and Wastewater
(Files CK. 1702-1, CK. 1815-1 and US. 1700-1)**

RECOMMENDATION: that the Administration proceed with Public Notice recommending:

- 1) that funding in the amount of \$943,000 be returned to the Water and Sewer Infrastructure Replacement Reserve from the following Capital Projects:
 - a) Project 1615 - Water Distribution, in the amount of \$563,000;
 - b) Project 1616 - Waste Water Collection, in the amount of \$100,000; and
 - c) Project 1617 – Primary Water Mains, in the amount of \$280,000; and
- 2) that this returned funding be moved from the Water and Sewer Infrastructure Replacement Reserve (Capital) to the Water and Wastewater Stabilization Reserve (Operating).

ADOPTED.

REPORT

The prolonged period of swiftly moving water and high water levels in the South Saskatchewan River during the summer of 2011 impacted the rate of water intake at the Water Treatment Plant which made it necessary for the City to enact a “watering ban” during the warmest summer months

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of 2011. This has resulted in the actual consumption to date being significantly below the budgeted amount, and as a result, both the water and wastewater utilities are projecting deficits. The Water and Wastewater Stabilization Reserve does not have funding to offset the deficits, and as a result, any realized deficits would need to be covered by the general operating fund. The Administration does not feel it is appropriate for the general fund to subsidize the utilities.

The Administration reviewed all expenditures for both Operating and Capital programs in the water and wastewater utilities and instituted spending freezes in the summer of 2011. In addition, previously approved projects funded from the Water and Sewer Infrastructure Replacement Reserve have been reviewed and reprioritized to identify funding that could be returned to the Water and Sewer Infrastructure Reserve. The Administration is recommending that these funds be redirected to the Stabilization Reserve for water and wastewater to assist in offsetting the decreased revenues experienced in the water and wastewater utilities in 2011.

The review identified \$943,000 which can be returned to the Water and Wastewater Replacement Reserve, in accordance with Capital Reserve Bylaw, 6774. This return is being made from 2011 approved allocations as follows:

- \$513,000 from the Preservation Program component and \$50,000 from the Capacity Programs component of Capital Project 1615 - Water Distribution;
- \$100,000 from the Preservation Program component of Capital Project 1616 - Waste Water Collection; and
- \$130,000 from the Preservation Program component and \$150,000 from the Capacity Programs component of Capital Project 1617 – Primary Water Mains.

OPTIONS

An option would be to leave the returned funding in the Water and Sewer Infrastructure Reserve. This would not provide any reduction to the anticipated deficit and would require the full deficit to be covered through the general operating fund. It should be noted that the Reserve is currently in a deficit position as a result of the advancement of Flood Protection projects and the payment of the claims related to the 2005 floods. The Reserve will be repaid over time through the Flood Protection Levy being billed and collected from utility customers. Returning the funds to this reserve would help reduce this deficit, but not eliminate it.

FINANCIAL IMPLICATIONS

The reallocation of these funds is required to manage the deficit position of the utility, which is a direct result of decreased revenues due to the watering ban implemented in 2011. The capital programs for the whole water and wastewater system will be re-prioritized to match the funding available. The net effect is, however, an increase in the infrastructure deficit for the water and wastewater system.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

This transaction requires public notice and approval from City Council, as Capital Reserve Bylaw, 6774 states that any amounts returned from capital projects are to go back to the source they came from; that these reserves only contain funds for capital expenditures; and that the reserves shall not be used for operating expenses.

Rather than retaining the amount in the reserve, the Administration is requesting to proceed to public notice to transfer the returned funding in the amount of \$943,000, as identified above, from the Water and Sewer Infrastructure Reserve to the Water and Wastewater Stabilization Reserve.

Section F – UTILITY SERVICES

**F1) Proposed Land Acquisition for Saskatoon Regional Waste Management Centre
(Files CK. 4020-1 and LA. 4022-11-4)**

- RECOMMENDATION:**
- 1) that the City purchase Parcel Z, Plan No. 101833848 Ext O for the purpose of the Saskatoon Regional Waste Management Centre operations at a purchase price of \$9,100; and
 - 2) that the City Solicitor be requested to prepare the necessary purchase agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

ADOPTED.

BACKGROUND

Capital Project #0876 – US – Regional Waste Management Facility includes a project to construct a new Equipment Storage and Maintenance Facility at the Saskatoon Regional Waste Management Centre (Landfill). For operational reasons, it is desirable to build this facility partially on Parcel Z, which is currently under the ownership of SaskPower. As part of a March 2004 land purchase agreement between the City and SaskPower, it was agreed that SaskPower would sell Parcel Z to the City at a price to be negotiated and agreed upon by both parties once the railway tracks were no longer required and removed from the lands. The railway has since been decommissioned and the tracks removed.

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REPORT

Parcel Z, Plan 101833848 Ext 0, Surface Parcel No. 153327674, encompasses an area of approximately 0.91 acres (see Attachment 1) for a visual reference. The City's Property Agent has negotiated a purchase agreement with Saskatchewan Power Corporation for the required land.

Noteworthy details of the Offer to Purchase Agreement are as follows:

Purchase Price

Purchase price is \$9,100 with an initial deposit of \$1,100; the balance of the purchase price is to be paid on the closing date.

Conditions Precedent

1. Approval of Saskatoon City Council by December 5, 2011.
2. Possession date shall be immediately upon approval by Saskatoon City Council.
3. Closing date of this transaction shall be December 30, 2011 or a date sooner that is mutually agreed upon by both parties.

Significant Terms and Conditions of the Offer to Purchase

1. Each party shall be responsible for its own legal costs.
2. Parcel Z will be transferred to the City on an "as is" basis.

OPTIONS

There are no options.

POLICY IMPLICATIONS

There are no policy implications

FINANCIAL IMPLICATIONS

Capital Project #0876-11 – Landfill Equipment Sheds Upgrade/Replacement provides sufficient funding for this land purchase.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

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ATTACHMENT

1. Map Showing Parcel Z, Plan 101833848 Ext 0

**F2) 2011 Capital Budget
Capital Project #876 – US – Landfill South Lateral Liner Expansion
Engineering Services - Contract Approval
(Files CK. 7830-4 and WT. 7970-65)**

- RECOMMENDATION:**
- 1) that the proposal for providing engineering services for the detailed design, tender, and construction management of the Landfill South Lateral Liner Expansion from XCG Consultants Ltd. for a total upset fee of \$321,926.79 (including P.S.T and G.S.T.) be accepted; and
 - 2) that the City Solicitor be instructed to prepare the necessary Engineering Services Agreement for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

BACKGROUND

The Integrated Landfill Management Plan adopted by City Council on August 17, 2011 identified the South Lateral Liner Expansion (or Cell H Expansion) as Stage A of Landfill Optimization. Waste filling operations are moving off the main mound at the Saskatoon Regional Waste Management Centre (Landfill) to accommodate the construction of the Tall Wind Turbine and Landfill Gas Generation projects. For waste handling operations to continue, a new lined waste containment cell must be commissioned prior to the construction of the Tall Wind Turbine.

REPORT

Following the recommendations and project scope identified in Stage A of the Integrated Landfill Management Plan, a Terms of Reference was drafted outlining the requirements for the South Lateral Liner Expansion. Consulting engineering firms were invited to submit proposals regarding the provision of engineering services including a detailed design, tendering, and construction management. Responses were received from the following firms:

- XCG Consultants Ltd. (Edmonton, AB)
- Golder Associates (Saskatoon, SK)
- AECOM Canada Ltd. (Saskatoon, SK)
- MDH Engineered Solutions Corp. (Saskatoon, SK)

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Following a rated criteria evaluation by Environmental Services, the proposal submitted by XCG Consultants Ltd. was rated as most favourable for the project.

OPTIONS

Administration could cancel the RFP and re-issue. However, the XCG proposal meets the requirements of the City and was deemed most favourable.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The upset fee for engineering services for the project, and the net cost to the City would be as follows:

Basic Upset Fee	\$257,340.00
Disbursements	31,710.00
Other Expenses	16,400.00
Subtotal	<u>\$305,450.00</u>
P.S.T. (on 30% of design (\$80,286))	1,204.29
G.S.T. @ 5%	<u>15,272.50</u>
Total Upset Fee	\$321,926.79
G.S.T. Rebate @ 5%	<u>(15,272.50)</u>
Net Cost to the City	<u>\$306,654.29</u>

Capital Project #876 – US – New Landfill Cell has sufficient funding to cover the costs for the engineering services for the detailed design, tender, and construction management of the Landfill South Lateral Liner Expansion.

ENVIRONMENTAL IMPLICATIONS

The new waste containment cell is required to provide space for ongoing Landfill waste operations. The cell will feature a liner and leachate collection system to prevent groundwater contamination. The cell will be constructed to meet or exceed Saskatchewan Ministry of Environment regulations.

The cell design will make provisions for the future expansion of the landfill gas project, reducing the green house gas emissions from the Landfill Facility.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**F3) Landfill Gas Collection System
Saskatoon Light & Power: Capital Project #2305:
Electrical Supply Options – Generation Landfill Gas
(Files CK. 2000-5, x 1000-1 and WT. 2000-10)**

- RECOMMENDATION:**
- 1) that the proposal submitted by Kramer Limited for the supply of two landfill gas engine-generator systems at a total estimated cost of \$2,038,434.20, including taxes be accepted; and
 - 2) that the Corporate Services Department, Purchasing Services, issue the appropriate Purchase Order.

