

Council Chambers  
City Hall, Saskatoon, Sask.  
Monday, April 4, 2005  
at 6:00 p.m.

## **MINUTES OF THE REGULAR MEETING OF CITY COUNCIL**

**PRESENT:** His Worship the Mayor, in the Chair;  
Councillors Alm, Birkmaier, Dubois, Fortosky, Heidt, Neault,  
Paulsen, Penner and Wyant;  
City Manager Richards;  
A/General Manager, Corporate Services Richards;  
General Manager, Community Services Gauthier;  
General Manager, Infrastructure Services Uzelman;  
General Manager, Fire and Protective Services Bentley;  
General Manager, Utility Services Totland;  
City Solicitor Dust;  
City Clerk Mann; and  
Council Assistant Mitchener.

*Moved by Councillor Dubois, Seconded by Councillor Wyant,*

*THAT the minutes of meeting of City Council held on March 21, 2005, be approved.*

**CARRIED.**

*Moved by Councillor Heidt, Seconded by Councillor Paulsen,*

*THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.*

**CARRIED.**

*His Worship the Mayor appointed Councillor Neault as Chair of the Committee of the Whole.*

*Council went into Committee of the Whole with Councillor Neault in the Chair.*

*Committee arose.*

*Councillor Neault, Chair of the Committee of the Whole, made the following report:*

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*THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:*

**“ADMINISTRATIVE REPORT NO. 7-2005**

**Section A – COMMUNITY SERVICES**

**A1) Land-Use Applications Received by the Community Services Department  
For the Period Between February 26, 2005, to March 24, 2005  
(For Information Only)  
(File Nos. PL. 4355, 4300 and CK. 4000-5)**

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

The following applications have been received and are being processed:

Discretionary Use

- Application No. D5/05: 1219 Emerald Crescent  
Applicant: Rick Kinzel  
Legal Description: Lot 86, Block 129, Plan 83S00777  
Current Zoning: R1A  
Proposed Use: Type II Home Based Business  
Neighbourhood: Lakeview  
Date Received: March 3, 2005

Discretionary Use

- Application No. D6/05: 322 Maguire Court  
Applicant: Dennis Slater  
Legal Description: Lot 2, Block 506, Plan 101749248  
Current Zoning: R1A  
Proposed Use: Care Home Type II  
Neighbourhood: Willowgrove  
Date Received: January 24, 2005

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Discretionary Use

- Application No. D7/05: 1724 Lorne Avenue  
Applicant: Neil Dziadul  
Legal Description: Lot 13, Block 3, Plan G1412  
Current Zoning: R2  
Proposed Use: Secondary Suite – Type II  
Neighbourhood: Buena Vista  
Date Received: March 22, 2005

Subdivision

- Application No. 9/05: Highway 16/Boychuk Drive  
Applicant: Webster Surveys for Lakewood Estates Inc.  
Legal Description: Part of S.E. ¼ Sec.18-Twp.36-Rge.4-W3rd Mer.  
Current Zoning: FUD  
Neighbourhood: S.E. Development Area  
Date Received: March 10, 2005

Subdivision

- Application No. 10/05: 518 – 7<sup>th</sup> Street East  
Applicant: Webster Surveys for Mark Bobyn  
Legal Description: Lots 2, 3 & 4, Block 29, Plan G103  
Current Zoning: R2  
Neighbourhood: Buena Vista  
Date Received: March 16, 2005

Subdivision

- Application No. 11/05: 674 Saskatchewan Crescent East  
Applicant: Webb Surveys for Vaughn Wyant Investments Ltd.  
Legal Description: Lots 20 & 21, Block 87, Plan B1856 (Q)  
Current Zoning: R2  
Neighbourhood: Nutana  
Date Received: March 16, 2005

Subdivision

- Application No. 12/05: Thode Avenue and Addison Road  
Applicant: Webster Surveys Ltd. For City of Saskatoon  
Legal Description: S. ½ Section 6-37-4-W3M  
Current Zoning: R1A  
Neighbourhood: Willowgrove  
Date Received: March 17, 2005

Subdivision

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- Application No. 13/05: Briarwood Road/Brookshire Crescent  
Applicant: Webster Surveys Ltd. for Boychuk Investments Ltd.  
Legal Description: Lot A, Block 128; Lot A, Block 130; Plan 101618298  
Current Zoning: R1A  
Neighbourhood: Briarwood  
Date Received: March 21, 2005

Subdivision

- Application No. 14/05: Hampton Village Phase 6  
Applicant: Webster Surveys Ltd. for Land Devco Ltd.  
Legal Description: Pt. N.E. ¼ Sec. 6-37-5-W3M  
Current Zoning: R1A  
Neighbourhood: Hampton Village  
Date Received: March 21, 2005

Subdivision

- Application No. 15/05: Clarence Avenue between Circle Drive/Melville St  
Applicant: Webster Surveys Ltd. for First Pro Shopping Centre.  
Legal Description: Parcels D, F & G, Plan 85S20153 and Part of the S.W. ¼ Sec. 15-36-5-W3M  
Current Zoning: FUD  
Neighbourhood: Stonebridge  
Date Received: March 21, 2005

### **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy No. C01-021 (Public Notice Policy), is not required.

### **ATTACHMENTS**

1. Plan of Proposed Discretionary Use D5/05.
2. Plan of Proposed Discretionary Use D6/05.
3. Plan of Proposed Discretionary Use D7/05.
4. Plan of Proposed Subdivision No. 9/05.
5. Plan of Proposed Subdivision No. 10/05.
6. Plan of Proposed Subdivision No. 11/05.
7. Plan of Proposed Subdivision No. 12/05.
8. Plan of Proposed Subdivision No. 13/05.
9. Plan of Proposed Subdivision No. 14/05.
10. Plan of Proposed Subdivision No. 15/05.

### **Section B – CORPORATE SERVICES**

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## **B1) Municipal Rural Infrastructure Fund**

**(File No. 1860-1)**

**RECOMMENDATION:** that the advance purchase of replacement buses from 2007 to 2006 and terminal construction/service changes planned for 2006 be submitted for funding under the Municipal Rural Infrastructure Fund.

*ADOPTED.*

## **REPORT**

The 2003 Federal Budget included a \$1 billion Municipal Rural Infrastructure Fund (MRIF) directed toward small and rural municipalities, focusing on water, wastewater, solid waste, public transit, local roads, cultural, recreation, tourism, environmental energy improvements and connectivity (broadband access) projects. The Canada-Saskatchewan Agreement is now in place and assumes 25% federal and 25% provincial funding with a 50% matching contribution from municipalities. The City of Saskatoon qualifies for approximately \$7.4 million over a four-year period. The first intake of applications must be submitted by April 15, 2005. City Council previously authorized the submission of Capital Project 2000, 25<sup>th</sup> Street Extension/Rehabilitation for approval under this program.

As City Council is aware, the Utility Services Department is determining a strategy to fund the transit terminals, including the university and downtown locations and other short-term service changes that will result from the pending Transit Study. Eligible projects under MRIF include projects where funding is required to “enable its implementation, enhance its scope or accelerate its timing”. The 2005 Capital Budget/2006-2009 Capital Plan includes planned bus replacements, funded by the Transit Vehicle Replacement Reserve. Your Administration is proposing that the purchase of three replacement buses be advanced from 2007 to 2006. This will allow progress towards the 15 year bus replacement target, will increase the number of low floor accessible buses in the fleet, will improve fuel efficiency and reduce GHG emissions, and will reduce maintenance costs. Your Administration is recommending that this plan, together with the transit service changes and planned construction of the new terminal sites in 2006 (currently without a funding source), be submitted as an application under MRIF. The City’s matching funds will be from the Transit Vehicle Replacement Reserve. If this application is approved under MRIF, an additional report will be submitted to City Council with additional details prior to purchases and/or construction.

## **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

## **B2) 2005 Operating Budget**

**(File No. 1704-1)**

**RECOMMENDATION:** that the information be received and forwarded to the Budget Committee.

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*ADOPTED.*

Attached, for City Council's review and approval, is the City of Saskatoon 2005 Operating Budget.

The Budget Committee (a committee of the whole Council) has set April 11 and 12, 2005 as its budget review dates. The meetings are scheduled to start each day at 5:00 p.m. This budget document should be referred to that Committee for review. The Committee's agenda will also include several other referrals that have been forwarded to that Committee since its last meeting.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. 2005 City of Saskatoon Operating Budget.

**B3) Saskatoon Airport Authority  
(File No. 1965-1)**

**RECOMMENDATION:** that the Saskatoon Airport Authority be granted a property tax exemption of up to three years based on the formula outlined in this report.

