

Council Chamber
City Hall, Saskatoon, Sask.
Monday, December 2, 1996
at 7:00 p.m.

MINUTES OF REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship Mayor Dayday in the Chair;
Councillors Atchison, Heidt, Langford, Langlois, McCann, Roe, and
Sternberg;
City Commission Irwin;
A/City Solicitor Davern;
City Clerk Mann;
A/City Councillor's Assistant Holmstrom

Mayor Dayday advised Council that he has written a letter of congratulations to the University of Saskatchewan Huskies on their victory championship in the Vanier Cup.

Moved by Councillor Langford, Seconded by Councillor Atchison,

THAT the minutes of the regular meeting of City Council held on November 18, 1996, be approved.

CARRIED.

HEARINGS

- 2a) Discretionary Use Application**
Personal Care Home - Eight Residents
54 Churchill Drive
Applicant: Frances Hill
(File No. CK. 4355-1)
-

REPORT OF CITY CLERK:

“City Council, at its meeting held on September 9, 2002 received notice of the above discretionary use application.

The General Manager, Planning and Building Department, has now advised that the necessary on-site notification poster has been placed on the site and letters have been sent to adjacent land owners within 60 metres of the site.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 2**

Council, at this meeting, is to consider granting its permission for the proposed use.

The matter is also being reported on under Clause 1, Report No. 17-2002 of the Municipal Planning Commission.

Attached is a copy of a letter dated November 23, 1996 from Mr. Douglas Bicknell, 707 Coppermine Crescent.”

His Worship Mayor Dayday opened the hearing and ascertained that there was no one present in the gallery who wished to address Council with respect to the matter.

Moved by Councillor Heidt, Seconded by Councillor Atchison,

THAT Clause 1, Report No. 17-1996 of the Municipal Planning Commission be brought forward and considered.

CARRIED.

“REPORT NO. 17-1996 OF THE MUNICIPAL PLANNING COMMISSION”

- 1. Discretionary Use Application
Proposed Boarding Personal Care Home for Eight Residents
Lot 1, Block 614A, Plan 69-S-16169
(54 Churchill Drive)
Applicant: Frances Hill
54 Churchill Drive
(File No. CK. 4355-1)**

RECOMMENDATION: that this report be brought forward under Item 2a) during the Public Hearing process, and that City Council consider the following recommendation:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 3**

“that the application by Frances Hill requesting permission to use Lot 1, Block 614A, Plan 69-S-16169 (54 Churchill Drive) for the purpose of a Boarding House for eight residents be approved, subject to the provision of a minimum of two on-site parking spaces.”

A summary page, including a location plan, for the above Discretionary Use Application is attached. Your Commission has considered and supports the following report of the Planning and Building Department dated October 16, 1996, regarding an application for a Boarding House for eight residents at 54 Churchill Drive:

“A. PLANNING AND BUILDING DEPARTMENT RECOMMENDATION:

That the application by Frances Hill requesting permission to use Lot 1, Block 614A, Plan 69-S-16169 (54 Churchill Drive) for the purpose of a Boarding House for eight residents to be recommended for approval subject to the provision of a minimum two on-site parking spaces.

B. PROPOSAL

An application has been submitted by Frances Hill requesting City Council approval to use Lot 1, Block 614A, Plan 69-S-16169 (54 Churchill Drive) for the purpose of a Boarding House to care for eight residents. This property is zoned R.2 District in the Zoning Bylaw; and, as a consequence, a Boarding House may only be permitted by City Council at its discretion. Refer to the attached plan.

C. REASON FOR PROPOSAL

Wish to expand care home from five residents to eight residents.

D. JUSTIFICATION

1. Comments by Others

Public Works Department

The above application for discretionary use is acceptable to this department.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 4**

Transportation Department - Traffic Planning and Operations Branch

The Transportation Department has reviewed this request for discretionary use and will not be imposing any conditions on its approval.

Transportation Department - Transit Branch

Saskatoon Transit has no comments or easement requirements regarding the above-noted property.

2. Planning and Building Department Comments

- a) The Zoning Bylaw defines a Boarding House as a building or structure or part of a building or structure kept, used or advertised as, or held out to be, a place where sleeping accommodation is furnished to roomers whether for remuneration, compensation or not, for a period of one week or more, and having sleeping accommodation for more than five roomers, but not more than fifteen roomers.

It is the opinion of the Planning and Building Department that approval of new Personal Care Home facilities for up to eight residents is generally appropriate in low-density residential districts.

The minimum off-street parking requirements for a Boarding House in the R.2 District is one parking space; however, this site is located on a minor collector street and as such, a minimum of two on-site parking spaces should be provided. Three off-street parking spaces are provided in the driveway located on this site.

The proposed is, in all other respects, in conformance with the Zoning Bylaw.

- b) The proposed boarding house is consistent with the residential land use designation for this area within the Development Plan.

The Planning and Building Department can see no reason why the application should not advance to the public hearing stage.

- c) In consideration of any discretionary use application, it should be noted that Section 74(2) of the Planning and Development act

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 5**

applies, whereas:

"On receipt of a discretionary use application, the Council may, by resolution or bylaw:

- a) reject the application; or,
- b) approve the application where the facts presented establish that the proposed use or form of development:
 - i) will not be detrimental to the health, safety, convenience or general welfare of persons residing or working in the vicinity or injurious to property, improvements or potential developments in the vicinity; and,
 - ii) complies with the applicable provisions of the Zoning Bylaw and will not be contrary to the development plan or basic planning statement."

E. COMMUNICATIONS PLAN

The President of the River Heights Community Association was notified of this application by letter dated August 21, 1996. If this application is recommended for approval by the Municipal Planning Commission, it will be advertised in accordance with City Council's policy and a date for a public hearing will be set. Advertising will consist of sending notices of the public hearing by regular mail to all assessed property owners within 60 metres (200 feet) of the site. A poster board will be placed on this site.