BACKGROUND

Saskatoon Light & Power (SL&P) is currently in the process of developing a landfill gas collection and power generation project at the Saskatoon Waste Management Centre (Saskatoon Landfill). A Request for Proposal (RFP) was issued by SL&P for the supply of two landfill gas engine-generator systems. The purpose of this report is to make the necessary recommendations for the award of this contract to the successful proponent. A separate tender will be issued for the installation of this equipment within the power generation facility.

REPORT

On October 4, 2011, Purchasing opened three proposals for this project. The proposals are as follows:

Supplier Name	Total Proposal Price	Notes
European Power Systems Kimberley, BC	\$1,408,000.00	price subject to a Euro Currency exchange rate
Waterous Power Systems Calgary, AB	\$1,537,910.00	price subject to a US Currency exchange rate
Kramer Limited Regina, SK	\$2,038,434.20	

The submissions by European Power Systems and Waterous Power Systems are not being recommended for acceptance due to irregularities with their proposals. Both companies qualified their submissions by making them subject to foreign currency exchanges rates. The Proposal Form specifically stated “pricing must be in Canadian dollars”. For this reason, we recommend that both proposals be rejected.

The submission by Kramer Limited of Regina, SK (with Branch Office on 11th Street West, Saskatoon) did not contain any irregularities and met all technical requirements. The Caterpillar engines proposed by Kramer have demonstrated strong performance in landfill gas applications

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without the requirement to remove impurities from the gas prior to combustion. Engines from other manufacturers often require the removal of siloxanes prior to combustion, which require additional capital and operating expenses.

Because the submission by Kramer Limited is within budget and is compliant with all requirements, it is recommended that their proposal, in the amount of \$2,038,434.20 including taxes, be accepted.

The budget estimate for this tender was \$2,835,000.00.

POLICY IMPLICATIONS

There are no known policy implications.

FINANCIAL IMPACT

The cost of the project is within the budget estimate of \$2,835,000.00, and adequate funding is available in Saskatoon Light & Power's Capital Project #2305: Electrical Supply Options - Generation Landfill Gas. This project is funded jointly through the Canada-Saskatchewan Provincial Territorial Base Fund. Saskatoon Light & Power's portion of the funding is 50%, for a total cost of \$1,019,217.10; and the Canada-Saskatchewan Provincial-Territorial Base Fund's portion of the funding is 50% for a total cost of \$1,019,217.10.

The total capital cost of the landfill gas collection system is estimated at \$5.1 million. The landfill gas power generation facility is estimated at \$4.9 million. Annual revenue projections for the power generation facility are estimated at \$1.3 million beginning in year 2013, with annual operating expenses estimated at \$0.4 million.

ENVIRONMENTAL IMPLICATIONS

An Environmental Screening has been completed for the project by the Environmental Assessment Branch of the Saskatchewan Ministry of Environment. The Ministry does not require any further assessment of environmental impacts for the project, subject to approval of an Emergency Response Plan for operation of the facilities. Collection and thermal destruction of the landfill gas is expected to result in an overall reduction in Greenhouse Gas Emissions of 46,800 tonnes annually (equivalent to removing over 9,000 vehicles from our roadways).

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

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Items B1) and B2) of Communications to Council were brought forward.

“B1) Roger Lewko, dated October 31

Commenting on recent tender disqualification. (File No. CK. 7830-5)

B2) Graham Harrison, dated October 31

Commenting on recent tender disqualification. (File No. CK. 7830-5)”

IT WAS RESOLVED: that the recommendation of the Administration be adopted.

Section G – CITY MANAGER

**G1) Proposed Land Acquisition for Circle Drive South
(Files CK. 4020-12, LA. 4022-011-3 and CS. 4020-1)**

- RECOMMENDATION:**
- 1) that the City purchase Parcel W, Plan No. 101833848 Ext O, for the purpose of road widening as part of the Circle Drive South River Crossing Project, at a purchase price of \$73,600;
 - 2) that the City Solicitor be requested to prepare the necessary purchase agreements; and
 - 3) that the cost of acquisition and related expenses be charged to the Property Realized Reserve, as an interim source of financing.

ADOPTED.

BACKGROUND

At its meeting held May 28, 2007, City Council considered Clause 6, Report No. 9-2007 of the Executive Committee and adopted the following recommendation with respect to the Circle Drive, South River Crossing project:

- “3) that the Administration be authorized to negotiate with all land owners identified for the acquisition of the necessary rights-of-way for the construction of this project.”

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REPORT

Parcel W, Plan 101833848 Ext 0, Surface Parcel No. 153327618, encompasses an area of approximately 7.36 acres (see Attachment 1).

Parcel W is required to accommodate various roadway realignments as part of the Circle Drive South River Crossing project, tying Circle Drive South into Valley Road.

The City's Property Agent has negotiated a purchase agreement with Saskatchewan Power Corporation for the required parcel.

Noteworthy details of the Offer to Purchase agreement are as follows:

Purchase Price

Purchase price is \$73,600, with an initial deposit of \$13,600. The balance of the Purchase Price is to be paid on the Closing Date.

Conditions Precedent

- a) Approval of Saskatoon City Council by December 5, 2011.
- b) Possession Date shall be immediately upon approval by City of Saskatoon City Council.
- c) Closing Date of this transaction shall be December 30, 2011, or a date sooner that is mutually agreed upon by both parties.

Significant Terms and Conditions of the Offer to Purchase

1. Each party shall be responsible for its own legal costs.
2. Parcel W will be transferred to the City on an "as is" basis.
3. On or before the Closing Date, SaskPower will remove Interest # 155972683 from Parcel W and replace this Interest with an Interest for a 5m easement—as shown on Feature Utility Right of Way Plan No. 101800189.

OPTIONS

There are no options.

POLICY IMPLICATIONS

There are no policy implications

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FINANCIAL IMPLICATIONS

It is recommended that the cost of acquisition and related expenses be charged to the Property Realized Reserve as an interim source of funding.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Map Showing Parcel W, Plan 101833848 Ext 0

**G2) 2011/2012 StarPhoenix Advertising Contract
(Files CK. 366-2 and CC. 366-2)**

RECOMMENDATION: that an Advertising Agreement with The StarPhoenix be approved as a sole source contract with a total projected cost of \$450,000 for the period of September 1, 2011, to August 31, 2012.

ADOPTED.

The Communications Branch negotiates an annual volume sales agreement with The StarPhoenix for advertising in *The StarPhoenix* (Monday to Thursday) and *The Saskatoon Sun* (Sunday).

Previously, individual sections, branches, and/or departments would purchase advertising separately and be charged a line rate according to their individual volumes. Currently, the purchasing of newspaper advertising is conducted under one account to take advantage of volume discounts. This account has been extended to include the Boards and Commissions of City Council (i.e. Credit Union Centre, TCU Place, Mendel Art Gallery, Saskatoon Police Service, and the Saskatoon Public Library).

The 2011/2012 Agreement forecasts a \$450,000 volume of sales based on the previous year's volume. This includes public notice advertisements, three issues of the Leisure Guide and a Summer Mini Guide, the Voter's Guide, and the Annual Report to Citizens. The projected sales volume accounts for an estimated \$50,000 reduction for public notice advertisements. As part of the 2011 Civic Service Review, City Council at its meeting held on September 26, 2011, amended Public Notice Policy C01-021 by requiring that public notices under Sections 4 and 12.1 be published in *The StarPhoenix* on one occasion rather than two occasions.

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The line rate, which is the amount charged for each line of advertisement, is based on this projected volume. It should be noted that the Agreement is similar to a blanket purchase order and does not require the City to spend the full amount in order to receive the line rate. As such, the City can continue to look for ways to minimize advertising expenditures.

The StarPhoenix has recently moved from a calendar year to a fiscal year; therefore, future agreements would be in effect from September 1 to August 31. The 2011/2012 StarPhoenix line rates have not changed from 2010 and are as follows:

- Monday to Thursday: \$1.32/line
- Friday and Saturday: \$1.49/line
- Sunday: \$1.13/line

In addition, The StarPhoenix will continue to try to place the CityPage in Section A of *The StarPhoenix* at no additional charge (a 30% saving). Also, as part of the Agreement, the City will receive a 50% saving on “filler” material (\$0.75/line), and a reduced rate for colour insertions.

In order to improve communications from the City to the public, the Communications Branch will continue to find ways to improve the quality and cost effectiveness of our CityPage and other print advertising materials.

POLICY IMPLICATIONS

The Cities Act requires City Council to adopt a Public Notice Policy which sets out the minimum notice requirements, the methods of notice to be followed, and the minimum time for giving notice with respect to any matters for which public notice is required to be given under *The Cities Act*.

In addition, *The Planning and Development Act, 2007* allows a Council, which has been designated as an approving authority, to adopt a Public Notice Policy for giving notice with respect to any matters for which public notice is required to be given.

In both situations, City Council Policy C01-021, indicates that public notice shall be published in *The StarPhoenix* on the Saturday at least seven days immediately prior to the meeting at which City Council will initially consider the matter. As a result, The StarPhoenix is a sole supplier, and therefore this agreement may be considered a single source contract.

FINANCIAL IMPACT

The Communications Branch negotiates an annual volume sales agreement with The StarPhoenix for advertising in *The StarPhoenix* and *The Saskatoon Sun*. The agreement allows the City to take advantage of volume discounts which have been previously estimated to save approximately \$100,000 annually. The 2011/2012 Agreement forecasts a \$450,000 volume of sales and accounts for an estimated \$50,000 reduction to reflect amended Public Notice Policy C01-021, requiring public notices be published in *The StarPhoenix* on one occasion rather than two occasions.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. The StarPhoenix Advertising Agreement for 2011/2012.