*ADOPTED.*

**BACKGROUND**

At its meeting of September 20, 2004, after consideration of a report from the Administration outlining a joint proposal from the Administration and the Saskatoon Airport Authority with respect to the concepts and provisions of moving the airport terminal building from a taxable property to an exempt property required to pay an annual grant-in-lieu, City Council resolved:

“that the Province of Saskatchewan make the appropriate amendments to legislation and/or regulations to exempt the Saskatoon Airport Authority terminal building from ad valorem property tax and to require the Authority to pay annual grants-in-lieu of tax to the local taxing authorities, based on the concepts and provisions outlined in this report.”

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**REPORT**

The initial proposal City Council considered was a joint discussion paper from the Saskatoon Airport Authority (SAA) and the Regina Airport Authority to the City of Saskatoon and the City of Regina. The Province of Saskatchewan indicated a willingness to implement the requested framework if agreements were reached between the four primary partners.

As noted in the resolution above, City Council dealt with this matter in the fall of 2004. Regina City Council dealt with this matter in recent weeks, and the Province, based on the resolutions of the two Councils, is now beginning to formulate its plan to implement the requested changes.

However, in a meeting with a representative of the Province in March, the Administration was advised that the required changes to legislation (and perhaps regulation) would not be ready for the current session of the Legislature. Instead, the Administration is expecting the Province to organize a joint meeting (the two cities, the two airport authorities, and the Province) in the next few weeks to finalize the legislative and regulatory framework.

City Council, on December 16, 2002, approved a property tax abatement on the expansion to the SAA terminal building for 2002, 2003, and 2004. The assumption at that point was that an alternate method of taxing the terminal building would be in place for the 2005 tax year. As noted above, while we have agreement with the SAA on future taxation of this building, the legislative framework will not be in place for the 2005 tax year. If the required amendments do not proceed until 2006, they may not be in place before tax billing for that year either. As a result, your Administration is requesting that City Council continue to abate taxes related to the terminal building, but that the abatement be based on the formula agreed to by the City and the SAA, beginning in 2005. The abatement process would continue for up to three years, or until the legislative framework is in place to exempt this building from ad valorem taxes in favour of an annual grant-in-lieu of taxes using the same formula proposed for the abatement.

The proposed abatement would reduce ad valorem taxes to the greater of:

- a) Previous year passenger count x \$0.73 (capped at a maximum change of 5% per year)
- b) 1999 taxes incremented annually by the percentage change in the uniform mill rate (and automatically adjusted to recognize the restatement of the mill rate as the result of periodic reassessments)
- c) \$693,755 (actual taxes levied in 2004)

As noted in part c) of the formula, the annual levy will not be lower than actual taxes for 2004.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

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## **B4) Assessment Reform – Income Approach to Assessment Pilot Project (File No. 1616-1)**

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**RECOMMENDATION:** that City Council continue to support the required legislative and administrative changes to ensure a quality mass appraisal market value assessment system in Saskatchewan.

### **BACKGROUND**

City Council has been on record, over many years, in support of assessment reform in Saskatchewan. That reform included a regular reassessment cycle and a move to market value assessments, using mass appraisal techniques, for all property classes. We have had a regular reassessment cycle since 1997, and the 2005 reassessment introduced new methodologies for residential and condominium properties that allowed the assessor to bring those property valuations closer to a market value system. These methods are similar to other jurisdictions that have been in a market value assessment system for many years. The market value system expected to be introduced in the next province wide reassessment (2009) is the rental income approach to value for most commercial and multi-family properties.

Your Administration believes the final reform required, based on our experiences since 1997, is to shorten the four-year reassessment cycle. This issue is the subject of a separate report to City Council.

### **REPORT**

With respect to the rental income approach, the City of Saskatoon, at the request of the Saskatoon Combined Business Group and the agreement of City Council, embarked on an Income Approach Pilot Project in August 2004. The commercial community in Saskatoon has been a long-standing supporter of a mass appraisal market value system in a less regulated environment and allowing all the tools for valuation to be used by the assessor. A detailed report on the Income Approach Pilot Project is included (Attachment 1). Some additional comments and observations on the project are included below.

While the commercial real estate community in general is behind the move to market value and the income approach, there are still individual property owners or managers who do not feel compelled to respond with information. The reasons used are many; however, in the end they are still not supplying information even after assurances of confidentiality have been made. While implementation of the income approach using the amount of information received would be possible (statistics on information returns are included in the attached report), there could be great risks in doing so if the information received is not an accurate and meaningful cross section of all rental properties. There are many areas in this city where full information would be beneficial in establishing accurate assessment valuations.



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Some of the implications or risks of moving forward with the income approach without full and reasonable data are as follows:

- Inaccurate assessment valuations, based on insufficient information upon which assessments are determined can equally impact those who provide information and those who do not.
- Inaccurate assessment valuations for some properties, creating higher financial risks due to property appeals and therefore possible financial instability in the property tax system.
- Loss in confidence in the assessment system, should the values created not meet a reasonable expectation of accuracy.

To avoid some of the high-risk issues that have occurred in other provinces your Administration believes that strengthened legislative requirements are needed with respect to the provision of required information. The experience in all other assessment jurisdictions shows that some property owners/managers simply will not comply with requests for information if the penalty for not providing the information is not stringent. Recent visits by the City Assessor to Calgary, Edmonton and Winnipeg have confirmed that legislation must be adequate to enable the assessor to perform their task to a high degree of proficiency. If it is not, all jurisdictions have informed us that there will be higher risk of inaccurate assessment valuations. Inadequate legislation can also lead to higher costs of the assessment function.

Some of the options used by neighbouring provinces in relation to the provision of information by property owners to the assessor include the following:

- Alberta: Fines for not providing information and ultimately the loss of the right to appeal if it is shown that the requests for information are reasonable and relevant to the assessment of properties and that the request for the required information was made to property owners and they did not comply.
- Manitoba: Fines for not providing information and then if the property is appealed and it is shown the property owner did not provide the information requested, any result of the appeal does not take effect until the year following the year in which the appeal decision is rendered.

The City Assessors of both Calgary and Edmonton informed your Administration that their legislation has greatly enhanced their ability to gather the information they require to complete assessments fairly and equitably. This enables those cities to provide valuations as accurate as is possible under a mass appraisal market value assessment system. It is imperative that the information requested be reasonable in nature and that the assessor receive the requested information in order to accurately complete income approach valuations in a mass appraisal market value assessment system.

If moving to a less regulated mass appraisal market value system using all approaches to value is truly the goal, the requirement to provide the required information is not only desirable, it is imperative. To this end, and with City Council's support, your Administration will continue its

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discussions with Saskatchewan Assessment Management Agency, the Province and the other cities to arrive at a legislative, regulatory, and administrative solution to implement a mass appraisal market value assessment system with minimal risk.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. City of Saskatoon Report on the Income Approach Pilot Project dated March 4, 2005

*IT WAS RESOLVED: that City Council encourage the Provincial Government to strengthen the required legislative and administrative changes to ensure a quality mass appraisal market value assessment system in Saskatchewan and that a copy of the report be forwarded to the Saskatchewan Assessment Management Agency (SAMA) and the Saskatchewan Urban Municipalities Association (SUMA).*

**B5) Assessment Reform – Shortening the Reassessment Cycle  
(File No. 1616-1)**

**RECOMMENDATION:** that City Council support, in principle, a shortened reassessment cycle in Saskatchewan.

**BACKGROUND**

In a letter dated January 24, 2005 from Harvey Brooks, the Deputy Minister of Government Relations (GR), to the City Manager (copy attached), GR asked for comments from various assessment stakeholders with respect to the implications, benefits and costs of shortening the revaluation cycle. GR asked for estimates for revaluation durations of three, two and one year, in so far as the effects differ. Our current assessment cycle is four years.

City Council has been on record, over many years, in support of assessment reform in Saskatchewan. That reform included a regular reassessment cycle and a move to market value assessments, using mass appraisal techniques, for all property classes. We have had a regular reassessment cycle since 1997, and we expect to complete the transition to a mass appraisal market value system (using all common approaches to valuation) for all properties by 2009.

Your Administration believes the final reform required, based on our experiences since 1997, is to shorten the four-year reassessment cycle.

**REPORT**

This report provides the information requested by the Province (implications, benefits and costs of shortening the cycle), in as much as these are known or can even be estimated. It is important to note that these may not be all inclusive as there are some unknowns at this time that may only come to light once all provisions of a shorter revaluation cycle are known.

Many jurisdictions have found that there are two major 'cost drivers' related to the assessment function. One is the length of the cycle. The second is the assessment system itself – the methods of valuing properties, the legislative framework and the level of regulation. It is difficult to separate the implications and costs based solely on the length of the valuation cycle exclusive of all the other pieces of the puzzle. However, for the purpose of this report, the implications, benefits and costs associated with a shorter revaluation cycle alone, in as much as they are known or can be estimated, are identified below.