F. ATTACHMENTS

- 1. Site Plan
- 2. Location Facts"

Moved by Councillor Langford, Seconded by Councillor Heidt,

THAT the submitted correspondence be received.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 6**

Moved by Councillor Roe, Seconded by Councillor Steernberg,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Langford, Seconded by Councillor Heidt,

THAT the application by Frances Hill requesting permission to use Lot 1, Block 614A, Plan 69-S-16169 (54 Churchill Drive) for the purpose of a Boarding House for eight residents be approved, subject to the provision of a minimum of two on-site parking spaces.

CARRIED.

- 2b) Hearing
Discretionary Use Application
Service Station
Parcel A, Plan 70-S-16633, Lots 17 & 18, Block 17, Plan CE
(101 - 20th Street West) - Riversdale Neighbourhood
Applicant: Equity One Corporation
(File No. CK. 4355-1)**
-

REPORT OF CITY CLERK:

“City Council, at its meeting held on October 7, 2002 received notice of the above discretionary use application.

The General Manager, Planning and Building Department, has now advised that the necessary on-site notification poster has been placed on the site and letters have been sent to adjacent land owners within 60 metres of the site.

Council, at this meeting, is to consider granting its permission for the proposed use.

The matter is also being reported on under Clause 2, Report No. 17-2002 of the Municipal Planning Commission.

Attached is a copy of a letter dated November 20, 1996 from Al Habicht, Scantec

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 7**

Construction Ltd., regarding the matter.”
His Worship Mayor Dayday opened the hearing and ascertained whether there was anyone present in the gallery who wished to address Council with respect to the matter.

Mr. Dumon, Michelangelo Marble, asked who would be responsible if there was a catastrophe. A/City Solicitor Davern responded that it is the responsibility of the owner.

Moved by Councillor Heidt, Seconded by Councillor Langford,

THAT Clause 2, Report No. 17-1996 of the Municipal Planning Commission be brought forward and considered.

CARRIED.

“REPORT NO. 17-1996 OF THE MUNICIPAL PLANNING COMMISSION”

- 2. Discretionary Use Application**
Service Station
Parcel A, Plan 70-S-16633
Lots 17 & 18, Block 17, Plan CE
(101 - 20th Street West)
Applicant: Equity Capital One Corporation
(File No. CK. 4355-1)
-

RECOMMENDATION: that this report be brought forward under Item No 2b) during the Public Hearing process, and that City Council consider the following recommendation:

“that the application by Equity Capital One Corporation requesting permission to use Lots 17 and 18, Block 17, Plan CE and Parcel A, Plan 70-S-16633 (101 - 20th Street West) for the purpose of a Service Station, be approved.”

A summary page containing a location plan is attached with respect to the above application. Your Commission has met with the applicant, Equity Capital One Corporation and concurs with the recommendation of the Planning and Building Department, as discussed in the following report dated October 29, 1996:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 8**

“A. PLANNING AND BUILDING DEPARTMENT RECOMMENDATION:

That the application by Equity Capital One Corporation requesting permission to use Lots 17 and 18, Block 17, Plan CE and Parcel A, Plan 70-S-16633 (101-20th Street West) for the purpose of a Service Station be recommended for approval.

B. PROPOSAL

An application has been submitted by Equity One Capital Corporation requesting City Council approval to use Lots 17 and 18, Block 17, Plan CE and Parcel A, Plan 70-S-16633 (101-20th Street West) for the purpose of a Service Station. This property is zoned B.6 District in the Zoning Bylaw; and, as a consequence, a Service Station may only be permitted by City Council at its discretion. Refer to the attached plan.

C. REASON FOR PROPOSAL

Wish to reopen convenience store and gas bar.

D. JUSTIFICATION

1. Comments by Others

Public Works Department

The above application for discretionary use is acceptable to this department.

Transportation Department - Traffic Planning and Operations Branch

The Transportation Department has reviewed this request for discretionary use and applies one condition to this use.

Please note that the access configuration shown on the diagram supplied provides a relatively poor level of access for the number of trips normally generated by a gas bar operation. The Transportation Department will not be undertaking any changes to the roadway or lane network operation in order to accommodate this land use. The applicant needs to be made aware of this in their consideration of this site for their business.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 9**

Transportation Department - Transit Branch

Saskatoon Transit has no comments or easement requirements regarding the above-noted property.

Riversdale Business Improvement District

The Riversdale Business Improvement District wish to advise that we fully support Mr. Hill's intention of opening this service station (Gas bar). At the present time, there is only one gas service station located on 20th Street West, between Idylwyld Drive South and Avenue H South, the Super-Save Gas station, located at 302 Avenue H South. The former Oasis Gas/ Diesel/ Propane station closed last year, which was located at 506-20th Street West.

2. Planning and Building Department Comments

- a) This site was previously used as a service station, however it was initially approved prior to an amendment to the Zoning Bylaw which designated a service station as a discretionary use and has been out of business for a period of time of greater than six months. As a result the service station lost its legal nonconforming use status. This site is well suited to be used for a service station because of the high traffic volumes in the vicinity and the lack of similar uses within several blocks of this property.

The proposal is, in all other respects, in conformance with the Zoning Bylaw.

- b) The proposed service station is consistent with the arterial commercial land use designation for this area within the Development Plan.

The Planning and Building Department can see no reason why the application should not advance to the public hearing stage.

- c) In consideration of any discretionary use application, it should be noted that Section 74(2) of the Planning and Development act applies, whereas:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 10**

‘On receipt of a discretionary use application, the Council may, by resolution or bylaw:

- a) reject the application; or,
- b) approve the application where the facts presented establish that the proposed use or form of development:
 - i) will not be detrimental to the health, safety, convenience or general welfare of persons residing or working in the vicinity or injurious to property, improvements or potential developments in the vicinity; and,
 - ii) complies with the applicable provisions of the Zoning Bylaw and will not be contrary to the development plan or basic planning statement.’