**G3) Third Quarter Results – City of Saskatoon’s 2011 Budget and Business Plan
(Files CK. 100-14, CK. 1700-1, CC. 1700-1 and CC. 100-14)**

RECOMMENDATION: that the information be received.

ADOPTED.

BACKGROUND

The City of Saskatoon has a strong business plan and budget model in place to guide the investment activities, projects, and service levels based on what citizens want and need. In December 2010, City Council approved the City of Saskatoon’s 2011 Budget and Business Plan entitled “*A New Era, A New Plan, A New Budget*”. The Budget provides the financial plan to support the Business Plan, which in turn, aims to reflect the needs of the community based on City Council and citizen input.

The 2011 Business Plan and Budget identifies key projects and initiatives that the City aims to accomplish, and identifies the financial resources for capital infrastructure projects and day-to-day operations. The Business Plan and Budget achieves the following:

- ties the resources allocated to the various programs, services, and projects to clear and achievable plans;
- integrates the capital and operating budgets to enable more effective management of the City’s financial resources; and
- combines the operating and capital budgets so that the full costs of funding the City’s business lines are more clearly understood.

The investments, programs, and services in the City of Saskatoon’s 2011 Budget and Business Plan have been developed to support a desirable quality of life in the community based on citizen expectation, balanced with the City’s ability to secure both human and financial resources to deliver the programs and services that the people of Saskatoon rely on each and every day.

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REPORT

This report presents the third quarter results for the City of Saskatoon's 2011 Budget and Business Plan as of September 30, 2011. This report is an attempt to be more accountable, transparent, and efficient in the management of the City's financial resources and key projects.

Quarterly status updates on the City's Budget and Business Plan will help to ensure that City Council and the Administration are aware of emerging budget and business plan issues and challenges, so they can react accordingly. By providing these quarterly reports, this will help the City to mitigate any financial or corporate risks that may result from unplanned events, or new challenges that may emerge throughout 2011.

Highlights of Third Quarter Results

Civic Service Review

A Civic Service Review occurred during Special Public Executive Committee meetings held over the summer. The review was conducted in order to ensure the City is delivering the programs and services its citizens want and need as efficiently and effectively as possible, while encouraging continuous service improvement.

The Civic Service Review provided an opportunity to review priorities, realistically assess our ability to fund services, and identify where improvements can be made so that we are better prepared to provide services now and into the future.

The cost-reduction and revenue-generating ideas total just over \$1.7 million, and will help the City focus more on providing the core services Saskatoon residents want and need. The review also highlighted many areas where City Council did not want to see changes. The City is using the results of the review to better inform the upcoming budgeting and decision-making processes for the 2012 Business Plan and Budget.

Business Plan

A large majority of the projects identified in the Business Plan are on target. Attachment 1 provides a detailed summary of the status of key projects outlined in the City's 2011 Business Plan as of September 30, 2011. Highlights of these projects and status updates are noted (by business line) below:

Public Safety

- The drawings for the new headquarters for the Saskatoon Police Service are over 30% complete and in the review process. Construction trailers are on site, and the basement excavation began in September.

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Land Development

- Servicing of lots has continued in Rosewood, Evergreen, and the Marquis Industrial Area, while lot sales have occurred in Hampton Village, Evergreen, and Rosewood.
- The concept plan for the Kensington neighbourhood will be sent to City Council for approval in early 2012.

Utilities

- Progress continues on the alternative energy projects:
 - the turboexpander power generator expected to generate electricity for 600 homes with zero emissions – detailed design will be complete in November, and tendering is expected in early 2012;
 - tendering for the gas collection system at the Saskatoon Landfill is underway; and
 - the tall wind turbine to generate electricity for up to 600 homes – the wind and environmental assessments are underway and planned to be completed by fall 2011.
- Final design is complete and the tender process is underway for the major upgrades to the water reservoir located at Avenue H and 11th Street.
- The superpipe installation is currently under construction in Westview, and is designed to collect surface water in major rain storms and prevent water from draining into residential basements.

Transportation

- Circle Drive South Project - work on the west side of the river is almost complete, and crews are removing the earth berm on the west side. Crews have started creating the earth berm in the river for the east side work. 11th Street east of Circle Drive is scheduled to be open by end of November, and concrete is poured for the decking on the Lorne Avenue overpass.
- Water and sewer lines have been installed to facilitate the construction and extension of 25th Street from Idylwyld Drive to 1st Avenue, and roadway construction is scheduled to begin in October.
- Construction of grading for Phase 1 of Highway 7 and 14 Interchange began in September.

Urban Planning and Development

- A Local Area Plan (LAP) review was conducted as part of the Civic Service Review process which highlighted the program achievements and proposed new directions and

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priorities for the LAP program. New LAPs will be prepared for the Mayfair/Kelsey-Woodlawn, Meadowgreen, and Montgomery Place neighborhoods.

- The City received a new funding commitment for affordable housing from the Provincial Government, and will use this funding to support the target of 500 new affordable housing units per year.
- The plan for the East Sector - the newest development east of Willowgrove and Rosewood - is under final review and will be submitted to City Council for approval in early 2012. Also, the concept plan for the south east sector of the Corman Park-Saskatoon Planning District is underway and is scheduled for completion in August 2012.

Recreation and Culture

- The Municipal Culture Plan was adopted by City Council in September 2011, and a community forum is scheduled to discuss roles, responsibilities, and indicators for success in implementing the plan.
- A planning model has been developed to determine the long-term needs for sports and recreation programs and facilities, and will be presented to City Council in December 2012. Once the planning model has been approved, the balance of the study will be implemented.

Environmental Health

- Public consultation has been completed for the Waste and Recycling Plan, and program options and preliminary costing is complete.

Community Support

- Following a successful mentorship program, two newcomers are participating in community associations - one as an instructor, and one as a treasurer.
- Hosted four youth-led events to support civic participation and leadership through the youth action network and the urban Aboriginal Leadership initiatives.

Corporate Governance and Finance

- Began implementation of revisions to the Taxi Bylaw allowing seasonal taxi licenses directly to drivers.
- Preparation for the 2012 municipal election has begun.

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Budget

The City of Saskatoon's 2011 Budget provides combined capital and operating investments of approximately \$676 million, with approximately \$351 million going to capital projects, and \$325 million going toward paying for the City of Saskatoon's operations.

The second quarter results were projecting a \$1.1 million deficit. As of September 30, 2011, the City of Saskatoon is projecting an operating budget deficit of \$661,400 which is less than approximately 0.2% of the total operating budget.

Attachment 1 provides a detailed overview of the City's financial position for the third quarter of 2011. Fuel pricing is still a major factor in the negative forecast for 2011. In total, there is an approximate \$1.37 million unfavourable variance in fuel. This is offset by significant positive variances, including cost savings that have been incurred across the corporation in response to the anticipated deficit, and an increase in supplementary taxes resulting from increased building activity during the year.

FINANCIAL IMPLICATIONS

Should it materialize at year end, a deficit up to \$2.7 million can be covered by the City's Fiscal Stabilization Reserve. In addition, up to \$1.0 million of any fuel deficit can be covered by the newly created Fuel Stabilization Reserve.

The Administration will continue to closely monitor and manage the expenditures, and even further cost reductions may need to be explored in various operating programs.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with this report.

COMMUNICATIONS PLAN

Your Administration will continue to provide quarterly updates on the City's 2011 Budget and Business Plan to keep City Council and the taxpayers informed of the City's financial position, as well as the progress of key projects over the 2011 budget and business plan cycle.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. 2011 Business Plan Status Report - Third Quarter Results (September 30, 2011)

LEGISLATIVE REPORT NO. 15-2011

Section B – OFFICE OF THE CITY SOLICITOR

B1) Enquiry - Councillor T. Paulsen (December 20, 2010)
Bylaw Enforcement
Fines re: *The Fire and Protective Services Bylaw, 2001* and
The Property Maintenance & Nuisance Abatement Bylaw, 2003
(Files CK. 185-14 and CK. 4400-1)

- RECOMMENDATION:**
- (1) that the discounted penalty be abolished for early payment of a second offence ticket under *The Fire and Protective Services Bylaw, 2001*;
 - (2) that minimum mandatory fines be established in *The Fire and Protective Services Bylaw, 2001* as follows:
 - (a) for Notice of Violation offences, the non-discounted penalty indicated on the Notice of Violation; and
 - (b) for the offence of failing to comply with an order of a municipal inspector - \$500 first offence, \$750 second offence and not less than \$1,000 third and subsequent offence;
 - (3) that “unsecured vacant buildings” be added to the list of nuisances prohibited under *The Property Maintenance & Nuisance Abatement Bylaw, 2003*;
 - (4) that Notice of Violation tickets be authorized under *The Property Maintenance & Nuisance Abatement Bylaw, 2003* for the following offences:
 - (a) long grass and weeds;
 - (b) accumulation of junk and garbage;
 - (c) untidy and unsightly premises;
 - (d) open excavations; and
 - (e) unsecured vacant buildings;

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- (5) that Notice of Violation penalties under *The Property Maintenance & Nuisance Abatement Bylaw, 2003* be set at \$250 for a first offence, to be reduced to \$200 if paid within 14 days; \$500 for a second offence; and \$750 for a third or subsequent offence; and
- (6) that the minimum mandatory fines be established in *The Property Maintenance & Nuisance Abatement Bylaw, 2003*, as follows:
 - (a) for Notice of Violation offences, the non-discounted penalty indicated on the Notice of Violation; and
 - (b) for the offence of failing to comply with an order of a municipal inspector - \$500 first offence, \$750 second offence and not less than \$1,000 third and subsequent offence.

ADOPTED.