**Three-Year Revaluation Cycle:**

***Implications:***

- Yearly assessment rolls will still be required as a three year roll would be impracticable
- Yearly appeals still possible
- Valuations will still be out-of-date by next revaluation cycle and each revaluation cycle will still see a three year shift in values
- Will take longer to reflect economic and locational changes taking place in the real estate market on the assessed values
- The available time to perform maintenance type work between revaluations will be shortened which could have a staffing implication
- Requirement to provide Government Relations with preliminary revaluation roll information one year in advance will likely need to be changed

***Benefits:***

- Will be more up to date than with 4 year cycle
- Will enable assessment service providers to adjust to a shorter cycle more readily
- Will enable transition to an even shorter cycle while allowing the new approaches to value and a market value system to work out any issues
- Will require less immediate changes to staffing levels

***Costs:***

- A three year cycle will have the least effect on costs compared to current costs
- Costs normally associated with a revaluation would take place every three years rather than every four years (approx. \$130,000 additional cost for revaluation year for printing, postage, etc.)

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- There will likely be some staffing implications due to a shorter timeframe to complete all work between revaluation years. The exact level that may be required and associated costs are unknown and could only be estimated

### **Two-Year Revaluation Cycle:**

#### ***Implications:***

- Will allow for the implementation of a two-year assessment roll to coincide with the length of the revaluation cycle
- One appeal period per cycle may help alleviate some costs associated with shortening the cycle
- Valuations will be less out-of-date but each reassessment period will still see a two-year shift in values. In Saskatchewan however, a two year shift is normally not very large
- Will not take as long to reflect economic and locational changes taking place in the real estate market on the assessed values, but could still be two years
- Shortens the available time to perform maintenance type work between revaluation which could have a staffing implication (this may be mitigated somewhat by changing to a two year assessment roll)
- Requirement to provide Government Relations with preliminary revaluation roll info one year in advance will definitely need to be changed

#### ***Benefits:***

- Will enable the use of a two year assessment roll that will match the length of the revaluation cycle
- Having a two year assessment roll will help keep some cost down that are normally associated with a shorter cycle
- One appeal cycle per revaluation cycle (unless assessment changes) allows more time to be spent on maintenance type work and the completion of the upcoming revaluations
- Assessment values will be more current and therefore more reflective of market value at the time the roll is produced
- Although values will change every two years, the changes should be minimized if we are also on a market value system and the information provided to the assessor is adequate to perform accurate valuations

#### ***Costs:***

- A two year cycle will likely have a greater effect on costs compared to current or a three year cycle; However, the implementation of a two year assessment roll could offset some of the potential cost increases of a two year cycle
- Costs normally associated with a revaluation would take place every two years rather than every four years (approx. \$130,000 additional cost for a revaluation year for printing, postage, etc.)

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- Possible staffing implications due to a shorter timeframe to complete all work between revaluation years could increase costs but this is unknown to the exact level
- The implementation of a two-year assessment roll would likely help alleviate some of the potential staffing implications. (One appeal period every two year for example will allow staff more time in the second year to perform assessment roll maintenance and reassessment analysis for the upcoming revaluation cycle)

### **Annual Revaluation Cycle:**

#### ***Implications:***

- Valuations will be more current and therefore more in-line with the current market value. Yearly appeals and notices to all property owners as all values will likely change every year, although the amount of change will be less due to frequency
- Will have the greatest impact on resources as each year will see a revaluation and appeals while still requiring normal maintenance assessment work to be completed annually
- Requirement to provide Government Relations with preliminary revaluation roll information one year in advance will definitely need to be changed

#### ***Benefits:***

- Assessment values will be more current and therefore more reflective of market value at the time the roll is produced
- Although values will change every year, the changes should be minimal if we are also on a market value system and the information provided to the assessor is adequate to perform accurate valuations

#### ***Costs:***

- A one-year cycle will have the greatest effect on costs compared to current, three year or two year cycle
- Costs normally associated with a revaluation would take place every year rather than every four years (approx. \$130,000 additional cost for a revaluation year for printing, postage, etc.)
- There will be staffing implications due to the timeframe to complete all work in one year. Although the exact costs cannot yet be quantified, it is anticipated that an annual revaluation cycle would be the most costly option

While a three-year revaluation cycle would certainly be moving in the right direction, your Administration in the past has proposed a two-year revaluation cycle within a mass appraisal market value system. Should a phased in approach to a shorter cycle be desired, a three year cycle following the 2009 revaluation for one or two cycles followed by a move to a two year cycle may prove beneficial in the transition stages of a mass appraisal market value assessment system using all common approaches to valuation. At the time the move is made to a two-year revaluation cycle, your Administration also believes the move should also be accompanied with a two-year assessment roll.

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Having the revaluation cycle and the length of the assessment roll in sync, which is realistic with a two-year revaluation cycle, allows your Administration to perform its tasks in the most efficient and cost effective manner possible.

**OPTIONS**

The options are described throughout this report.

**FINANCIAL IMPACT**

As noted in the report, different revaluation cycles will result in a different cost structure. But until the assessment processes accompanying a shortened cycle are known (the legislative and regulatory frameworks, for example), it is very difficult to estimate costs.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Letter from the Deputy Minister of Government Relations to the City Manager dated January 24, 2005

*IT WAS RESOLVED: that City Council support a shortened reassessment cycle in Saskatchewan, with a preference for a two-year cycle.*

**Section C – FIRE AND PROTECTIVE SERVICES**

**C1) Communications to Council**

**From: Paul Temple, Sr. Vice President  
Pelmorex Communications Inc.**  
**Date: March 7, 2005**  
**Subject: Pelmorex’s All Channel Alert (ACA) Proposal  
CRTC Application #2004-1260-2**

**(File No. 365-1)**

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**RECOMMENDATION:** that City Council write a letter of support to the Secretary General, Canadian Radio-television and Telecommunications Commission (CRTC), for the “All Channel Alert” initiative by Pelmorex Incorporated.

*ADOPTED.*

**BACKGROUND**

City Council, at its meeting held on March 21, 2005, considered the above-noted letter requesting support for an All Channel Alert (ACA) service, an emergency warning system that would alert communities of impending local emergencies with a television broadcast message. Council passed a motion that the matter be referred to the Administration for a report.

**REPORT**

The “All Channel Alert” (ACA) service will provide a new and critical service to people in the City of Saskatoon and across the country. ACA would notify television viewers immediately if an emergency situation is developing in their community, no matter what channel they are watching on cable or satellite. Only messages from authorized government agencies would be broadcast and only viewers in the affected area would be notified. In its application to the Canadian Radio-television and Telecommunications Commission (CRTC), the proposed monthly fee to subscribers is \$.08, to offset capital and operating costs.

The City of Saskatoon is no stranger to extreme weather such as tornadoes, blizzards or severe thunderstorms. And, like communities in the rest of North America, Saskatoon may one day encounter a dangerous goods spill that poses a threat to residents. Your Administration recommends support for this service as it may one day play an important role in the City’s response to disaster.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, The Public Notice Policy, is not required.

**ATTACHMENTS**

1. Letter of support to CRTC from Fire Chief Brian Bentley
2. Letter of support to CRTC from EMO Coordinator Alyson Edwards

**Section D – INFRASTRUCTURE SERVICES**

**D1) Communications to Council**

**From:** Tracy Jordan  
3335 11<sup>th</sup> Street West  
**Date:** June 11, 2003  
**Subject:** Speed Limit in Montgomery Place  
**(File No. CK. 5200-5)**

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**REPORT**

City Council, at its meeting held on June 23, 2003, considered the above-noted communication, resolved:

“that the communication be referred to the Administration for a report.”

The above-noted matter, in conjunction with other similar communications from the writer, were addressed in a letter dated January 13, 2005 (Attachment 1). The letter indicates that based on the review conducted by Infrastructure Services, no changes to the speed limit or traffic calming measures are being proposed for the Montgomery Place neighbourhood at this time.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Letter dated January 13, 2005
- D2) Appointment of Pest Control Officer – 2005**  
**Dutch Elm Disease Control Regulations, *The Pest Control Act***  
**(File No. 4200-1, 4510-1)**

**RECOMMENDATION:** 1) that Mr. Ian Birse and Mr. Jeff Balone of the Infrastructure Services Department be appointed as the City of Saskatoon’s



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2005 Pest Control Officers, in accordance with the provisions of *The Pest Control Act*; and

- 2) that the City Clerk notify the Minister of Agriculture and Food as per Article 14 of *The Pest Control Act*.

*ADOPTED.*

**REPORT**

Section 13, Article 1 of *The Pest Control Act* (Saskatchewan) requires that City Council appoint one or more Pest Control Officers annually. The function of the Officer is to enforce the Dutch Elm Disease Regulations specified in this Act.