E. COMMUNICATIONS PLAN

The President of the Riversdale Community and School Association was notified of this application by letter dated September 27, 1996. If this application is recommended for approval by the Municipal Planning Commission, it will be advertised in accordance with City Council's policy and a date for a public hearing will be set. Advertising will consist of sending notices of the public hearing by regular mail to all assessed property owners within 60 metres (200 feet) of the site. A poster board will be placed on this site.

F. ATTACHMENTS

- 1. Site Plan
- 2. Location Facts”

Moved by Councillor Langford, Seconded by Councillor McCann,

THAT the submitted correspondence be received.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 11**

Moved by Councillor Heidt, Seconded by Councillor Atchison,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Langford, Seconded by Councillor McCann,

THAT that the application by Equity Capital One Corporation requesting permission to use Lots 17 and 18, Block 17, Plan CE and Parcel A, Plan 70-S-16633 (101 - 20th Street West) for the purpose of a Service Station, be approved.

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

A. REQUESTS TO SPEAK TO COUNCIL

**1) Don Junor, Administrator
Riversdale Business Improvement District, dated November 28**

Requesting permission to address Council regarding the proposed Postering Bylaw. (File No. CK. 185-6)

RECOMMENDATION: that Clause B4, Report No. 22-1996 of the City Commissioner be brought forward for consideration and that Mr. Junor be heard.

Moved by Councillor Langford, Seconded by Councillor Atchison,

THAT that Clause B4, Report No. 22-1996 of the City Commissioner be brought forward for consideration.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 12**

“REPORT NO. 22-1996 OF THE CITY COMMISSIONER

**B4) Proposed Postering Bylaw
(File No. 185-6 and 5000-1)**

RECOMMENDATION: that Council consider Bylaw No. 7565.

Report of the City Solicitor, November 12, 1996:

“As a result of a report from Councillor Birkmaier, the Works and Utilities Committee at its meeting held on April 26, 1995, requested the City Solicitor to draft a Poster Bylaw. At its meeting held on February 6, 1996, the Planning and Operations Committee considered a report from the City Solicitor regarding postering. The report of the City Solicitor outlined suggestions for the content of a Poster Bylaw. In the report, a decision of The Supreme Court of Canada regarding postering was outlined. The Supreme Court of Canada has decided that postering on public property is protected under ‘the freedom of expression’ provision in *The Canadian Charter of Rights and Freedom*, and that a total ban of postering cannot be justified as a reasonable limit on this freedom. However, the Supreme Court of Canada also indicated that regulation of postering is possible.

The Planning and Operations Committee, with the assistance of a subcommittee chaired by Councillor Langford, met on numerous occasions regarding postering. Representatives from the Business Improvement Districts, civic administration, and the postering community were consulted regarding the Bylaw and invited to the meetings. The proposed Poster Bylaw was developed in consultation with all these parties.

At its meeting held on October 29, 1996, the Planning and Operations Committee resolved:

- ‘1. that the draft Poster Bylaw be referred back to the City Solicitor for inclusion of any amendments based on the above discussion, and subsequent report to City Council;
2. that all interested parties be notified of the date on which City Council will consider the Poster Bylaw.’

The main provisions of the Bylaw are as follows:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 13**

(a) permitted locations . . .

- in the area shaded grey in Schedule “B”, comprised roughly of the Downtown Business Improvement District, posters are only allowed on community bulletin boards;
- in the rest of the City, posters are allowed on street light poles, traffic signal poles, telephone poles, power poles, or community bulletin boards.

(b) regardless of where posters are placed in the City, a person must follow the following poster requirements . . .

- it must not exceed 11 inches by 17 inches in dimension;
- the poster must indicate a date upon which the poster is being attached;
- the poster may only be attached by staples, tacks, water soluble wallpaper paste, masking tape or some similar easily removable tape;
- only one poster containing the same information may be attached at one location;

(c) removal of posters . . .

- a poster must be removed after the earlier of the completion of the advertised event or 30 days after the date on the poster;
- a poster may be removed by any person;
- a poster must be removed after the duration allowed in the Bylaw by the person who has put the poster up.

Fines under the Poster Bylaw are expected to be rare. It is intended that the Bylaw will be self-regulating. The intention is that old posters will be removed by the individuals putting up new posters. In addition, there is a requirement that individuals putting up the posters also remove them after the applicable time periods. It is intended that a person would only be charged under the Bylaw if they continue to abuse the Bylaw despite warnings.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 14**

The draft Bylaw attached is an attempt at a balance between the right to freedom of expression and regulation of postering. The Supreme Court of Canada has suggested that postering could be regulated by specifying or regulating the location, size of posters, a length of time that a poster might remain in the location, the type of substance used to affix posters, and requiring that posters be removed after a certain specified time. The draft Poster Bylaw has been drafted to incorporate these suggestions. To date, the Courts have not ruled on any Poster Bylaw drafted in accordance with the Supreme Court guidelines.”

ATTACHMENTS

1. Draft Bylaw No. 7565 with attachments

Moved by Councillor Langford, Seconded by Councillor Atchison,

THAT Mr. Junor be heard.

CARRIED.

Mr. Junor distributed photos of posters at various sites. Mr. Junor spoke against the proposed bylaw stating that certain provisions are unclear.

Moved by Councillor Langlois, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

- 2) **Antoinette Martens**
2322 St. George Avenue, dated November 27

Requesting permission to address Council regarding the proposed Postering Bylaw. (File No. CK. 185-6)

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 15**

RECOMMENDATION: that Ms. Martens be heard.

Moved by Councillor Langford, Seconded by Councillor Roe,

THAT Ms. Martens be heard..

CARRIED.

Ms. Martens spoke against the proposed bylaw claiming that it would curtail freedom of speech for all citizens.

Moved by Councillor Roe, Seconded by Councillor McCann,

THAT the information be received.