Introduction

City Council has asked our Office to review the adequacy of fines in various City bylaws with particular emphasis on repeat offenders. The purpose of this report is to determine whether Saskatoon's fines as they relate to the enforcement work of the Saskatoon Fire & Protective Services are adequate at their current levels or whether changes are warranted. (Reports on other bylaws will be forthcoming in the next several months.) Our Office and Saskatoon Fire & Protective Services reviewed current fines and compliance levels and recidivism for *The Fire and Protective Services Bylaw, 2001* and *The Property Maintenance & Nuisance Abatement Bylaw, 2003* and determined that some changes may be warranted to the current structure and level of fines under these bylaws.

Overview

Saskatoon Fire and Protective Services enforce both *The Fire and Protective Services Bylaw, 2001* and *The Property Maintenance & Nuisance Abatement Bylaw, 2003* (collectively, the "Bylaws"). Currently, *The Fire and Protective Services Bylaw, 2001* contains provisions which allow for Notice of Violation tickets and Orders to Remedy to be issued. In contrast, *The Property Maintenance & Nuisance Abatement Bylaw, 2003* does not allow for Notice of Violation tickets. Only Orders to Remedy are used.

Notice of Violation tickets allow a person to pay a set penalty in order to avoid having to make a court appearance. They are used in situations where the offence is clear and simple to rectify or where contravention of the bylaw results in a danger to the public. Under *The Fire and Protective*

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Services Bylaw, 2001, Notice of Violation tickets are used for such offences as blocking an exit to a building, failing to maintain fire extinguishers, failing to maintain records of smoke alarms, permitting the accumulation of combustible materials so as to constitute an undue fire hazard.

Both of the Bylaws also incorporate an Order to Remedy process. The Order to Remedy process is intended to be used where the goal is to have the owner of a property do something to bring the property into compliance with the Bylaw.

The Order to Remedy process requires a municipal/fire inspector to conduct an inspection to determine that contraventions of one of the Bylaws exists, to issue a written order setting out contraventions and remedies to these contraventions and to indicate a time allowed for compliance. Typically, numerous contraventions will be listed in the order. The order must be served on the owner or occupant of the property. The owner or occupant may appeal the order. After the time for compliance set out in the order, the City may do the work set out in the order and charge the costs of doing so to the tax roll of that property. Additionally, the owner or occupant may be charged with the offence of failing to comply with the order.

The Fire and Protective Services Bylaw, 2001

Notice of Violation Offences

The current fine structure under this Bylaw sets penalties of \$250 for a first offence and \$500 for a second offence. These penalties are reduced to \$200 and \$400, respectively, if payment is made within 14 days.

Saskatoon Fire & Protective Services Department indicates that, in general, the current fine structure creates a sufficient deterrent. In its view, \$250 is sufficient to provide notice that contravention of the bylaw is a serious matter. Providing a reduced fine of \$200 for early payment makes an allowance for first time offenders who might not have been aware of the requirements of the bylaw. However, Saskatoon Fire & Protective Services Department was of the view that a reduced penalty of \$400 for a second offence is not warranted as offenders have knowledge of the bylaw and its requirements.

We recommend that the fines for Notice of Violation offences under *The Fire and Protective Services Bylaw, 2001* remain at \$250 for a first offence and \$500 for a second offence. Further, we recommend that a discounted penalty of \$200 for payment within 14 days remain available for first offence, but that no discounted penalty be available for a second offence.

Mandatory Minimum Fines

Mandatory minimum fines set a base fine for the justice when a matter goes to court. A justice can award a fine higher than the base fine, but not lower.

Currently, *The Fire and Protective Services Bylaw, 2001* sets mandatory minimum fines for Notice of Violation offences at the same level as the specified fines under the bylaw. This means that a person charged with a Notice of Violation offence has the option to pay the specified fine voluntarily to avoid prosecution. If the person elects not to pay the fine voluntarily, the matter

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proceeds to court. If convicted, the person is fined an amount not less than the specified minimum fine. The justice hearing the case is not able to lower the fine below the specified minimum fine but may impose a higher fine.

However, *The Fire and Protective Services Bylaw, 2001* currently does not set mandatory minimum fines for failure to comply with an Order to Remedy Contravention. This results in the justice hearing the case having the discretion to impose an insignificant fine where a person is found guilty of failing to comply with an order under the bylaw, despite the fact that person had an opportunity to appeal all or portions of the order and was given time to comply with the bylaw.

We recommend that mandatory minimum penalties be set for the offence of failing to comply with an order of a municipal inspector. Since the order process allows an appeal, and provides time to comply with the bylaw (which may be extended by the appeal body), we recommend that these mandatory minimum fines be significant: \$500 for a first offence, \$750 for a second offence and not less than \$1,000 for a third and subsequent offence.

The Property Maintenance & Nuisance Abatement Bylaw, 2003

Notice of Violation Offences

The Property Maintenance & Nuisance Abatement Bylaw, 2003 does not include provisions creating Notice of Violation offences. Saskatoon Fire & Protective Services indicates that there are a number of individuals and corporations who have been issued numerous Orders to Remedy Contravention of the bylaw on the same property for contraventions which create a nuisance to neighbouring properties. Repeat offenders will allow the property to become unsightly and untidy with tall grass and weeds, junked vehicles, and/or an accumulation of garbage, only remedying these contraventions of the bylaw after an order has been issued and the right of appeal has been exhausted.

Saskatoon Fire & Protective Services is of the opinion that the ability to issue a Notice of Violation ticket for untidy and unsightly property, overgrown grass and weeds and junked vehicles may reduce the number of repeat offences and encourage continued compliance with the bylaw. In addition, the bylaw contains a provision prohibiting open excavations, basements, drains, swimming pools, etc. dangerous to the public safety or health. Notice of Violation provisions would allow a penalty to be imposed to get the attention of the property owner or occupant while requiring immediate rectification of the health or safety issue.

Therefore, we recommend that Notice of Violation tickets be authorized under *The Property Maintenance & Nuisance Abatement Bylaw, 2003* for the following offences:

- (1) long grass and weeds;
- (2) accumulation of junk and garbage;
- (3) untidy and unsightly premises; and

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- (4) open excavations.

Further, we recommend that Notice of Violation penalties under *The Property Maintenance & Nuisance Abatement Bylaw, 2003* be set at \$250 for a first offence, to be reduced to \$200 if paid within 14 days; \$500 for a second offence; and \$750 for a third or subsequent offence.

Mandatory Minimum Fines

Currently, *The Property Maintenance & Nuisance Abatement Bylaw, 2003* does not provide for mandatory minimum fines.

We recommend that mandatory minimum fines be established for Notice of Violation offences at the same level as the specified fines under the bylaw. We also recommend that mandatory minimum penalties be set for the offence of failing to comply with an order of a municipal inspector. Since the order process allows an appeal, and provides time to comply with the bylaw (which may be extended by the appeal body), we recommend that these mandatory minimum fines be significant: \$500 for a first offence, \$750 for a second offence and not less than \$1,000 for a third and subsequent offence.

Securing of Unoccupied Buildings

Saskatoon Fire & Protective Services has indicated that failure to secure unoccupied buildings while not currently prohibited by *The Property Maintenance & Nuisance Abatement Bylaw, 2003*, has become a recurring problem within the City.

Inspectors secure these buildings against entry by boarding them up, but often the owner fails to ensure that they remain secure. This results in Saskatoon Fire & Protective Services being required to re-attend and board up the building again.

We recommend that *The Property Maintenance & Nuisance Abatement Bylaw, 2003* be amended to add a prohibition against failure to secure an unoccupied building. Further, we recommend that Council authorize enforcement through Notices of Violation with penalties to be set at \$250 for a first offence, to be reduced to \$200 if paid within 14 days; \$500 for a second offence; and \$750 for a third or subsequent offence.

This report has been reviewed and agreed to by the Fire & Protective Services Department.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

REPORT NO. 17-2011 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor P. Lorje, Chair
Councillor C. Clark
Councillor R. Donauer
Councillor B. Dubois
Councillor M. Loewen

**1. Heritage Reserve Fund Request
1328 Avenue K South (Bowerman House)
Designated Municipal Heritage Residence
(File No. CK. 710-10)**

RECOMMENDATION: that funding of roof repairs to the Bowerman House, in the amount of \$23,000, be approved with the source of funding being the Heritage Reserve Fund.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated October 17, 2011 regarding a request for funding for roof repairs to the Bowerman House at 1328 Avenue K South, from the Heritage Reserve Fund.

Your Committee has been advised that the Municipal Heritage Advisory Committee has reviewed this report with the Administration and supports this request for funding from the Heritage Reserve Fund.

Following review of this matter, your Committee also supports the above recommendation.

**2. Application for Funding under Heritage Conservation Program
202 Avenue E South – Designated Municipal Heritage Residence
(File No. CK. 710-52)**

RECOMMENDATION: 1) that the owners of 202 Avenue E South receive a tax abatement through the Heritage Conservation Program to a maximum of \$1,654.32, commencing in the year following the satisfactory completion of the Rehabilitation Project, with the source of the funding for the abatement being the Heritage Reserve Fund, with the satisfactory completion determined by the Manager, Planning and Development Branch, Community Services Department; and

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- 2) that the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated October 17, 2011 regarding a proposal for approval of a tax abatement through the Heritage Conservation Program for satisfactory completion of the Rehabilitation Project at the designated residence located at 202 Avenue E South.

Your Committee has been advised that the Municipal Heritage Advisory Committee has reviewed this report with the Administration and supports the proposed tax abatement, as outlined in the above report.

Following review of this matter, your Committee is also supporting the above recommendations of the Community Services Department.