Mr. Ian Birse, Superintendent, Urban Forestry, and Mr. Jeff Balone, Pest Management Supervisor, both of the Infrastructure Services Department, are recommended for appointment to this office for 2005.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**D3) Communications to Council**

**From: Ray Lindsay**  
**306-710 Eastlake Avenue**  
**Date: July 14, 1997**  
**Subject: Street Repair – Eastlake Avenue**  
**(File No. CK. 6315 -1)**

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

On August 11, 1997, City Council considered the above-noted letter from Ray Lindsay regarding the street conditions in front of River Crest Manor at 710 Eastlake Avenue, and resolved:

“that the matter be referred to the Administration for a report”.

**REPORT**

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The 700 block of Eastlake Avenue is located between 10<sup>th</sup> Street and 11<sup>th</sup> Street. There has been extensive patching performed on this block, including patching of a longitudinal utility trench as well as patching along the east curb.

In 1999, a significant number of trucks used Eastlake Avenue to access the riverbank slide site adjacent to the Broadway Bridge. All of the rocks hauled to the slide were hauled north on Eastlake Avenue, from 8<sup>th</sup> Street to the slide site. This road segment was last rated in 1999 prior to the rock haul. At that time, the condition of the street did not warrant a major treatment. The road was rated again once the rock haul was complete, and again, condition did not warrant a major treatment.

Ongoing maintenance has been performed to keep this area in serviceable condition as a residential street. In 2005, localized patching will be completed to enhance rideability, and some sealing will be done to keep water out of the road structure.

This road is scheduled to be condition rated in 2005. The rating will enable Public Works to evaluate the condition of the segment and assess it along with all other residential road segments in the City.

Public Works did not attempt to contact Mr. Lindsay due to the extensive elapsed time since the communication to council, and because Mr. Lindsay has since moved from this property.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**D4) Enquiry – Councillor T. Alm (November 15, 2004)  
Concerns regarding the wooded area East of Holy Cross High School  
(File No. CK. 5000-1)**

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**RECOMMENDATION:** that the information be received.

*ADOPTED.*

The following enquiry was made by Councillor Alm at the meeting of City Council held on November 15, 2004:

“Would the Administration please follow up with Mr. Dennis Dorgan, the Principal at Holy Cross High School, to investigate opportunities that would reduce the occurrence of illegal activities happening in and around the bluff of trees located in Kiwanis Park, on the north side of Porter Street and east of Holy Cross High School.

Would you please include the possible removal of this bluff in your report.”

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**REPORT**

The Administration has been in contact with Saskatoon Catholic Schools (SCS) and confirmed that SCS will work in partnership with the City of Saskatoon to address the issues as outlined in the November 5, 2004 correspondence to Councillor Alm (Attachment 1).

The Administration met onsite with a representative from SCS and formulated a plan that would see a portion of the bluff (naturalized tree stand), north of the sidewalk along Porter Street and adjacent to the school parking lot (Attachment 2), removed. This would allow a safety buffer for pedestrians and vehicles parking on the street. SCS has agreed to cost share the project, subject to available funding, which is estimated at approximately \$10,000. The work is planned to be done in the fall of 2005.

Before any portion of the bluff is removed, the Community Association and the Canadian Wildlife Service (CWS) will be informed of the intent to remove the bluff or any portion thereof, with subsequent permission granted by the CWS. Removal is prohibited between April 1 and August 31 of each year to accommodate an undisturbed nesting bird habitat.

Garbage will be removed from the City's portion of the bluff area, as per Environmental Protection's correspondence to the General Manager of Utility Services (Attachment 3). All garbage that can be removed this winter will be removed, with the balance (frozen in) being removed in the spring. Once the site has been cleaned up, the Parks Branch staff will inspect the area on a regular basis to ensure that there is no build up.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**D5) Enquiry – Councillor D.L. Birkmaier (October 18, 2004)  
Lane Upgrading and Maintenance  
(File No. CK. 6315-1)**

**RECOMMENDATION:** that the information be received.

**BACKGROUND**

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Councillor Birkmaier made the following enquiry at the meeting of City Council on October 18, 2004:

“Would the Administration please prepare a report, prior to operating budget deliberations, that identifies the condition of lanes, the cost of upgrading and the annual operational costs of maintenance.

Would the report also include safety (ie overgrown trees, broken fences, etc.)?”

**REPORT**

The Earth Street Program is responsible for all the maintenance of gravel lanes and roads, with a budget of \$422,522 in 2004. There are 446 kilometers of gravel lanes and 12 kilometers of gravel streets in the City of Saskatoon.

The back lane maintenance program consists of yearly blading, and where required, the placement of material to correct deficiencies in the lane. In some instances, as a result of a complaint or inspection by staff, additional maintenance may occur. This traditionally happens with those lanes that have a high volume of traffic and become badly potholed. It may also require additional maintenance because of drainage problems resulting from utilities digging up the lane or material being deposited in the lane from the adjacent property owners.

The Public Works Branch is in the process of developing a condition rating system for back lanes, with the intent to rate all the lanes in 2005. Once all the lanes have been rated, a report will be submitted to City Council containing recommendations based on the data. This information will also be used to develop a maintenance program that will be pro-active in dealing with lanes that require more frequent maintenance.

Work tracking records indicate that 7573 pass kilometres were bladed up to the end of September 2004. In 2003, 8620 pass kilometres were bladed. Normally for every kilometre of gravel street or lane, two passes are required to complete the blading. As part of the condition rating information, lanes that have businesses, apartment blocks, or multi-dwellings accessing them are being tracked since these lanes normally require repetitive blading.

In 2004, the City of Saskatoon had the highest amount of lane condition complaints to Public Works as a result of the additional rainfall that was received. A high percentage of the public now expect their lanes to be in pristine condition the day after a rain. The only way to address this is to pave the lanes. The cost of upgrading lanes from gravel or recycled asphalt to pavement is approximately \$34,000 per lane, with a typical lane being 160 lineal meters by 6.0 meters. Considering that the City has 446 kilometers of lanes, which equates to 446,000 lineal meters at \$211.62 per lineal meter, the cost to pave all the lanes is \$94,382,520. Not included in this cost is the installation of catch basins in lanes that have drainage problems. It is estimated that at least 5% of the lanes would need these installed.

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City Council may be interested to know that the City of Regina has implemented a special levy to maintain lanes. For paved lanes, the levy amount is \$2.15 per foot and for gravel lanes, it is \$1.39 per foot.

The City of Regina will collect approximately \$2.5 million in 2005 through the levy for lane maintenance.

The issue of safety in back lanes is a multi-faceted question, and certainly beyond the scope of the report. However, the issue has been recognized by City Council's acceptance of a Capital Project in 2005 to deal with tree trimming in back lanes. While this project was initiated to maintain access/egress from back lanes, the trimming will provide a measure of safety as well.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

*IT WAS RESOLVED: that the matter be referred to the Budget Committee and the Planning and Operations Committee.*

**D6) Saskatoon Centennial Auditorium  
Expansion 2005  
Contract No. 5-0001, Award of Tender  
(File No. 606-2)**

**RECOMMENDATION:** 1) that City Council approve the low bid submitted by Wolfe Management Ltd. for the Saskatoon Centennial Auditorium, Expansion 2005 tender, at a bid of \$10,377,930 including G.S.T.; and

2) that the City Solicitor be requested to prepare the appropriate contract, and that His Worship the Mayor and the City Clerk be authorized to execute the contract documents under the Corporate Seal.

*ADOPTED.*

This work consists of an addition and renovation on the main, lower, and first floor levels of the Saskatoon Centennial Auditorium, infilling the east courtyard area between this facility and the Midtown Plaza.

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Three (3) valid bids were received on Wednesday, March 16, 2005. Exclusive of the Goods and Services Tax, the bids are as follows:

BIDDER	TOTAL BID
Wolfe Management Ltd.	\$9,699,000
Graham Construction & Engineering Inc.	\$9,946,002
Dominion Construction Company Inc.	\$9,947,000

Bids were reviewed by the Project Consultant firm of Kindrachuk Agrey Architecture, as well as by the Project Coordinator from the Facilities Branch. The low bid is within the funded budget for the Expansion 2005 scope of work. The low bid submission from Wolfe Management Ltd. is acceptable to the City of Saskatoon.

The net cost to the City of Saskatoon is:

Base Bid	\$ 9,699,000
G.S.T.	<u>678,930</u>
Subtotal	\$10,377,930
Rebated G.S.T. @ 100%	<u>(678,930)</u>
Net Cost to the City	\$ 9,699,000

There are sufficient funds to carry out this work.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy is not required.