CARRIED.

**3) Marjaleena Repo
Citizens Concerned About Free Trade, dated November 27**

Requesting permission to address Council regarding the proposed Postering Bylaw. (File No. CK. 185-6)

RECOMMENDATION: that Ms. Repo be heard.

Moved by Councillor Langford, Seconded by Councillor Atchison,

THAT Ms. Repo be heard.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 16**

Ms. Repo spoke against the proposed bylaw. She requested the City adopt a poster-positive attitude, and volunteered to work on educating people on the methods of postering.

Moved by Councillor Roe, Seconded by Councillor Steernberg,

THAT the information be received..

CARRIED.

**4) Tyrone Tootosis
Citizens Concerned About Free Trade, dated November 27**

Requesting permission to address Council regarding the proposed Postering Bylaw. (File No. CK. 185-6)

RECOMMENDATION: that Mr. Tootosis be heard.

Moved by Councillor Roe, Seconded by Councillor Langford,

THAT Mr. Tootosis be heard.

CARRIED.

Mr. Tootosis spoke out against the bylaw indicating that it defeats efforts of volunteer organizations or groups that are trying to promote awareness on issues such as nuclear waste and which have no budget for other types of advertising.

Moved by Councillor Roe, Seconded by Councillor Langlois,

THAT the information be received.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 17**

5) Theresa Reid, undated

Requesting permission for Mr. Bob Reid to address Council regarding the proposed Postering Bylaw. (File No. CK. 185-6)

RECOMMENDATION: that Mr. Reid be heard.

Moved by Councillor Langlois, Seconded by Councillor Atchison,

THAT Mr. Reid be heard..

CARRIED.

Mr. Reid advised that a large percentage of the posters were from commercial groups. He indicated that there should be more restrictions and exclusion in the bylaw and felt that posters should be removed after ten days.

Moved by Councillor Heidt, Seconded by Councillor Langford,

THAT the information be received.

CARRIED.

**6) Phillip Penna
2-406 25th Street West, dated November 27**

Requesting permission to address Council regarding the proposed Postering Bylaw. (File No. CK. 185-6)

RECOMMENDATION: that Mr. Penna be heard.

Moved by Councillor Langford, Seconded by Councillor Langlois,

THAT Mr. Penna be heard.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 18**

CARRIED.

Mr. Penna spoke against the bylaw stating that it would hamper people from communicating with interested groups. He provided Council with copies of this presentation.

Moved by Councillor Roe, Seconded by Councillor Langford,

THAT the information be received.

CARRIED

**7) Rose-Marie Larsson
509 Avenue F South, dated November 27**

Requesting permission to address Council regarding the proposed Postering Bylaw. (File No. CK. 185-6)

RECOMMENDATION: that Ms. Larsson be heard.

Moved by Councillor Langford, Seconded by Councillor Steernberg,

THAT Ms. Larsson be heard.

CARRIED.

Ms. Larsson spoke against the bylaw stating that posters reflect a vibrant community spirit and the current bylaw would create more problems than it would resolve.

Moved by Councillor Langford, Seconded by Councillor Steernberg,

THAT the information be received.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 19**

**9) Cady Williams
509 Avenue F South, dated November 28**

Requesting permission to address Council regarding the proposed Postering Bylaw. (File No. CK. 185-6)

RECOMMENDATION: that Ms. Williams be heard.

Moved by Councillor Roe, Seconded by Councillor Langlois,

THAT that Ms. Williams be heard.

CARRIED.

Ms. Williams spoke against the bylaw saying that it would deter people from postering and it criminalizes a basic right. Ms. Williams provided Council with copies of her presentation.

Moved by Councillor Langford, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

**8) William Butler
Box 7992, dated November 29**

Requesting permission to address Council regarding the proposed Postering Bylaw. (File No. CK. 185-6)

RECOMMENDATION: that Mr. Butler be heard.

Moved by Councillor Langlois, Seconded by Councillor Atchison,

THAT Mr. Butler be heard.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 20**

Mr. Butler made a musical presentation to Council in opposition of the bylaw.

Moved by Councillor Roe, Seconded by Councillor Langford,

THAT the information be received.

CARRIED.

Moved by Councillor Heidt, Seconded by Councillor Atchison,

THAT the regular Order of Business be suspended and Bylaw No. 7565 be brought forward and considered.

CARRIED.

“INTRODUCTION AND CONSIDERATION OF BYLAWS”

Bylaw No. 7565

Moved by Councillor Councillor Steernberg, Seconded by Councillor Councillor McCann,

THAT permission be granted to introduce Bylaw No. 7565, being "*The Poster Bylaw, 1996*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Steernberg, Seconded by Councillor Langford,

THAT Bylaw No. 7565 be now read a second time.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 21**

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Steernberg, Seconded by Councillor Atchison,

THAT Council go into Committee of the Whole to consider Bylaw No. 7565.

CARRIED.

Council went into Committee of the Whole with Councillor Steernberg in the Chair.

Committee arose.

Councillor Steernberg, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7565 was considered clause by clause and approved.

Moved by Councillor Steernberg, Seconded by Councillor Heidt,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Steernberg, Seconded by Councillor Roe,

THAT permission be granted to have Bylaw No. 7565 read a third time at this meeting.

CARRIED UNANIMOUSLY.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 22**

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 23**

Moved by Councillor Steernberg, Seconded by Councillor Langlois,

THAT Bylaw No. 7565 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed”.

Moved by Councillor Langlois, Seconded by Councillor Heidt,

THAT the issue of commercial posterage in areas where commercial signs are prohibited be referred to the Planning and Operations Committee.

CARRIED.

COMMUNICATIONS - CONTINUED

**10) Bob Cameron, Chairperson
Field House Advisory Committee, dated December 2**

Requesting permission to address Council regarding the Rental Rate Increases. (File No. CK. 1720-3)

RECOMMENDATION: that Clause 4, Report No. 22-1996 of the Planning and Operations Committee be brought forward for consideration and Mr. Cameron be heard.