**3. Central Avenue Streetscape Improvement Plan
(Files CK. 4125-15, PL. 4125-11 and UD. 217-71)**

- RECOMMENDATION:**
- 1) that the streetscape improvement design for Central Avenue be approved;
 - 2) that the report of the General Manager, Community Services Department dated October 17, 2011 be referred to City Council for review during its 2012 budget review process; and
 - 3) that the Administration provide a report on the priorities identified under the Urban Design - City-Wide Program, with funding from the City-Wide Streetscape Reserve, and the urban design priorities identified in the Business Improvement Districts, with funding from the Business Improvement Districts Streetscape Reserve.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated October 17, 2011, with respect to consideration of the streetscape improvement design for Central Avenue.

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Your Committee has reviewed the above report with the Administration. Your Committee also received a presentation from Mr. Randy Pshebylo, Executive Director, Riversdale BID, in support of the plan but asking for clarification with respect to timing of further improvements along 20th Street, from Avenue E to H, in relation to other streetscape or urban design projects.

Following review of this matter, your Committee is supporting approval of the streetscape improvement design for Central Avenue and referral of the report for review by City Council during the 2012 budget review process.

Your Committee is also recommending that the Administration report further with respect to the priorities identified under the City-Wide Urban Design Program and the urban design initiatives identified for funding from the Business Improvement Districts Streetscape Reserve.

**4. Planning and Development Branch –
Cost Recovery for Development and Sign Applications
(Files CK. 4350-1, x 1720-1, PL. 1704-2 and CK. 1720-1)**

- RECOMMENDATION:**
- 1) that the proposed 80 percent cost recovery objective for development applications and the proposed 100 percent cost recovery objective for sign applications be confirmed;
 - 2) that the Administration bring forward the proposed fee changes, as outlined in the October 31, 2011 report of the General Manager, Community Services Department, through reports, bylaws, and advertising, as necessary, to implement the cost recovery objectives; and
 - 3) that the development and sign industry be appropriately updated on the proposed fee changes and policy amendments, and advised as to when they will be considered by City Council.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated October 31, 2011, with respect to proposed cost recovery objectives for development and sign applications.

Your Committee has reviewed the matter with the Administration and supports the above recommendations.

**5. Public Space, Activity and Urban Form Strategic Framework:
City Centre Plan Phase 1
(Files CK. 4130-1, CS. 4110-1 and UD. 217-87)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated November 1, 2011, providing an update on the above.

Your Committee has received a PowerPoint presentation providing highlights of the Public Space, Activity and Urban Form Strategic Framework: City Centre Plan Phase 1 and is forwarding the report to City Council for information. A PowerPoint presentation will also be provided at this meeting.

Copies of the Public Spaces, Activity and Urban Form Strategic Framework: City Centre Plan Phase 1 document have already been provided to City Council members. A copy is available on the City's website www.saskatoon.ca under the City Clerk's Office, "Reports and Publications". A copy is also available in the City Clerk's Office for review.

**6. City Centre Plan Project Timing and Priorities
(Files CK. 4130-1, CY. 217-87, CS. 600-1 and CS. 4110-1)**

RECOMMENDATION: that the timing for Phase 3 – Civic Plaza Precinct Master Plan and Phase 4 - New Plan for City Centre be reversed, allowing the New Plan for City Centre to commence immediately.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated September 28, 2011, with respect to a proposal to reverse the timing for Phase 3 – Civic Plaza Precinct Master Plan and Phase 4 – New Plan for City Centre, allowing the New Plan for City Centre to proceed immediately.

Your Committee has reviewed the matter with the Administration and supports proceeding with the New Plan for City Centre as Phase 3 and the Civic Plaza Precinct Master Plan as Phase 4.

REPORT NO. 13-2011 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor G. Penner, Chair
Councillor D. Hill
Councillor M. Heidt
Councillor T. Paulsen
Councillor A. Iwanchuk

1. Panhandling
(File No. CK. 5000-1)

- RECOMMENDATION:**
- 1) a) that five civilian uniformed Community Support Officers be hired for an initial term of two years, to work in the key safety areas as identified in the Baseline Study, and that their role and funding be as outlined in the report of the City Solicitor dated November 7, 2011; and
 - b) that if City Council accepts the above Recommendation, the Panhandling Task Force bring forward a further detailed report, including hours of work, days of the week covered, etc. for the Community Support Officers; and
 - 2) a) that City Council consider appointing a Safe Streets Working Group focused on the theme of safe streets for everyone, with the goal of:
 - (i) increasing the perception of safety on Saskatoon streets; and
 - (ii) ensuring that people are not on the street because they have nowhere else to go; and
 - b) that the term, mandate, membership and funding of the Safe Streets Working Group be as set out in the report of the City Solicitor dated November 7, 2011.

IT WAS RESOLVED: that the matter be considered with the presentation of the speakers. See Page No. 63.

**2. Transit Research Studies -
Impact of Fare Changes on Transit Ridership –
Saskatoon Environmental Advisory Committee
(File No. CK. 7300-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the Saskatoon Environmental Advisory Committee dated October 19, 2011, summarizing recent research conducted in partnership with Saskatoon Transit on the impact of transit fares on ridership, in terms of what would increase transit ridership and reduce the use of vehicular traffic.

Your Committee has reviewed the report with the Chair of the Saskatoon Environmental Advisory Committee and is forwarding it to City Council as information.

The Summer 2011 Transit Report – The Effects of a Reduced- or Zero-Fare Structure on Ridership can be accessed at www.saskatoon.ca City Council/Council Meetings/Minutes and Agendas.

**2. Transit Research Studies –
Best Practices – Transit Ridership and System Improvement (Transit
Administration)
(File No. CK. 7300-1)**

RECOMMENDATION: that the information be received.

Attached is a report of the General Manager, Utility Services Department dated October 24, 2011, highlighting recommendations as a result of research commissioned by Saskatoon Transit and the Saskatoon Environmental Advisory Committee in the summer of 2011 to identify best practices in the transit industry. The research was aimed at cities with populations from 100,000 to 400,000 with the highest ridership per capital in that class.

Your Committee has reviewed the Executive Summary and recommendations with Administration and has requested a further report in one year, particularly with respect to the recommendations identified in the report. The report is being forwarded to City Council for its information.

The Transit Ridership and System Improvement – Executive Summary can be accessed at www.saskatoon.ca City Council/Council Meetings/Minutes and Agendas.

IT WAS RESOLVED: that the Administration report further in one year, particularly with respect to the recommendations identified in the report of the General Manager, Utility Services Department dated October 24, 2011.

REPORT NO. 18-2011 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor R. Donauer
Councillor B. Dubois
Councillor M. Heidt
Councillor D. Hill
Councillor A. Iwanchuk
Councillor M. Loewen
Councillor P. Lorje
Councillor T. Paulsen
Councillor G. Penner

**1. 2012 Civic Election
Mail-In Ballots
(File No. CK. 265-1)**

- RECOMMENDATION:**
- 1) that a mail-in ballot voting system be implemented for the 2012 civic election, with the requirement that applicants must apply in person; and
 - 2) that the matter be referred to the City Clerk and the City Solicitor to prepare an appropriate bylaw.

ADOPTED.

Your Committee has considered and supports the following report of the City Clerk dated October 31, 2011:

“BACKGROUND

A recent amendment to *The Local Government Election Act* provides that City Council may establish a mail-in ballot voting system. A mail-in system addresses two issues: qualified electors who will be out of town for the day of the election as well as all advance poll days, and qualified electors who are not able to attend a polling place because they are unable to leave their homes due to physical incapacity.

The issue of people unable to leave their homes to vote is already addressed by the implementation of a Mobile Poll, whereby election officials travel to the homes of people who have registered in advance. In the 2009 civic election 39 people voted in the Mobile

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Poll. A mail-in ballot system would therefore serve to assist only those people who will be absent from Saskatoon for the day of the election or the advance poll days.

REPORT

There are three main issues to consider in determining whether to implement a mail-in ballot system: whether there is a need for it, the security of the system, and the cost.

Is there a need?

There is no doubt that there will be people who will utilize a mail-in ballot system. They include people who live part of the year in a warmer climate, students who attend school in another city, and people who work at mines or other locations where they “fly in” for a two-week period. Every election the Returning Officer receives calls from people who are unable to vote because they will not be in Saskatoon during voting times.

Based on recent experience in Edmonton, it is estimated that there would be approximately 100 people in Saskatoon who would use a mail-in system.

Security of the System

The security of the system is of course of the utmost concern. A process must be set up that does not allow any opportunity for voter fraud.

Should City Council decide to implement a mail-in ballot system, it is strongly recommended that the eligible elector be required to apply for a mail-in ballot in person so that they can complete and sign the Voter’s Registration Form, which is a legal declaration that they are eligible to vote and which is witnessed by an election official. To allow people to apply through email, fax, telephone or mail eliminates this key feature of civic elections in Saskatoon (i.e. that all voters must sign a Voter’s Registration Form) and allows more opportunity for fraud. Registering in person also allows the election official to verify the photo identification.

What is the cost?

There would be minimal costs in implementing a mail-in ballot system.

While the Returning Officer and other staff in the City Clerk’s Office and City Solicitor’s Office would need to devote a significant amount of time to set up a process and prepare an appropriate bylaw, there would not be any extra costs. There would also be no significant extra costs in administering the mail-in ballot system since, due to the complexity of the process, City Clerk’s Office staff would be used.

The cost of postage and envelopes is estimated to be no more than \$2,000 for 100 voters.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.”

**2. Appointments to Boards and Committees
(File No. CK. 225-1 and 175-1)**

Your Committee has met and considered the matter of appointments and reappointments to City Council’s various boards, commissions and committees. This report deals with the filling of vacancies only – it does not include current members whose terms have not expired. Unless otherwise indicated, all appointments commence January 1, 2012.