**D7) Takeover of the Idylwyld Service Road  
from Saskatchewan Department of Highways and Transportation  
(File No. 290-1)**

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**RECOMMENDATION:** that City Council approve entering into the attached Service Road Agreement between the City of Saskatoon and Saskatchewan Highways and Transportation.

**REPORT**

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On Thursday, March 24, 2005, Saskatchewan Department of Highways and Transportation officials approached the Infrastructure Services Department with a proposal for the City of Saskatoon to assume responsibility for the Idylwyld Service Road. An agreement has since been prepared (Attachment 1) which includes a map of the road in question.

The Idylwyld Service Road is parallel to Idylwyld Drive, and is located east of Idylwyld Drive between 51<sup>st</sup> Street and 71<sup>st</sup> Street. The road has a rural cross-section, is wholly within the City limits, and predominantly services vehicles whose origin and destination are within the City.

The road is in very poor condition and requires substantial rehabilitation. Saskatchewan Highways is prepared to fully fund the required rehabilitation, provided that costs and design standards are reasonable. At this time, rehabilitation costs are estimated at \$850,000.

The parcels adjacent to this road are not serviced with City water, sanitary sewer, or storm sewer services. Prior to road reconstruction, Infrastructure Services will approach local property owners with a servicing proposal. If property owners choose to service their properties, this work will be completed prior to road reconstruction.

Saskatchewan Department of Highways and Transportation may have the legal right to turn over this or any road within the City limits without any financial assistance. However, past transactions between Saskatoon and Saskatchewan Department of Highways and Transportation have included enough funding to restore the roads being transferred to near-new condition.

There will be an operating impact for takeover of this roadway. This impact will be calculated and submitted as part of the 2006 operating budget process.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Service Road Agreement

- IT WAS RESOLVED: 1) that City Council approve entering into the attached Service Road Agreement between the City of Saskatoon and Saskatchewan Highways and Transportation; and*
- 2) *that the Administration be instructed to report on the matter of how the City will provide water and sewer service to the properties adjacent to the Idylwyld Service Road.*

**Section E – UTILITY SERVICES**

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**E1) Enquiry – Councillor T. Paulsen  
Recycling Options  
(File No. CK. 7830-5)**

**RECOMMENDATION:** that the information be received.

**BACKGROUND**

The following enquiry was made by Councillor Paulsen at the meeting of City Council held on February 21, 2005:

“Over the past five years, there have been a number of enquiries regarding recycling plastics, glass and a variety of other materials. The Administration’s response has always been the same – it’s too expensive. Yet, we are constantly reading about other communities that are recycling these materials successfully and at a profit.

In a recent version of Municipal World there is an article on Recycling Options for Tubs and Lids for profit. Could the Administration please report on whether this type of program is feasible in Saskatoon.

In a recent version of On Campus News, there is a description of an ink cartridge recycling program for profit. Could the Administration please report on whether this type of program is feasible in Saskatoon.”

This report deals with recycling options for ink cartridges. A separate report will be submitted regarding recycling of plastics, glass and other materials.

**REPORT**

Many programs exist for the recycling of cartridges and cell phones across Canada and the United States. Most are targeted towards local community groups wishing to fund raise, or towards consumers to encourage them to shop in certain stores. Pitch In Canada, a non-profit organization, has a national recycling program where local schools or community groups can raise one dollar per cell phone that they collect. Office Depot offers a program where a customer who brings in a used printer or fax cartridge has a choice of a free ream of 30% recycled paper, or \$2.50 off the purchase of a new cartridge.

The thINK FOOD and Phones for Food programs are award winning, nationally sponsored programs that raise funds for local food banks through the collection and recycling of cartridges and cell phones. The program began in 2001 in Toronto, where Petro-Canada sponsored a program for ink jet and laser cartridge recycling. The project was expanded across Canada the following year, and cell phones were added. In 2004, Rogers Wireless became the second national sponsor. Purolator is also a sponsor, and provides funds for shipping and additional drop off locations.



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Food banks across the country have worked with various businesses and institutions to arrange for the collection of cartridges and cell phones from their offices. Collection boxes or containers are placed in an office, and when filled, are sent to a central processing location where they are sold to the remanufacturing industry. The proceeds from the sales go to the Food Bank, and the remanufacturing industry sells the refurbished products. The success of the program is due to the financial support of the sponsors, and participation of many volunteers.

thINK Food and Phones for Food provide a new source of funding for food banks in Canada. All funds from the program stay in the community in which they are raised. The University of Saskatchewan has recently launched the thINK Food program on campus for their more than 100 office sites.

The Food Bank was the first group to approach the City with the desire to institute a recycling program. This program has the added benefit that it includes both cell phones and cartridges. It was also chosen as part of the City of Saskatoon's, "Idea's Unlimited" program, where employees are encouraged to bring forward ideas on how we can improve our business.

All civic departments will forward unwanted cell phones to the Inventory and Disposal Services Branch of the Corporate Services Department for disposal. Phones with an estimated resale value of more than \$25 will be sold, and all others will be forwarded for refurbishment through the Saskatoon Food Bank. The City currently has over 600 cell phones in service, so this program could capture over 125 cell phones per year for resale or recycling.

Toner cartridges from photocopiers, printers, fax machines and ink jet cartridges will be voluntarily collected at City facilities and picked up by the Food Bank for recycling. In City Hall and the Police Station, when a cartridge is empty, it will be packaged to ensure it will not leak, and placed in the internal mail, labelled "For Recycling". The mailroom staff will coordinate the collection with the Food Bank. Civic facilities outside of City Hall who wish to participate in the program, can request a collection box from the Food Bank. When the collection box is full, the facility can call Purolator Courier who will pick up the filled box and drop off a new one.

The City purchases in excess of 300 cartridges per year through blanket purchase order. Cartridges are also purchased outside of the purchase order, and by the Mendel Art Gallery, Centennial Auditorium, Credit Union Centre and the libraries.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPACT**

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There is no financial impact for the City of Saskatoon, however, the Food Bank will be able to raise funds through the program. The amount of money raised will be dependent on the number and quality of phones and cartridges donated.

**COMMUNICATIONS PLAN**

The Environmental Protection Branch will coordinate with the Communications Branch to notify all civic staff of the cell phone and cartridge recycling programs through the internal mail system. Also, a targeted campaign will be developed for clerical and Corporate Information Services staff, including posters that may be placed near printers and fax machines as a reminder. The Food Bank would like to hold a public launch of the City's involvement in the program that would involve a press conference and media release.

**ENVIRONMENTAL IMPACT**

It is estimated that 125 cell phones and 300 printer cartridges will be diverted from the landfill each year through the resale and recycling of cell phones, and the cartridge recycling program.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Article from *On Campus News*, entitled "Ink cartridge collection will save waste & help Food Bank"

*IT WAS RESOLVED: 1) that the information be received; and  
2) that the Administration investigate expanding the recycling program on a city-wide basis.*

**E2) 2005 Capital Budget  
Capital Project 1220  
Maintenance/Storage Facilities – Water Treatment Plant  
Award of Engineering Services  
File No. 7960-1)**

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**RECOMMENDATION:** 1) that the proposal for engineering services for the Maintenance/Storage Facilities at the Water Treatment Plant, from Associated Engineering (Sask.) Ltd., for a total upset fee of \$292,900 (including G.S.T. and P.S.T) be accepted; and

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- 2) that the City Solicitor be instructed to prepare the necessary Engineering Services Agreement for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

*ADOPTED.*

As part of the overall long-term capital improvement plan at the Water Treatment Plant, the 2005 Capital Budget includes funding of \$3,359,000 for the construction of new Maintenance /Storage Facilities – Project 1220. The current maintenance facilities are within the existing buildings and occupy space that is needed for the expanded filter bank (Project 1210 - Filter Plant Upgrade/Expansion). The new maintenance facilities will eventually be fully integrated into the existing Meter Shop space and a new Meter Shop is planned for 2007 (Project 2200 - Meter Shop Facilities).

In February of 2005, six consulting firms were invited to submit proposals for engineering services. Proposals were received from the following five firms:

- Earth Tech Canada Inc.;
- Associated Engineering (Sask.) Ltd.
- Stantec Consulting Ltd.
- Cochrane Engineering Ltd.
- UMA Engineering Ltd.

Staff of the Environmental Engineering Branch evaluated the submitted proposals. After a systematic evaluation of the submissions was completed, the proposal from Associated Engineering (Sask.) Ltd. was found to be the most favourable.