Moved by Councillor Atchison, Seconded by Councillor Roe,

THAT Clause 4, Report No. 22-1996 of the Planning and Operations Committee be brought forward for consideration and that Mr. Cameron be heard

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 24**

Mr. Cameron spoke in support of the recommendations of the report.

Moved by Councillor Atchison, Seconded by Councillor Heidt,

THAT the information be received.

CARRIED.

“REPORT NO. 22-1996 OF THE PLANNING AND OPERATIONS COMMITTEE

- 4. Letter from Bob Cameron, Chair
Field House Advisory Committee
Date: April 3, 1996
Re: Rental Rate Increases
(File No. CK. 174-9)**

RECOMMENDATION: that the rental rate of \$70 per hour for the In-field and Track activity spaces at the Saskatoon Field House be fully implemented on September 1, 1998.

Your Committee has considered and supports the following report of the General Manager, Leisure Services Department, dated November 7, 1996, regarding the above.

“BACKGROUND

In March, 1996, City Council approved the rental rate schedule for activity spaces at the Saskatoon Field House, the Harry Bailey Aquatic Centre, the Cosmo Civic Centre, the Lakewood Civic Centre, and the Lawson Civic Centre. City Council directed the Leisure Services Department to adjust rental rates beginning on January 1, 1997, and to be fully implemented no later than January 1, 1999. As part of the report, the Leisure Services Department identified that the Department would meet with the Suburban Program Advisory Committees to inform them of the increase in rental rates, in order that the user groups could make the necessary budget adjustments for 1997.

During the regular meeting of the Saskatoon Field House Program Advisory Committee held on March 21, 1996, staff presented the rental fee report for the indoor leisure centres to the Committee (Attachment A shows the three year rental rate phase-in proposed). Mr. Bob

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 25**

Cameron prepared a letter, dated April 3, 1996, to Mayor Henry Dayday expressing the Committee's concerns regarding the decision to increase rental fees. The Committee also asked that implementation of fees for the Fitness Dance Studio, Indoor Track, Indoor Field, and Track Warm-up Areas be delayed until May 1, 1997, as opposed to January 1, 1997. In their opinion, a mid-season rental rate increase would pose budgeting difficulties for the groups renting the above-mentioned activity spaces (Hub City Track Council, Coronary Artery Rehabilitation, and the Saskatoon Fencing Club operate their program season from September to April).

Mr. Cameron presented the Saskatoon Field House Program Advisory Committee's concerns to the Planning and Operations Committee during its June 25, 1996, meeting. During its July 15, 1996, meeting, City Council resolved in part:

- “3) that the Administration report further, following discussions with the Field House Advisory Committee, on the matter of an implementation date for 1998 and 1999.”

FINANCIAL IMPACT

The opportunity cost of implementing a rate increase effective September 1, 1998, as opposed to January 1, 1998, for the track and indoor field at the Saskatoon Field House is less than \$1,000 (based on 1997 proposed budget volumes). There is no financial impact in 1999.

ATTACHMENT

1. Attachment A - Rental Rate Schedule Three Year Phase-in.”

Moved by Councillor Langford, Seconded by Councillor Heidt,

THAT the rental rate of \$70 per hour for the In-field and Track activity spaces at the Saskatoon Field House be fully implemented on September 1, 1998.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 26**

COMMUNICATIONS - CONTINUED

AA. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

**1) Steven Thair
Thair Armitage & Bodnar, dated November 8**

Forwarding copy of letter submitted to the City Assessor. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Atchison, Seconded by Councillor Langlois,

THAT the information be received.

CARRIED.

**2) Dale Meier, President
Canadian Union of Postal Workers Local 824, dated November 13**

Submitting concerns regarding proposed changes to services provided by Canada Post Corporation and asking Council to forward letters of support for the Canadian Union of Postal Workers. (File No. CK. 277-1)

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor McCann, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 27**

**3) Wayne Soroka, President
Saskatoon Radio Cabs Ltd., dated November 14**

Expressing appreciation to the City Police and M.D. Ambulance for their prompt action on October 31, 1996. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Atchison, Seconded by Councillor Heidt,

THAT the information be received.

CARRIED.

**4) Martin Veenhoven
J.C. Akin Architect, dated November 8**

Submitting comments regarding Subdivision Application for 714/716 Victoria Avenue. (File No. CK. 4300-2)

RECOMMENDATION: that the information be received and considered with Clause B8, Report No. 22-1996 of the City Commissioner.

Moved by Councillor Langford, Seconded by Councillor Steernberg,

THAT the information be received and considered with Clause B8, Report No. 22-1996 of the City Commissioner.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 28**

**5) L.J. (Dick) Batten
The Partnership, dated November 18**

Requesting approval of the appointment of Ms. Shannon Bews to the Saskatoon Downtown Business Improvement District Board of Management to replace Ms. Betty Anne Latrace-Henderson. (File No. CK. 1680-2)

RECOMMENDATION: that Ms. Shannon Bews be appointed to the Saskatoon Downtown Business Improvement District Board of Management to replace Ms. Betty Anne Latrace-Henderson.

Moved by Councillor Atchison, Seconded by Councillor Langlois,

THAT Ms. Shannon Bews be appointed to the Saskatoon Downtown Business Improvement District Board of Management to replace Ms. Betty Anne Latrace-Henderson.

CARRIED.

**6) Cathy Fry, Acting Chair
UNICEF Saskatoon, dated November 20**

Requesting permission to fly the UNICEF flag at City Hall on December 11, 1996. (File No. CK. 205-1)

RECOMMENDATION: that permission be granted to UNICEF Saskatoon to fly the UNICEF flag at City Hall on December 11, 1996.