**Administration and Finance Committee
(File No. CK. 225-50)**

RECOMMENDATION: that the following be appointed and reappointed to the Administration and Finance Committee for 2012:

Councillor Heidt
Councillor Hill
Councillor Iwanchuk, appointment to take effect immediately
Councillor Paulsen
Councillor Penner

ADOPTED.

**Audit Committee
(File No. CK. 225-13)**

RECOMMENDATION: that the following be appointed and reappointed to the Audit Committee for 2012:

Councillor Clark
Councillor Donauer
Councillor Dubois
Councillor Iwanchuk, appointment to take effect immediately
Councillor Loewen

ADOPTED.

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**Land Bank Committee
(File No. CK. 225-33)**

RECOMMENDATION: that the following be appointed and reappointed to the Land Bank Committee for 2012:

Councillor Heidt
Councillor Hill
Councillor Loewen
Councillor Lorje
Councillor Penner

ADOPTED.

**Orders and Rules Committee
(File No. CK. 225-51)**

RECOMMENDATION: that the following be reappointed to the Orders and Rules Committee for 2012:

Councillor Dubois
Councillor Heidt
Councillor Lorje
Councillor Penner

ADOPTED.

**Planning and Operations Committee
(File No. CK. 225-49)**

RECOMMENDATION: that the following be reappointed to the Planning and Operations Committee for 2012:

Councillor Clark
Councillor Donauer
Councillor Dubois
Councillor Loewen
Councillor Lorje

ADOPTED.

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**Advisory Committee on Animal Control
(File No. CK. 225-9)**

RECOMMENDATION: that the following be appointed and reappointed to the Advisory Committee on Animal Control for 2012:

Councillor Donauer
Ms. Diane Bentley
Ms. Leslee Harden
Ms. Cassandra Hovdestad
Ms. Leann Lingel
Ms. Shirley Ross
Dr. Peter Gilbert, Western College of Veterinary Medicine,
(replacing Dr. Jacques Messier)
Dr. Michael Powell, Saskatoon Academy of Veterinary Practitioners
Dr. Sandra Neumann, SPCA Board
Ms. Maggie Sim, Saskatoon Health Region

ADOPTED.

**Cultural Diversity and Race Relations Committee
(File No. CK. 225-40)**

RECOMMENDATION: that the following be appointed and reappointed to the Cultural Diversity and Race Relations Committee for the terms indicated:

For 2012:

Councillor Iwanchuk
Mr. Michael San Miguel
Ms. April Sora
Ms. Nayyar Javed
Mr. Ashu Solo, (replacing Mr. Sumith Kahanda)
Ms. Miriam Muller, (replacing Dr. Eric Lefol)
Ms. Caroline Cottrell

To the end of 2013:

Mr. David Santosi, Ministry of Social Services,
(replacing Mr. Jim Balfour)

ADOPTED.

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**District Planning Commission
(File No. CK. 175-10)**

RECOMMENDATION: that the following be reappointed to the District Planning Commission for 2012:

Councillor Dubois
Councillor Penner

ADOPTED.

**Municipal Heritage Advisory Committee
(File No. CK. 225-18)**

RECOMMENDATION: that the following be appointed and reappointed to the Municipal Heritage Advisory Committee for the terms indicated:

For 2012:

Councillor Clark

To the end of 2013:

Ms. Maggie Schwab, replacing Ms. Mary Tastad
Mr. Peter Kingsmill, Tourism Saskatoon
Mr. Jim Bridgeman, Saskatoon Region Association of Realtors Inc.
Mr. Mike Velonas, Meewasin Valley Authority
Mr. Michael Williams, Saskatoon Archaeological Society

ADOPTED.

**Municipal Planning Commission
(File No. CK. 175-16)**

RECOMMENDATION: that the following be appointed and reappointed to the Municipal Planning Commission for the terms indicated:

For 2012:

Councillor Clark
Ms. Carole Beitel
Mr. Bruce Waldron

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To the end of 2013:

Ms. Janice Braden
Ms. Leanne DeLong
Mr. Aditya Garg
Ms. Kathy Weber
Mr. James Yachyshen
Mr. Stan Laba, Public School Board

ADOPTED.

**Saskatoon Accessibility Advisory Committee
(File No. CK. 225-70)**

RECOMMENDATION: that the following be appointed and reappointed to the Saskatoon Accessibility Advisory Committee for the terms indicated:

For 2012:

Councillor Clark
Councillor Loewen
Ms. Lynne Lacroix, Manager, Community Development Branch
Mr. Ross Johnson, Manager, Facilities Branch

To the end of 2013:

Mr. Leonard Boser
Ms. Janice Dawson
Ms. Carla Sheridan
Ms. Cindy Xavier

ADOPTED.

**Saskatoon Environmental Advisory Committee
(File No. CK. 175-9)**

RECOMMENDATION: that the following be appointed and reappointed to the Saskatoon Environmental Advisory Committee for the terms indicated:

For 2012:

Councillor Loewen

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To the end of 2013:

Ms. Ainsley Robertson, (replacing Ms. Patricia Hanbidge)
Dr. Michael Hill
Ms. Namarta Kochar
Dr. Sean Shaw
Mr. Brent Latimer, Saskatoon Health Region

ADOPTED.

**Social Services Subcommittee – Assistance to Community Groups: Cash Grants Program
(File No. CK. 225-2-4)**

RECOMMENDATION: that the following be reappointed to the Social Services Subcommittee for 2012:

Ms. Tracy Muggli
Ms. Judy Shum, United Way, (replacing Ms. Christine Thompson)
Mr. Ian Wilson, Public School Board
Ms. Doris Colson, Ministry of Social Services
Ms. Carol McInnis, Catholic School Board

ADOPTED.

**Traffic Safety Committee
(File No. CK. 225-8)**

RECOMMENDATION: that the following be appointed and reappointed to the Traffic Safety Committee for the terms indicated:

For 2012:

Councillor Iwanchuk

To the end of 2013:

Mr. Doug Hingston, (replacing Ms. Kirsten Hnatuk)
Mr. Tim Sellar, (replacing Mr. Adam Toth)
Mr. Brian Fehr, Saskatoon and District Safety Council
Mr. Ken Claffey, Public Board of Education – Driver Education
Sergeant Dan Bryden, Saskatoon Police Service

ADOPTED.

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**Visual Arts Placement Jury
(File No. CK. 175-44)**

RECOMMENDATION: that the following be appointed and reappointed to the Visual Arts Placement Jury to the end of 2013:

Ms. Seanine Warrington
Ms. Barbara Beavis
Mr. Ed Gibney, Prairie Sculptors' Association
Ms. Ellen Moffat, CARFAC, (replacing Mr. Paul Ferguson)
Mr. Lloyd Isaak, Meewasin Valley Authority Design Advisory Committee

ADOPTED.

**Albert Community Centre Management Committee
(File No. CK. 225-27)**

RECOMMENDATION: that the following be reappointed to the Albert Community Centre Management Committee for 2012:

Councillor Clark
Mr. René Stock
Ms. Julie Gutek
Mr. Jim Greenshields, City employee designated by City Manager
Mr. Grant Whitecross, Nutana Community Association - Public
Mr. Darrel Epp, Varsity View Community Association – Public

ADOPTED.

**Board of Police Commissioners
(File No. CK. 175-23)**

RECOMMENDATION: that the following be appointed and reappointed to the Board of Police Commissioners for 2012:

Councillor Clark
Councillor Heidt
Mr. Gordon Martell
Dr. Vera Pezer

ADOPTED.

**Centennial Auditorium and Convention Centre Corporation Board of Directors
(Regarding TCU Place, Saskatoon's Arts & Convention Centre)
(File No. CK. 175-28)**

RECOMMENDATION: that the City's representative be instructed to vote the City's proxy at the 2012 Annual General Meeting for the appointment and reappointment of the following to the Centennial Auditorium & Convention Centre Corporation Board of Directors throughout a term expiring at the conclusion of the terms indicated:

At the conclusion of the 2013 Annual General Meeting

Councillor Paulsen
Councillor Penner

At the conclusion of the 2014 Annual General Meeting

Mr. Kirk Cherry
Mr. Lorne Mysko
Mr. Paul Jaspar

ADOPTED.

**Credit Union Centre Board of Directors
(File No. CK. 175-31)**

RECOMMENDATION: that the City's representative be instructed to vote the City's proxy at the 2012 Annual General Meeting for the appointment and reappointment of the following to the Credit Union Centre Board of Directors throughout a term expiring at the conclusion of the terms indicated:

At the conclusion of the 2013 Annual General Meeting

Councillor Heidt
Councillor Hill

At the conclusion of the 2014 Annual General Meeting

Mr. Derek Bachman
Ms. Candice Augustyn, (replacing Mr. Richard Gabruch)
Mr. Ronald New
Mr. Gary Gullickson, (replacing Ms. Deborah Young)

ADOPTED.

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**Library Board
(File No. CK. 175-19)**

- RECOMMENDATION:** 1) that the following be reappointed to the Library Board for the terms indicated:
- For 2012:
- Councillor Loewen
- To the end of 2013:
- Mr. Yann Martel; and
- 2) that the Committee report further regarding the three remaining vacancies.

ADOPTED.