The upset fee for the engineering services is as follows:

Basic Upset Fee	\$ 270,000.
P.S.T. (7% of 30% of Design)	\$ 4,000.
G.S.T. @ 7%	<u>\$ 18,900.</u>
Contract Amount	\$292,900.
G.S.T. Rebate @ 7%	<u>(\$18,900.)</u>
Net Cost to the City	<u>\$274,000.</u>

Capital Project 1220 has sufficient approved funding allocated within the total project funding to

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allow this engineering services proposal to be accepted.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**LEGISLATIVE REPORT NO. 5-2005**

**Section B – OFFICE OF THE CITY SOLICITOR**

**B1) Enquiry - Councillor T. Alm (February 7, 2005)  
Surface Drainage Orders  
(File No. CK. 7820-1)**

**RECOMMENDATION:** that this report be received as information.

*ADOPTED.*

At the City Council meeting held on February 7, 2005, Councillor Alm made the following enquiry:

“That Administration Report on how a surface drainage order relating to a residential property be recorded on a building information abstract as well as an easement registered against the title of a property.”

This report is in response to Councillor Alm’s enquiry.

The newly enacted Drainage Bylaw, 2005, provides that when a person is in contravention of the Bylaw, an inspector may issue an Order to remedy the contravention. Councillor Alm’s enquiry concerns giving notice of the Order to potential purchasers of the property which is the subject of the Order.

Notice to potential purchasers will be given in two ways. First, the Bylaw provides that when an Order is issued, an Interest may be registered against the title to the subject property. In appropriate circumstances, like when the Order allows for a long period of time to complete the work, the inspector who issues the Order will make a request of our Office to register such an Interest on the title. Once registered, anyone who searches the title will be made aware that the property is subject to an Order under The Drainage Bylaw, 2005. After the Order has been complied with, the Interest will be discharged.

Second, procedures are being put in place so that the Order will appear on the subject property’s Building Information Abstract (“BIA”) and Property Information Disclosure (“PID”). The

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inspector who issues the Order will send a copy to the Building Standards Branch who will then include the information on the BIA and PID. After the Order has been complied with, the information will be removed from the BIA and PID.

These processes are similar to what occurs when a property is subject to a Fire Order or a Zoning Order.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**B2) Enquiry - Councillor G. Penner (January 17, 2005)  
Lost and Found  
Police Service  
(File No. CK. 5000-1)**

**RECOMMENDATION:** that the direction of Council issue.

Councillor Glen Penner made the following enquiry at the meeting of Council on January 17, 2005:

"I understand that if a citizen finds an object, either on public or private property, and turns it in to the police, the citizen has no claim to the property if it is not claimed by its owner after a 90 day period.

Could I have a report indicating:

- a) Is this correct?
- b) Does it not make sense to give a citizen who finds, and turns in property, to be able to claim it, if not claimed by rightful owner after 90 days."

*The Cities Act* made some minor changes to the law in this area. Property that is unclaimed by the owner "within a reasonable period, as determined by the City, given the nature of the personal property" becomes the City's property, and it may dispose of it in any manner that Council directs.

In that regard, Council on September 22, 2003 passed Bylaw No. 8230, The Unclaimed Personal Property Bylaw, 2003 which codified the existing practice, including the 90 day holding period, prior to such property being sold (copy of report and Bylaw No. 8230 attached).

Section 7 of the Bylaw provides that the City may dispose of the property by donating it to any person or organization, or by public sale.

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The Bylaw does not specifically authorize return to the finder. However Council, if it wishes, could amend the Bylaw to include return of the item to the finder.

The concern Council should bear in mind is whether or not such a provision could lead to unscrupulous persons using such a method to “clear title” to stolen goods or goods of dubious origin, such that the City becomes an unwitting “fence”, of sorts for such goods.

Prior to enactment of such a provision, Council may wish to solicit the views of the Saskatoon Police Service as to the same.

Currently, Section 60 of Bylaw No. 6066, The License Bylaw (copy attached) deals specifically with found bicycles. If changes to The Unclaimed Personal Property Bylaw, 2003 are considered, it would be an opportune time to revisit whether or not Section 60 of The License Bylaw should properly be placed into The Unclaimed Personal Property Bylaw, 2003, and the provisions harmonized.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Council Report dated September 5, 2003;
2. Bylaw No. 8230; and
3. Section 60 of Bylaw No. 6066.

*IT WAS RESOLVED: that the views of the Saskatoon Police Service be obtained regarding the implications of returning found property and found money to the finder after a certain period of time.*

**B3) Proposed Lease of City Boulevard  
Western Limited and Circle Properties Ltd.  
(File No. CK. 4070-2)**

**RECOMMENDATION:** that City Council consider Bylaw No. 8396.

*ADOPTED.*

City Council at its meeting on September 7, 2004, authorized the lease of a portion of the boulevard at 8th Street East and Circle Drive for an annual fee of \$12,594.08 plus G.S.T. for a term of ten years.

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The Minister of Highways has granted consent. There was some delay as a result of negotiations among the parties, which have now been successfully completed.

The Boulevard Lease Agreement is attached as Schedule "A" to proposed Bylaw No. 8396.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

Proposed Bylaw No. 8396, The Boulevard Lease (8th Street East and Circle Drive) Bylaw, 2005.

**REPORT NO. 2-2005 OF THE AUDIT COMMITTEE**

Composition of Committee

Councillor G. Wyant, Chair  
Councillor T. Alm  
Councillor D. L. Birkmaier  
Councillor B. Dubois  
Councillor M. Neault

**1. Audit Report – Community Development Branch**  
**(File No. CK. 1600-1)**

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

Attached is a copy of the Implementation Plan for the Audit Report – Community Development Branch, Community Services Department, which your Committee has reviewed with the Administration, and has determined that all audit recommendations will be undertaken.

The Audit Report – Community Development Branch has not been recopied at this time as it was previously provided to all members of City Council. There will be a copy of the Audit Report available for viewing in the City Clerk’s Office.

*Moved by Councillor Neault, Seconded by Councillor Penner,*

*THAT the report of the Committee of the Whole be adopted.*

*CARRIED.*

*His Worship the Mayor assumed the Chair.*



**COMMUNICATIONS TO COUNCIL**

The following communications were submitted and dealt with as stated:

**AA. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL**

**1) Lionel Labelle, dated March 17**

Advising Council of a correction to the document he submitted to City Council at its meeting held on March 7, 2005 with respect to the Marquis Industrial Development. (File No. CK. 4125-11)

**RECOMMENDATION:** that the information be received

*Moved by Councillor Paulsen, Seconded by Councillor Heidt,*

*THAT the information be received.*

*CARRIED.*

**2) Brent Nelson, dated March 18**

Submitting comments with respect to development in the City. (File No. CK. 4125-7)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Paulsen, Seconded by Councillor Heidt,*

*THAT the information be received.*

*CARRIED.*

**3) L. Cheecham, dated March 18**

Expressing appreciation for Council's decision to make Saskatoon "smoke-free". (File No. CK. 185-3)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Paulsen, Seconded by Councillor Heidt,*

*THAT the information be received.*

*CARRIED.*

4) **Bill Sigstad, undated**

Expressing concerns with respect to violence in the City. (File No. CK. 5000-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Paulsen, Seconded by Councillor Heidt,*

*THAT the information be received.*

*CARRIED.*

5) **Sandy Preston, Civic Affairs Director**  
**Silverwood Heights Community Association, dated March 18**

Requesting that the City look at a residential parking permit program for portions of the Silverwood neighbourhood. (File No. CK. 6120-2)

**RECOMMENDATION:** that the matter be referred to the Administration to discuss options with the Silverwood Heights Community Association.

*Moved by Councillor Wyant, Seconded by Councillor Paulsen,*

*THAT the matter be referred to the Administration to discuss options with the Silverwood Heights Community Association.*

*CARRIED.*

6) **Catherine Hearn, CARG Executive**  
**Coronary Artery Rehabilitation Group, Inc., dated March 18**

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Expressing concerns with respect to the Saskatoon Field House closing to its members. (File No. CK. 612-2)

**RECOMMENDATION:** that the direction of Council issue.

*Moved by Councillor Birkmaier, Seconded by Councillor Wyant,*

*THAT the information be received.*

*CARRIED.*

7) **Dwayne Sabulsky, dated March 18**

Submitting comments with respect to property vandalism. (File No. CK. 5000-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Heidt, Seconded by Councillor Paulsen,*

*THAT the information be received.*

*CARRIED.*

8) **Matthew Anderson, National Operations Manager  
William Wilson Group, Inc., dated March 15**

Requesting permission for a temporary road closure on 23<sup>rd</sup> Street from Wall Street to 1<sup>st</sup> Avenue and 1<sup>st</sup> Avenue from 23<sup>rd</sup> Street to 24<sup>th</sup> Street and also requesting permission to be the sole agent for the allocation of vending rights in conjunction with Play On!, the official Canadian street hockey tournament to be held Friday, June 24 at 8:00 p.m. to Sunday, June 26, 2005 at 10:00 p.m. (File No. CK. 205-1)

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**RECOMMENDATION:** that the requests be approved subject to administrative conditions.