Moved by Councillor Roe, Seconded by Councillor Steernberg,

THAT permission be granted to UNICEF Saskatoon to fly the UNICEF flag at City Hall on December 11, 1996.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 29**

**7) John P. LeRoux
1105 - 11th Street West, dated November 26**

Submitting comments regarding funding for cultural and recreation facilities. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Langford, Seconded by Councillor McCann,

THAT the information be received and referred to the Administration for a response..

CARRIED.

**8) Anne Wiles, Nuclear Fuel Waste Disposal Concept
Environmental Assessment Panel, dated November 20**

Advising Council of public hearings to be held by the federal Environmental Assessment Panel reviewing the concept for the disposal of nuclear fuel waste. (File No. CK. 277-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Atchison, Seconded by Councillor Roe,

THAT the information be received.

CARRIED.

**9) Peter Birdsall, President
Saskatoon Farmers Market Co-op, dated November 27**

Requesting permission for the temporary closure and use of the 300 block of 23rd Street East on Saturdays, between the hours of 6:00 a.m. and 2:30 p.m., from May 3, 1997 to October 25, 1997 and for the use of the City Hall Square in connection with the Saskatoon Farmers Market. (File No. CK. 205-7)

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 30**

RECOMMENDATION: that the request be approved subject to Administrative conditions.

Moved by Councillor Langlois, Seconded by Councillor Roe,

THAT the request be approved subject to Administrative conditions.

CARRIED.

**10) Edward M. Wesolowski
11 Brown Crescent, dated November 27**

Submitting questions regarding the Forestry Farm Superintendent's Residence. (File No. CK. 4205-8)

RECOMMENDATION: that the information be received.

Moved by Councillor Atchison, Seconded by Councillor Heidt,

THAT the information be received.

CARRIED.

**11) Heather Larson, Administrator
Broadway Business Improvement District, dated November 25**

Requesting approval of the appointment of Mr. Dwight Scheer and Mr. Nitu Vasani to the Broadway Business Improvement District Board of Management to replace Mr. Al Wickstrom and Mr. Douglas Bean. (File No. CK. 1680-3)

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 31**

RECOMMENDATION: that Mr. Dwight Scheer and Mr. Nitu Vasani be appointed to the Broadway Business Improvement District Board of Management to replace Mr. Al Wickstrom and Mr. Douglas Bean.

Moved by Councillor Atchison, Seconded by Councillor Langford,

THAT Mr. Dwight Scheer and Mr. Nitu Vasani be appointed to the Broadway Business Improvement District Board of Management to replace Mr. Al Wickstrom and Mr. Douglas Bean.

CARRIED.

**12) Carol Purich, Secretary
The Board of Police Commissioners, dated November 26**

Submitting response to referral regarding an estimated over-expenditure of the Police Department budget in the Statement of Revenues and Expenditures for the Nine Months Ended September 30, 1996. (File No. CK. 1895-2-3)

RECOMMENDATION: that the information be received.

Moved by Councillor Langlois, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

**13) Marlene Hall, Secretary
Development Appeals Board, dated November 26**

Submitting Notice of Development Appeals Board Hearing regarding property at 901 - 10th Street East. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 32**

**14) Marlene Hall, Secretary
Development Appeals Board, dated November 26**

Submitting Notice of Development Appeals Board Hearing regarding property at 3718 - 8th Street East. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

**15) Marlene Hall, Secretary
Development Appeals Board, dated November 26**

Submitting Notice of Development Appeals Board Hearing regarding property at 1735 McKercher Drive. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

**16) Marlene Hall, Secretary
Development Appeals Board, dated November 26**

Submitting Notice of Development Appeals Board Hearing regarding property at 1114 Avenue W North. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Heidt, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

**17) Dick Batten, Chairman
The Partnership, dated December 2**

Submitting comments regarding a permanent transit office in the Bus Mall.. (File No. CK. 7311-2)

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 33**

RECOMMENDATION: that the information be received and considered with Clause 3, Report No. 12-1996 of the Executive Committee.

Moved by Councillor Roe. Seconded by Councillor Langford.

THAT the information be received and considered with Clause 3, Report No. 12-1996 of the Executive Committee .

CARRIED.

B. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) **Jeff Gonick**
3 - 2602 Dufferin Avenue

Submitting concerns regarding Transit Route 4. **Referred to the Administration.** (File No. CK. 7310-1)

2) **Donna Thiessen**
310 Munroe Avenue, dated October 31

Submitting petition with approximately 15 signatures regarding support for the Broadway Theatre. **Referred to the Budget Committee.** (File No. CK. 1870-1)

3) **Edward B. Hudson**
402 Skeena Court, dated November 26

Submitting comments regarding Animal Control. **Referred to the Advisory Committee on Animal Control.** (File No. CK. 152-1)

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 34**

RECOMMENDATION: that the information be received.

Moved by Councillor Roe, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

C. PROCLAMATIONS

**1) Sharon Stene, Saskatoon Area Coordinator
Heart and Stroke Foundation of Saskatchewan, dated November 22**

Requesting Council to proclaim the month of February, 1997 as Heart and Stroke Month in Saskatoon. (File No. CK. 205-5)

**2) Helen Smith-McIntyre, Campaign Coordinator
Group 33, Amnesty International, dated November 27**

Requesting Council to proclaim December 10, 1996 as Human Rights Day in Saskatoon. (File No. CK. 205-5)

RECOMMENDATION:

- 1) that City Council approve all proclamations as set out in Section C; and
- 2) that the City Clerk be authorized to sign the proclamations on behalf of City Council.

Moved by Councillor Atchison, Seconded by Councillor McCann,

- 1) that City Council approve all proclamations as set out in Section C; and
- 2) that the City Clerk be authorized to sign the proclamations on behalf of City Council.

CARRIED.