**Marr Residence Management Board
(File No. CK. 225-52)**

- RECOMMENDATION:** that the following be appointed and reappointed to the Marr Residence Management Board for the terms indicated:
- For 2012:
- Councillor Clark
- To the end of 2013:
- Ms. Della Greer
Mr. Robert Paul
Mr. Kevin Kitchen
Ms. Sue Barrett, Saskatoon Heritage Society
Mr. Andrew Whiting, Meewasin Valley Authority, (replacing Mr. Jason Wall)
Mr. Garth Cantrill, Nutana Community Association, (replacing Ms. Dianne Wilson)

ADOPTED.

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**Access Transit Appeals Board
(File No. CK. 225-67)**

RECOMMENDATION: that any future appeals to the Access Transit Appeals Board be heard by the City Mortgage Appeals Board.

ADOPTED.

**Board of Revision
(File No. CK. 175-6)**

RECOMMENDATION: 1) that the following be reappointed to the Board of Revision for 2012:

Mr. Adrian Deschamps
Mr. Marvin Dutton
Mr. David Gabruch
Mr. Peter Stroh
Mr. Raymond Lepage
Mr. Patrick Thomson
Mr. Bernard Rodych (Alternate Member); and

2) that the Committee report further regarding additional appointments to the Board of Revision.

ADOPTED.

**Development Appeals Board
(File No. CK. 175-21)**

RECOMMENDATION: that the following be appointed and reappointed to the Development Appeals Board to the end of 2013:

Mr. Brandon Snowsell, (replacing Mr. Joseph Jeerakathil)
Mr. Jason Hobbis
Mr. Raymond Lepage
Ms. Susan Nazarenko
Ms. Christine McGunigal-Ruys

ADOPTED.

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**Property Maintenance Appeals Board
(File No. CK. 225-54)**

RECOMMENDATION: that the following be reappointed to the Property Maintenance Appeals Board to the end of 2013:

Mr. Michael Brockbank
Mr. Donald Stiller
Mr. Dan Wiks

ADOPTED.

**Waste Management Appeals Board
(File No. CK. 175-52)**

RECOMMENDATION: that the following be reappointed to the Waste Management Appeals Board to the end of 2013:

Mr. Michael Brockbank
Mr. Donald Stiller
Mr. Dan Wiks

ADOPTED.

**Naming Advisory Committee
(File No. CK. 225-1)**

RECOMMENDATION: that the following be appointed and reappointed to the Naming Advisory Committee for 2012:

Councillor Iwanchuk
Councillor Penner

ADOPTED.

**Technical Planning Commission
(File No. CK. 175-26)**

RECOMMENDATION: that Councillor Dubois be appointed to the Technical Planning Commission for 2012.

ADOPTED.

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**Dakota Dunes Development Corporation Board of Directors
(File No. CK. 175-1)**

RECOMMENDATION: that Councillor Heidt be nominated for reappointment to the Dakota Dunes Development Corporation Board of Directors for 2012.

ADOPTED.

**Broadway Business Improvement District Board of Directors
(File No. CK. 175-47)**

RECOMMENDATION: that Councillor Clark be reappointed to the Broadway Business Improvement District Board of Directors for 2012.

ADOPTED.

**Downtown Business Improvement District Board of Management
(File No. CK. 175-48)**

RECOMMENDATION: that Councillor Hill be reappointed to the Downtown Business Improvement District Board of Management for 2012.

ADOPTED.

**Federation of Canadian Municipalities Committees (FCM)
(File No. CK. 155-2)**

RECOMMENDATION: that the following be authorized to put their names forward for appointment to the Federation of Canadian Municipalities (FCM) Committees for 2012:

Councillor Dubois
Councillor Hill
Councillor Lorje
Councillor Paulsen

ADOPTED.

**Board of Directors - Federation of Canadian Municipalities (FCM)
(File No. CK. 155-2)**

RECOMMENDATION: that Councillor Hill be authorized to seek a position as a director of the FCM's Board of Directors at the 2012 FCM elections.

ADOPTED.

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**Meewasin Valley Authority – City Representatives
(File No. CK. 175-1)**

RECOMMENDATION: that the following be nominated for appointment and reappointment to the Meewasin Valley Authority for 2012:

Councillor Dubois
Councillor Loewen
Councillor Penner

ADOPTED.

**Meewasin Valley Authority Appeals Board
(File No. CK. 175-1)**

RECOMMENDATION: that Grant Scharfstein be nominated for reappointment to the Meewasin Valley Authority Appeals Board to the end of 2014.

ADOPTED.

**North Central Transportation Planning Committee
(File No. CK. 155-10)**

RECOMMENDATION: that Councillor Donauer be nominated for appointment to the North Central Transportation Planning Committee for 2012.

ADOPTED.

**Partners for the Saskatchewan River Basin
(File No. CK. 225-64)**

RECOMMENDATION: that Councillor Loewen be nominated for appointment to the Partners for the Saskatchewan River Basin for 2012.

ADOPTED.

**Riversdale Business Improvement District Board of Management
(File No. CK. 175-49)**

RECOMMENDATION: that Councillor Lorje be reappointed to the Riversdale Business Improvement District Board of Management for 2012.

ADOPTED.

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**Saskatchewan Assessment Management Agency (SAMA)
City Advisory Committee
(File No. CK. 180-11)**

RECOMMENDATION: that the following be nominated for appointment and reappointment to the Saskatchewan Assessment Management Agency for 2012:

Councillor Donauer
Ms. Marlys Bilanski, General Manager, Corporate Services
City Assessor (Observer)

ADOPTED.

**Saskatchewan Urban Municipalities Association
Board of Directors – City’s Representatives
(File No. CK. 155-3)**

RECOMMENDATION: that the following be nominated for reappointment to the Saskatchewan Urban Municipalities Association Board of Directors for 2012:

Councillor Hill
Councillor Paulsen

ADOPTED.

**Saskatoon Airport Authority
(File No. CK. 175-43)**

RECOMMENDATION: that City Council nominate Councillor Donauer to be appointed as a Member of the Saskatoon Airport Authority (Community Consultative Committee and Customer Service Working Group) throughout a term expiring at the conclusion of the 2013 Public Annual Meeting of the Corporation.

ADOPTED.

**Saskatoon Housing Initiatives Partnership
(File No. CK. 155-1)**

RECOMMENDATION: that Councillor Loewen be nominated for appointment to the Saskatoon Housing Initiatives Partnership for 2012.

ADOPTED.

**Saskatoon Prairieland Exhibition Corporation – City’s Representative
(File No. CK. 175-29)**

RECOMMENDATION: that Councillor Dubois be nominated for appointment to the Saskatoon Prairieland Exhibition Corporation Board of Directors for 2012.

ADOPTED.

**Saskatoon Regional Economic Development Authority
(File No. CK. 175-37)**

RECOMMENDATION: that the following be nominated for appointment to the Saskatoon Regional Economic Development Authority for 2012:

Councillor Hill
Councillor Iwanchuk

ADOPTED.

**South Saskatchewan River Watershed Stewards Inc.
(File No. CK. 225-1)**

RECOMMENDATION: that Councillor Heidt be nominated for reappointment to the South Saskatchewan River Watershed Stewards Inc. for 2012.

ADOPTED.

**Sutherland Business Improvement District Board of Management
(File No. CK. 175-50)**

RECOMMENDATION: that Councillor Hill be reappointed to the Sutherland Business Improvement District Board of Management for 2012.

ADOPTED.

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**Tourism Saskatoon – Board of Directors
(File No. CK. 175-30)**

RECOMMENDATION: that the following be nominated for appointment and reappointment to the Tourism Saskatoon Board of Directors for 2012:

Councillor Dubois
Councillor Iwanchuk

ADOPTED.

**Trans Canada Yellowhead Highway Association
(File No. CK. 155-5)**

RECOMMENDATION: that Councillor Dubois be nominated for reappointment to the Trans Canada Yellowhead Highway Association for 2012.

ADOPTED.

**Wanuskewin Heritage Park Board of Directors
(File No. CK. 175-33)**

RECOMMENDATION: that Councillor Dubois be nominated for reappointment to the Wanuskewin Heritage Park Board of Directors for 2012.

ADOPTED.

**Board of Trustees
Defined Contribution Plan for Seasonal and Non-Permanent Part-Time Employees
(File No. CK. 175-40)**

RECOMMENDATION: that Ms. Shelley Korte be appointed to the Board of Trustees – Defined Contribution Plan for Seasonal and Non-Permanent Part-Time Employees, replacing Ms. Holly Guran.

ADOPTED.

**Board of Trustees – Saskatoon Police Pension Plan
(File No. CK. 175-34)**

RECOMMENDATION: that Councillor Clark be appointed to the Board of Trustees – Saskatoon Police Pension Plan, to replace Councillor Dubois.

ADOPTED.

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**Pension Benefits Committee
(File No. CK. 225-5)**

RECOMMENDATION: that Councillor Dubois be appointed to the Pension Benefits Committee, to replace Councillor Paulsen.

ADOPTED.

**REPORT NO. 13-2011 OF THE ADMINISTRATION AND FINANCE COMMITTEE –
CONTINUED**

**1. Panhandling
(File No. CK. 5000-1)**

RECOMMENDATION:

- 1) a) that five civilian uniformed Community Support Officers be hired for an initial term of two years, to work in the key safety areas as identified in the Baseline Study, and that their role and funding be as outlined in the report of the City Solicitor dated November 7, 2011; and
- b) that if City Council accepts the above Recommendation, the Panhandling Task Force bring forward a further detailed report, including hours of work, days of the week covered, etc. for the Community Support Officers; and
- 2) a) that City Council consider appointing a Safe Streets Working Group focused on the theme of safe streets for everyone, with the goal of:
 - (iii) increasing the perception of safety on Saskatoon streets; and
 - (iv) ensuring that people are not on the street because they have nowhere else to go; and
- b) that the term, mandate, membership and funding of the Safe Streets Working Group be as set out in the report of the City Solicitor dated November 7, 2011.