*Moved by Councillor Penner, Seconded by Councillor Dubois,*

*THAT the requests be approved subject to administrative conditions.*

*CARRIED.*

**9) Dorothy Alcrow, dated March 22**

Expressing appreciation to a dental office in Saskatoon for the compassion they showed her. (File No. CK. 150-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Paulsen, Seconded by Councillor Heidt,*

*THAT the information be received.*

*CARRIED.*

**10) Curtis Dyck, dated March 22**

Submitting comments with respect to snow removal in the downtown area. (File No. CK. 6290-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Paulsen, Seconded by Councillor Heidt,*

*THAT the information be received.*

*CARRIED.*

**11) Janice Mann, Secretary  
Board of Police Commissioners, dated March 18**

Expressing support for Council's consideration to grant funds up to \$100,000 for the proposed Pleasant Hill "Neighbourhood Activity Home" initiative. (File No. CK. 5000-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Paulsen, Seconded by Councillor Heidt,*

*THAT the information be received.*

*CARRIED.*

12) **Kathleen Girardeau, General Manager**  
**Midtown Plaza and Office Tower, Oxford Retail Group, dated March 23**

Expressing concerns with respect to media and retail industry reports of a proposed request by Rencor Developments to amend the DCD3 guidelines to reduce the minimum store size permitted for Preston Crossing. (File No. CK. 4351-1)

13) **Kathleen Girardeau, President**  
**Saskatoon Shopping Centre Association, dated March 23**

Submitting comments with respect to media and retail industry reports of proposed changes to the DCD3 guidelines to reduce the minimum store size permitted for Preston Crossing. (File No. CK. 4351-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Paulsen, Seconded by Councillor Heidt,*

*THAT the information be received.*

*CARRIED.*

14) **Anne Broda, Director of Business Development**  
**Saskatoon Regional Economic Development Authority, Inc., dated March 18**

Requesting that Hitachi Canadian Industries tax abatement agreement for their expansion at 839 – 59<sup>th</sup> Street East be amended from a one-year tax abatement to a five-year tax abatement. (File No. CK. 1965-1)

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**RECOMMENDATION:** that Hitachi Canadian Industries tax abatement agreement for their expansion at 839- 59<sup>th</sup> Street East be amended from a one-year tax abatement to a five-year tax abatement; and that the tax abatement be calculated at a rate of 100% in year one, 80% in year two, 70% in year three, 60% in year four, and 50% in year five on the incremental portion of taxes.

*Moved by Councillor Wyant, Seconded by Councillor Dubois,*

*THAT Hitachi Canadian Industries tax abatement agreement for their expansion at 839-59<sup>th</sup> Street East be amended from a one-year tax abatement to a five-year tax abatement; and that the tax abatement be calculated at a rate of 100% in year one, 80% in year two, 70% in year three, 60% in year four, and 50% in year five on the incremental portion of taxes.*

*CARRIED.*

**15) Joseph Kuchta, dated March 29**

Submitting as information a letter dated March 28, 2005 which was submitted to the Meewasin Valley Authority Board with respect to the River Landing development. (File No. CK. 4130-2)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Penner, Seconded by Councillor Dubois,*

*THAT the information be received.*

*CARRIED.*

**16) Mike Cey, dated March 28**

Submitting comments with respect to property taxes. (File No. CK. 1705-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Penner, Seconded by Councillor Dubois,*

*THAT the information be received.*

*CARRIED.*

**17) Roger Langenhoff, dated March 28**

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Submitting comments with respect to qualifications required to obtain employment with Saskatoon Fire and Protective Services. (File No. CK. 150-1)

**RECOMMENDATION:** that the information be received and referred to the Administration to respond to the writer.

*Moved by Councillor Paulsen, Seconded by Councillor Heidt,*

*THAT the information be received and referred to the Administration to respond to the writer.*

**IN AMENDMENT**

*Moved by Councillor Birkmaier, Seconded by Councillor Dubois,*

*THAT the motion be amended by adding the words “and report to Council.”*

*THE AMENDMENT WAS PUT AND CARRIED.  
THE MOTION AS AMENDED WAS PUT AND CARRIED.*

**18) Raphie Etgar, Director and Curator  
Museum on the Seam, undated**

Submitting information with respect to the art exhibition “Coexistence”. (Colour copies of the photographs can be viewed in the City Clerk’s Office.) (File No. CK. 150-1)

**RECOMMENDATION:** that the information be received and referred to the Cultural Diversity and Race Relations Committee.

*Moved by Councillor Alm, Seconded by Councillor Wyant,*

*THAT the information be received and referred to the Cultural Diversity and Race Relations Committee.*

*CARRIED.*

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**19) Ann MacLean, President  
Federation of Canadian Municipalities, dated March 23**

Submitting a letter of thanks with respect to the City of Saskatoon's FCM membership renewal. (File No. CK. 155-2)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Penner, Seconded by Councillor Birkmaier,*

*THAT the information be received.*

*CARRIED.*

**20) Matt Baraniecki, President  
CUPE Local 59, dated March 15**

Requesting permission and participation to raise the Day of Mourning flag on Thursday, April 28, 2005 at City Hall in conjunction with the Annual Day of Mourning proclaimed by City Council at its meeting held on March 21, 2005. (File No. CK. 205-5)

**RECOMMENDATION:**

- 1) that permission be granted to fly the Day of Mourning flag at City Hall on Thursday, April 28, 2005; and
- 2) that the matter of representation for the flag raising be referred to the Office of the Mayor.

*Moved by Councillor Dubois, Seconded by Councillor Alm,*

*1) that permission be granted to fly the Day of Mourning flag at City Hall on Thursday, April 28, 2005; and*

*2) that the matter of representation for the flag raising be referred to the Office of the Mayor.*

*CARRIED.*

**21) Gerry Meyer, dated March 30**

Expressing concerns with respect to street repairs that had been done on Delaronde Road. (File No. CK. 150-1)



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**RECOMMENDATION:** that the matter be referred to the Administration to respond to the writer.

*Moved by Councillor Birkmaier, Seconded by Councillor Paulsen,*

*THAT the matter be referred to the Administration to respond to the writer.*

*CARRIED.*

**B. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

**1) Tom Wolf, dated March 24**

Submitting comments with respect to proposed weekly garbage collection. (File No. CK. 7830-3)  
(Referred to the Budget Committee.)

**2) Richard Medernach, dated March 29**

Submitting comments with respect to proposed weekly garbage collection. (File No. CK. 7830-3)  
(Referred to the Budget Committee.)

**3) Judit Smits, DVM, M. Vet. Sc., PhD.  
Department of Veterinary Pathology & Toxicology Centre, U of S, dated March 29**

Submitting comments with respect to proposed weekly garbage collection. (File No. CK. 7830-3)  
(Referred to the Budget Committee.)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Penner, Seconded by Councillor Wyant,*

*THAT the information be received.*

*CARRIED.*

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**C. PROCLAMATIONS**

**1) Donna Lee Bauer, Member, Board of Governors  
The Institute of Internal Auditors – Saskatchewan Chapter, dated March 21**

Requesting that Council proclaim May 2005 as Saskatchewan Internal Auditor Awareness Month in Saskatoon. (File No. CK. 205-5)

**2) Sheri Hillestad Smith, Coordinator  
Volunteer Saskatoon, dated March 22**

Requesting that Council proclaim April 17 – 23, 2005 as Volunteer Week in Saskatoon. (File No. CK. 205-5)

**3) Dr. Brian McKinstry, Executive Director  
Saskatchewan German Council Inc., undated**

Requesting that Council proclaim Saturday, October 1, 2005 as German Day in Saskatoon, requesting use of the grass space opposite the library close to 23<sup>rd</sup> Street and 4<sup>th</sup> Avenue on October 1, 2005 and inviting His Worship the Mayor to speak about the contributions of German Canadians to Saskatoon. (File No. CK. 205-5)

**4) Sutapa Adelman, Coordinator  
World Harmony Run, dated March 31**

Requesting that Council proclaim May 16, 2005 as World Harmony Day in Saskatoon and inviting the Mayor to participate in the World Harmony Run Ceremony to be held on May 16, 2005. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section C;
  - 2) that the City Clerk be authorized to sign the proclamations on behalf of City Council;
  - 3) that the request for the use of the grass space opposite the library close to 23<sup>rd</sup> Street and 4<sup>th</sup> Avenue on October 1, 2005 in conjunction with German Day be approved subject to administrative conditions; and

- 4) that the invitations to His Worship the Mayor to speak on October 1, 2005 about the contributions of German Canadians to Saskatoon and to participate in the World Harmony Run Ceremony on May 16, 2005 be referred to the Office of the Mayor.