REPORTS

Mayor Dayday, Committee Member, presented Report No. 2-2002 of the Firefighters' Pension Fund Committee;

Councillor Steernberg, presented Report No. 1-2002 of the Board of Trustees of Defined Contribution Plan for Seasonal and Non-Permanent Part-Time Employees;

Mayor Dayday, Chair, presented Report No.. 12-1996 of the Executive Committee;

Mayor Dayday, Chair, presented Report No.. 13-1996 of the Executive Committee;

Mr. J. Kozmyk, Chair, submitted Report No. 17-2002 of the Municipal Planning Commission;

City Commissioner Irwin submitted Report No. 22-2002 of the City Commissioner and Addendum to Report No. 22-1996 of the City Commissioner;

Councillor Langford, A/Chair, presented Report No. 22-2002 of the Planning and Operations Committee;

Councillor Roe, Chair, presented Report No. 20-2002 the Administration and Finance Committee;

Moved by Councillor Steernberg, Seconded by Councillor Atchison,

THAT Council go into Committee of the Whole to consider the following reports:

- a) Report No. 2-1996 of the Firefighters' Pension Fund Trustees;*
- b) Report No. 1-1996 of the Board of Trustees of Defined Contribution Plan for Seasonal and Non-Permanent Part-Time Employees;*
- c) Report No. 12-1996 of the Executive Committee; and*
- d) Report No. 13-1996 of the Executive Committee.*
- e) Report No. 17-2002 of the Municipal Planning Commission;*

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 36**

- f) Report No. 22-2002 of the City Commissioner and Addendum to Report No. 22-1996 of the City Commissioner;*
- g) Report No. 22-2002 of the Planning and Operations Committee;*
- h) Report No. 20-2002 of the Administration and Finance Committee;*

CARRIED.

His Worship Mayor Dayday appointed Councillor Steernberg as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Steernberg in the Chair.

Committee arose.

Councillor Steernberg, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“REPORT NO. 2-2002 OF THE FIREFIGHTERS’ PENSION FUND TRUSTEES

Composition of Committee

Mr. Owen Mann, Chair
His Worship the Mayor
Mr. Dave Rumpel
Mr. Tim Leier
Mr. Jim Wood
Mr. Bruce Richards

**1. Plan Amendment
Contribution Rates
(File No. CK. 1798-11) _____**

RECOMMENDATION: that City Council consider Bylaw No. 7580.

ADOPTED.

The Trustees of the Firefighters’ Pension Fund received an interim actuarial report on the Plan dated December 31, 1995. The purpose of this report was to provide the Trustees with a progress report on the funding of the plan in advance of filing the triennial actuarial report with the Saskatchewan Superintendent of Pension which is due for filing as of December 31, 1996.

The interim report indicated that as a result of favourable investment experience and lower than an anticipated wage inflation, the plan’s unfunded liability of \$1,390,000.00 was fully discharged leaving the plan with a modest surplus of \$32,000.00. The report also proposed revised contribution levels for current service based on the unit credit actuarial cost method of 6.8% employee and 4.6% employer. As a result, the Trustees asked the Actuary to prepare current service cost estimates assuming matching contributions based upon the principle of equal sharing of plan liabilities and experience deficiencies between the City and members of the plan. Existing arrangements call for sharing of such costs only after the total City cost exceeds 10.5% of payroll. The supplemental report prepared by the Actuary recommended a matching contribution rate of 5.7% be adopted effective January 1, 1997 and that the actuarial cost method be changed to an attained age cost method to stabilize the long term funding of the plan. The use of the attained age cost method provides for a more stable contribution rates for the employer when compared to the unit credit method which is highly sensitive to increases in the average age of the active plan membership. This method brings the funding method for the Fire Superannuation Plan in line with both the Saskatoon Police Pension Plan and the General Superannuation Plan which have both

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 38**

adopted the attained age funding method some time ago.

Bylaw No. 7580 implements the recommendation of the Actuary. Section 2 of the Bylaw contains a housekeeping amendment which deletes a reference to "union members" and substitutes the proper term "plan members".

ATTACHMENTS

1. Proposed Bylaw No. 7580.

**REPORT NO. 1-2002 OF THE BOARD OF TRUSTEES OF DEFINED CONTRIBUTION
PLAN FOR SEASONAL AND NON-PERMANENT PART-TIME EMPLOYEES**

Composition of Committee

Mr. M. Sorensen, Chair
Mr. P. Michie
Ms. J. Schlechte
Councillor K. Waygood

1. **Plan Amendments Required by
The Superintendent of Pensions
Defined Contribution Plan for Seasonal
and Non-Permanent Part-Time Employees
(File No. CK. 1799-1)**

RECOMMENDATION: that City Council consider Bylaw No. 7581.

ADOPTED.

The provisions of the Pension Plan for Seasonal and Non-Permanent Part-Time Employees were amended to comply with the provisions of *The Pension Benefits Act, 1992*. In reviewing those amendments plus one subsequent amendment submitted to him, the Superintendent of Pensions approved the amendments for registration subject to the following changes being made:

1. The spouse of a deceased member or former member must receive a locked-in pension benefit equal in value to the pre-1994 member required account and post-1993 member and City account accumulated with credited interest. The cash refund option in subsection 8(a) may be limited to the pre-1994 City account with interest.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 39**

2. The pension transfer options available to spouses in subsection 8(3) must be expanded to include transfers to locked-in retirement accounts, life income funds and locked-in retirement income funds. The only option is the insured life annuity.
3. The plan in 9(2)(a) must limit cash refunds to members on termination of employment to 50% of the value of the City's account and member's account as at December 31, 1993.

Proposed Bylaw No. 7581 incorporates the changes requested by the Superintendent of Pensions.

ATTACHMENTS

1. Proposed Bylaw No. 7581.

REPORT NO. 12-2002 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship the Mayor, Chair
Councillor D. Atchison
Councillor D. L. Birkmaier
Councillor M. Heidt
Councillor A. Langford
Councillor H. Langlois
Councillor P. McCann
Councillor J. Postlethwaite
Councillor P. Roe
Councillor R. Sternberg
Councillor K. Waygood

1. **Application for Business Incentive
Cover-All Shelter Systems Inc.
(File No. CK. 3500-13)** _____

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 40**

RECOMMENDATION: that a five-year tax abatement be granted to Cover-All Shelter Systems Inc. on a sliding scale as follows:

100% in year 1
80% in year 2
70% in year 3
60% in year 4
50% in year 5.