At its meeting held on April 4, 2011, City Council passed the following resolutions:

- 1) that, subject to financing, a “scan” of panhandling and street safety, as set out in the report of the City Solicitor dated March 22, 2011, be done in Saskatoon this summer, with a report of the results to come back to the Administration and Finance Committee;

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- 2) that the Panhandling Task Force investigate panhandling programs in other cities and report back to the Administration and Finance Committee.

Attached is a report of the City Solicitor on behalf of the Panhandling Task Force, dated November 7, 2011, setting out the results of a Street Activity Baseline Study conducted by Inshtrix Research Inc. together with recommendations based on the findings of the Baseline Study.

Your Committee has met with the Panhandling Task Force to review the referenced report and is supporting the above recommendations.

The Street Activity Baseline Study conducted by Inshtrix Research Inc., as well as the three pages of tax credit examples from a recent Ontario report by the Canadian task Force on Social Finance entitled “Mobilizing Private Capital for Public Good”, referenced in the report can be accessed by viewing www.saskatoon.ca City Council/Council Meetings/Minutes and Agendas. Additionally, the 15-minute video of some of the interviews conducted on Saskatoon’s streets this summer, referred to in the report, is available on the City’s website www.saskatoon.ca by clicking on YouTube.

The City Clerk distributed copies of the following letters:

- *Sarah Marchildon, Executive Director, Broadway Business Improvement District, dated November 18, 2011, requesting to speak to Council regarding the above matter; and*
- *Marjaleena Repo, dated November 21, 2011, requesting to speak regarding the above matter.*

Moved by Councillor Hill, Seconded by Councillor Heidt,

THAT a representative of the Broadway BID and Marjaleena Repo be heard.

CARRIED.

Mr. John Kearley, Chair, Broadway Business Improvement District (BID) Board of Directors, expressed various concerns with the report and requested a 60-day extension in order for the Broadway BID to review the report further with the Board and consult with its constituents.

Ms. Marjaleena Repo spoke against the spending of money to hire five civilian uniformed Community Support Officers. She provided Council with a copy of her presentation.

Moved by Councillor Heidt, Seconded by Councillor Clark,

THAT further consideration of the matter be deferred to the December 5 meeting.

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

1) Roger Lewco, dated October 31

Commenting on recent tender disqualification. (File No. CK. 7830-5)

2) Graham Harrison, dated October 31

Commenting on recent tender disqualification. (File No. CK. 7830-5)

DEALT WITH EARLIER. SEE PAGE NO. 25.

3) Crystal Sumner, dated November 3

Commenting on sign in an apartment complex. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Penner, Seconded by Councillor Clark,

THAT the information be received.

CARRIED.

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**4) Sheldon Wasylenko, Chair, Sutherland Business Improvement District
dated November 4**

Requesting City Council appoint Ms. Janet Glow to the Municipal Heritage Advisory Committee as the representative of the Sutherland Business Improvement District, replacing himself.

RECOMMENDATION: that Janet Glow be appointed to the Municipal Heritage Advisory Committee, as the representative of the Sutherland Business Improvement District, replacing Sheldon Wasylenko.

Moved by Councillor Dubois, Seconded by Councillor Donauer,

THAT Janet Glow be appointed to the Municipal Heritage Advisory Committee, as the representative of the Sutherland Business Improvement District, replacing Sheldon Wasylenko.

CARRIED.

C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) Carole Young, dated November 2

Commenting on residential parking permits in City Park. (File No. CK. 6120-4-4) **(Referred to Administration to respond to the writer.)**

2) Dinish Kumar, dated November 5

Commenting on sorting of recycling items. (File No. CK. 7830-5) **(Referred to Administration to respond to the writer.)**

3) Robert Loyns, dated November 6

Commenting on transit routes in Stonebridge. (File No. CK. 7310-1) **(Referred to Administration to respond to the writer.)**

4) Jenna Remple, dated November 7

Commenting on transit route change because of construction. (File No. CK. 7310-1) **(Referred to Administration to respond to the writer.)**

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5) Phyllis Schmidt, dated November 3

Commenting on wind turbine project. (File No. CK. 2000-5) **(Referred to Administration to respond to the writer.)**

6) Donna Dent, dated November 7

Commenting on wind turbine project. (File No. CK. 2000-5) **(Referred to Administration to respond to the writer.)**

7) Abe Berg, dated November 8

Commenting on wind turbine project. (File No. CK. 2000-5) **(Referred to Administration to respond to the writer.)**

8) Ron Garnett, dated November 8

Commenting on wind turbine project. (File No. CK. 2000-5) **(Referred to Administration to respond to the writer.)**

9) Ann March, dated November 14

Commenting on wind turbine project. (File No. CK. 2000-5) **(Referred to Administration to respond to the writer.)**

10) Bonnie Simpson, dated November 14

Commenting on wind turbine project. (File No. CK. 2000-5) **(Referred to Administration to respond to the writer.)**

11) Tim Loncarich, dated November 15

Commenting on wind turbine project. (File No. CK. 2000-5) **(Referred to Administration to respond to the writer.)**

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12) Inna Sadovska, dated November 9

Commenting on bus routes. (File No. CK. 7311-1) **(Referred to Administration to respond to the writer.)**

13) Debra Orne, dated November 12

Suggesting transit route changes. (File No. CK. 7300-1) **(Referred to Administration to respond to the writer.)**

14) Marshall Shaw, undated

Submitting petition of approximately 73 names in support of construction a sound attenuation wall on the north side of 22nd Street West, from Haviland Crescent to the west end of Michener Crescent. (File No. CK. 375-2) **(Referred to Administration to respond to the writer.)**

15) Larry Cooper, dated November 9

Commenting on proposed rezoning – 811 29th Street West. (File No. CK. 4351-1) **(Referred to Administration for further handling and inclusion in rezoning hearing materials.)**

16) Rae Marie Gooding, dated November 10

Commenting on garbage collection. (File No. CK. 7830-3) **(Referred to Administration to respond to the writer.)**

17) Neil Block, dated November 15

Commenting on perimeter highway proposal. (File No. CK. 6000-1) **(Referred to Administration to respond to the writer.)**

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

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D. PROCLAMATIONS

1) Margaret Eaton, President, ABC Life Literacy Canada, dated November 8

Requesting City Council proclaim January 27, 2012 as Family Literacy Day. (File No. CK. 205-5)

2) Shannon Zook, Executive Director, Autism Services, dated November 8

Requesting City Council proclaim April 2, 2012, as Autism Awareness Day and April 2012 as Autism Awareness Month.

3) Craig Sled, President, Saskatoon Crime Stoppers, dated November 9

Requesting City Council proclaim January 2012 as Crime Stoppers Month. (File No. CK. 205-5)

4) Brice Field, Saskatoon Diversity Network, undated

Requesting City Council proclaim June 9 to 19, 2012, as LGBT Pride Week. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section D; and
 - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

Moved by Councillor Penner, Seconded by Councillor Heidt,

- 1) *that City Council approve all proclamations as set out in Section D;*
- 2) *that the request to fly the LGBT Pride flag in front of City Hall be approved subject to administrative conditions; and*
- 3) *that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.*

CARRIED.

ENQUIRIES

**Councillor M. Heidt
Intersection – 29th Street and Avenue W North
(File No. CK. 6280-1)**

Would the Administration look at this intersection to see if a four-way stop is required.

This intersection is becoming more dangerous as the city grows as well, it is not a 90° angle, this in itself creates blind spots.

**Councillor D. Hill
Pedestrian Safety Enhancement –
Balmoral Street and 7th Avenue
(File No. CK. 5200-1)**

Due to citizen concerns about children's safety – would the Administration please report on potential pedestrian safety enhancements at the intersection of Balmoral Avenue and 7th Avenue.

**Councillor A. Iwanchuk
Cost of Residential Snow Removal Program
(File No. CK. 6290-1)**

I request Administration provide the costing to implement a residential snow removal program.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw 8981

Moved by Councillor Clark, Seconded by Councillor Paulsen,

THAT permission be granted to introduce Bylaw No. 8981, being “The Zoning Amendment Bylaw, 2011 (No. 21)” and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

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Moved by Councillor Clark, Seconded by Councillor Lorje,

THAT Bylaw No. 8981 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Clark, Seconded by Councillor Loewen,

THAT Council go into Committee of the Whole to consider Bylaw No. 8981.

CARRIED.

Council went into Committee of the Whole with Councillor Clark in the Chair.

Committee arose.

Councillor Clark, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8981 was considered clause by clause and approved.

Moved by Councillor Clark, Seconded by Councillor Loewen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Clark, Seconded by Councillor Iwanchuk,

THAT permission be granted to have Bylaw No. 8981 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Clark, Seconded by Councillor Heidt,

THAT Bylaw No. 8981 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

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COMMUNICATIONS TO COUNCIL – CONTINUED

A. REQUESTS TO SPEAK TO COUNCIL

1) Peter Gerrard, dated November 14

Requesting permission to address City Council with respect to recycling. (File No. CK. 7830-5)

RECOMMENDATION: that Peter Gerrard be heard.

Moved by Councillor Hill, Seconded by Councillor Heidt,

THAT Peter Gerrard be heard.

CARRIED.

Mr. Peter Gerrard, Cosmopolitan Industries Inc., clarified that Cosmopolitan Industries Inc. has never processed glass products.

Moved by Councillor Donauer, Seconded by Councillor Lorje,

THAT the information be received.

CARRIED.

Moved by Councillor Clark,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 8:49 p.m.

Mayor

City Clerk