*Moved by Councillor Paulsen, Seconded by Councillor Birkmaier,*

- 1) *that City Council approve all proclamations as set out in Section C;*
- 2) *that the City Clerk be authorized to sign the proclamations on behalf of City Council;*
- 3) *that the request for the use of the grass space opposite the library close to 23<sup>rd</sup> Street and 4<sup>th</sup> Avenue on October 1, 2005 in conjunction with German Day be approved subject to administrative conditions; and*
- 4) *that the invitations to His Worship the Mayor to speak on October 1, 2005 about the contributions of German Canadians to Saskatoon and to participate in the World Harmony Run Ceremony on May 16, 2005 be referred to the Office of the Mayor.*

*CARRIED.*

### **HEARINGS**

- 4a) **Proposed Discretionary Use Application  
Bed & Breakfast Home (expansion from 1 to 3 guest bedrooms)  
Lot 5, Block 603, Plan 66S05653  
118 Columbia Drive  
(File No. CK. 4355-1)**

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#### **REPORT OF THE CITY CLERK:**

“The purpose of this hearing is to consider the above-noted discretionary use application.

The City Planner has advised that the necessary notification posters have been placed on site and letters have been sent to all adjacent landowners within 75 metres of the site.

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Attached is a copy of a report of the General Manager, Community Services Department dated March 8, 2005, recommending that the application submitted by River Heights Bed and Breakfast requesting permission to use Lot 5, Block 603, Plan 66S05653 (118 Columbia Drive) for the purpose of a Bed and Breakfast Home with three guest rooms be approved subject to the applicant obtaining a development permit and all other relevant permits (such as building and plumbing permits) and licenses.

Attached is a copy of a report of the Municipal Planning Commission dated March 29, 2005 advising that the Commission supports the above-noted recommendation.”

*His Worship the Mayor noted that the Administration requested that this matter be deferred for two weeks.*

*Moved by Councillor Heidt, Seconded by Councillor Birkmaier,*

*THAT the matter be deferred to the April 18, 2005 meeting of City Council.*

*CARRIED.*

*The meeting recessed at 6:58 and reconvened at 7:00 p.m. to deal with Communications to Council – Requests to Speak to Council.*

**COMMUNICATIONS TO COUNCIL - CONTINUED**

**A. REQUESTS TO SPEAK TO COUNCIL**

**1) Yvonne Colleaux, 1<sup>st</sup> Vice-President and Provincial Resolutions Chairperson  
The Catholic Women’s League of Canada, dated February 1**

Requesting permission to address Council along with Mary Nordick, President, The Catholic Women’s League of Canada, with respect to ‘Water Use in Canada’. (File No. CK. 7900-1)

**RECOMMENDATION:** that Mary Nordick and Yvonne Colleaux be heard.

*Moved by Councillor Heidt, Seconded by Councillor Birkmaier,*

*THAT Mary Nordick and Yvonne Colleaux be heard.*

*CARRIED.*

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*Ms. Mary Nordick, President, and Ms. Yvonne Colleaux, 1<sup>st</sup> Vice-President and Provincial Resolutions Chairperson, The Catholic Women's League of Canada, spoke with respect to water conservation in the City.*

*Moved by Councillor Birkmaier, Seconded by Councillor Dubois,*

*THAT the letter be forwarded to Partners for the Saskatchewan River Basin, the Watershed Study Steering Committee and the Saskatoon Environmental Advisory Committee.*

*CARRIED.*

**2) Frank Regier, dated March 29**

Requesting permission to address Council with respect to property taxes. (File No. CK. 1930-1)

**RECOMMENDATION:** that Frank Regier be heard.

*Moved by Councillor Heidt, Seconded by Councillor Birkmaier,*

*THAT Frank Regier be heard.*

*CARRIED.*

*Mr. Frank Regier expressed concerns with respect to increasing property taxes in Saskatoon.*

*Moved by Councillor Wyant, Seconded by Councillor Dubois,*

*THAT the information be received.*

*CARRIED.*

**3) Scott Hudson, Vern's Place Mohawk & Other Business Owners  
11<sup>th</sup> Street and Neighbouring Businesses, dated March 30**

Requesting permission to address Council on behalf of businesses on 11<sup>th</sup> Street and surrounding area with respect to the proposed re-routing of 11<sup>th</sup> Street traffic. (File No. CK. 6295-1)

**RECOMMENDATION:** that Scott Hudson be heard.

*Moved by Councillor Heidt, Seconded by Councillor Birkmaier,*

*THAT Scott Hudson be heard.*

*CARRIED.*

*Mr. Scott Hudson, representing 11<sup>th</sup> Street and neighbouring businesses, King George Community Association and the Holiday Park Community Association, expressed concerns with respect to the proposed rerouting of 11<sup>th</sup> Street traffic and the negative effect it would have on the businesses in the area. Mr. Hudson provided Council with a copy of his presentation.*

*Moved by Councillor Birkmaier, Seconded by Councillor Heidt,*

*THAT the matter be referred to the Planning and Operations Committee for a report.*

*CARRIED.*

**4) Lisa Donahue, Producer  
Lieutenant Governor's Celebration of the Arts, dated March 29**

Requesting permission for a member of the Board of Directors of the Lieutenant Governor's Celebration of the Arts Inc. to address Council with respect to waiving the costs of required transportation for the Governor's Centennial Gala to be held on Thursday, May 19, 2005 at Credit Union Centre. (File No. CK. 205-1)

**RECOMMENDATION:** that the member of the Board of Directors of the Lieutenant Governor's Celebration of the Arts be heard.

*The City Clerk noted that the Ms. Donahue had requested that her letter be withdrawn.*

**ENQUIRIES**

**Councillor T. Alm  
Possible Automated Waste Collection System  
River Landing Project  
(File No. CK. 7830-3)**

Would the Administration please investigate and report to Council on the possibility of incorporating an automated waste collection system such as those provided by “Envac” or “Pneulogix” into Phase One and Phase Two of the River Landing Project.

Would the Administration include an indication if this project would be eligible for Green Municipal Funding from the Federation of Canadian Municipalities or from the Federal Governments’ Environmental Initiatives Program.

**Councillor M. Heidt  
Automatic Sprinklers in Parks  
(File No. CK. 4205-1)**

Would the Administration report back on what conditions are in place, for example:

1. if it is wet out
2. if it is cold out
3. how often and how much water

What would the cost be to automate sprinklers in the city to only be on when we have less rain than required to keep our parks green.

**MOTIONS**

Councillor Fortosky gave the following Notice of Motion at the meeting of City Council held on March 21, 2005:

“Take Notice that at the next regular meeting of City Council, I will move the following motion:

‘THAT, as part of our Centennial Celebration, the present City Council host a

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dinner and mini-congress recognizing all past Mayors and City Councillors, both living and deceased. The dinner and congress would be a celebration of those who have served before us and also an opportunity for sharing with each other about where we have come, where we are, and advice for where we are going. The cost of the dinner and congress would not exceed \$5,000.”

*Moved by Councillor Fortosky, Seconded by Councillor Birkmaier,*

*THAT, as part of our Centennial Celebration, the present City Council host a dinner and mini-congress recognizing all past Mayors and City Councillors, both living and deceased. The dinner and congress would be a celebration of those who have served before us and also an opportunity for sharing with each other about where we have come, where we are, and advice for where we are going. The cost of the dinner and congress would not exceed \$5,000.*

**IN AMENDMENT**

*Moved by Councillor Penner, Seconded by Councillor Birkmaier,*

*THAT the words “The cost of the dinner and congress would not exceed \$5,000.” be removed.*

***THE AMENDMENT WAS PUT AND CARRIED.  
THE MOTION AS AMENDED WAS PUT AND CARRIED.***

**INTRODUCTION AND CONSIDERATION OF BYLAWS**

**Bylaw No. 8396**

Moved by Councillor Neault, Seconded by Councillor Penner,

THAT permission be granted to introduce Bylaw No. 8396, being “The Boulevard Lease (8<sup>th</sup> Street East & Circle Drive) Bylaw, 2005”, and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Neault, Seconded by Councillor Paulsen,



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THAT Bylaw No. 8396 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Neault, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 8396.

CARRIED.

Council went into Committee of the Whole with Councillor Neault in the Chair.

Committee arose.

Councillor Neault, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8396 was considered clause by clause and approved.

Moved by Councillor Neault, Seconded by Councillor Alm,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Neault, Seconded by Councillor Wyant,

THAT permission be granted to have Bylaw No. 8396 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Neault, Seconded by Councillor Fortosky,

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THAT Bylaw No. 8396 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

**CARRIED.**

*Moved by Councillor Neault,*

*THAT the meeting stand adjourned.*

**CARRIED.**

*The meeting adjourned at 7:51 p.m.*

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Mayor

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City Clerk