ADOPTED.

Attached is a copy of the above-noted application. The application meets the eligibility criteria of the business incentive policy and your Committee therefore supports the above recommendation.

**2. Remuneration
Members of City Council
(File No. CK. 4670-5)**

RECOMMENDATION: that Section 2.2 a) of Policy 01-006 be amended to read:

“Mayor - the annual remuneration shall be 77.27% of the current salary of a Saskatchewan Cabinet Minister.”

ADOPTED.

Attached is a copy of Policy 01-006 “Remuneration - Members of City Council”.

The remuneration for Cabinet Ministers increased in July this year. Although the gross salary increased, a reduction to the amount attributed to tax-free expenses means that net income remains substantially the same.

It was therefore necessary for your Committee to revise the policy so that the salaries of Council members do not raise as a result of the recent change to MLA remuneration. It is therefore recommended that the annual remuneration for the Mayor be set at 77.27% of the salary of a Cabinet Minister (as opposed to the existing 90%).

**3. Saskatoon Transit Services
Downtown Transit Terminal Information Centre
(File No. CK. 7311-2)**

- RECOMMENDATION:**
- 1) that Council approve the establishment of a Transit Office in the Downtown Transit Terminal;
 - 2) that the Administration be authorized to lease space suitable for this purpose within the Downtown Transit Terminal; and
 - 3) that the capital costs and ongoing operating costs associated with the Transit Office be funded as proposed in the report of the General Manager, Transportation Department, dated November 13, 1996.

Your Committee has reviewed and supports the following report of the General Manager, Transportation Department dated November 13, 1996:

“BACKGROUND

In the early 1980's, Saskatoon Transit Services made significant adjustments to its service to operate a “hub and spoke” system. This system established a downtown terminal whereby main routes would pulse into and out of the terminal providing connections between routes and serving as the main transfer location within the downtown core.

The terminal was upgraded in the early 1990's to better fit with the City's downtown improvement program and improve the overall image of the terminal as a place to wait for and connect to other buses.

Operationally, the terminal serves as a break point for routes which pass through it, with buses waiting downtown to make connections with other buses, making it a logical location for bus Operators to take a short break, and use washroom facilities. Unfortunately, the existing washroom facilities are not public facilities but are part of existing restaurant businesses, and are not suited for use by Transit employees. As these washrooms are only available during the operating hours of the establishment, Operators do not have access to downtown washrooms in the evenings and on weekends.

A perception of the downtown terminal as being a less than desirable place to wait for a bus has been expressed by Transit drivers, customers, and non-customers. A public opinion and

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 42**

attitude study was conducted in 1994 to assess transit user and non-user perceptions of the terminal. It was clear from this study that although physical improvements were made to address the "look" of the terminal, public perception of the terminal as being less safe than people's own neighbourhood, particularly by females, was evident. 70% of respondents perceived the terminal to be less safe than their own neighbourhoods. This was further supported in Transit's public opinion and attitude study conducted in 1996 which also indicated that about 40% of residents either disagreed or strongly disagreed with the question that the Downtown terminal is safe.

Other than the bus activity at the terminal, Transit does not have any presence within the Downtown terminal. Customers and others wishing to get information about Saskatoon Transit Services must call an information line and receive information over the telephone. Given that there are between 12,000 to 14,000 transfers made daily at the Downtown terminal, Transit is missing an opportunity to provide information and value-added service to its customers.

JUSTIFICATION

Washrooms

The issue of Operator washrooms has been an important consideration since the terminal was first established. As Operators do not get lunch/coffee breaks, time is utilized during a route or at designated endpoints, such as the Downtown terminal to use washroom facilities. The convenience, accessibility, and proximity of the washrooms to the terminal is important as time is of the essence in accommodating a washroom break and adhering to the scheduled service.

Currently, the washroom options for Operators are limited at the Downtown terminal as washrooms in the restaurant within the terminal are being used. This has caused problems including:

- Occupational Health and Safety concerns of inadequate washroom facilities.
- these are public washrooms and are not always available for Operators when required.
- the long-term feasibility of the restaurant is in question. It has changed hands many times and the risk of ceasing operations is always present.
- the current hours of operation of the restaurant are only a fraction of the hours of operation of the transit service.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 43**

The establishment of washrooms at the Downtown terminal facility, and Operator's ability to access these washrooms during all hours of Transit operation will result in several benefits to the Transit operation, including:

- Use of washrooms along the route, particularly in the evenings and on weekends would be dramatically reduced.
- Provision of cleaner and more accessible washroom facilities for staff.

Security

The public perception of the Downtown Transit Terminal as being an undesirable location to wait for buses has been noted in various studies. The perceived problem exists during the 15 to 45 minute period when there is no bus activity within the terminal and groups begin to congregate within this time frame. While there have been no major incidents at the terminal itself, and studies have shown that the terminal area experiences relatively the same frequency of incidences as other Downtown areas, the public perception is still prevalent that it is not a desirable waiting location.

This perception is not unique to Saskatoon Transit Services. In fact, every transit operation that utilizes a Downtown terminal faces a similar dilemma. Other Transit organizations have addressed this problem through a combination of electronic security, and a physical "presence" within the terminal area. These measures have helped to improve the perceptions of safety within the terminals.

Saskatoon Transit Services is proposing this course of action within its transit terminal. The use of surveillance cameras is becoming more and more accepted as a way to reduce the incidence of vandalism, loitering, and harassment. A key to the system is to use signage to let people know that electronic surveillance is being utilized. It is planned to feed the video to a monitor which would be situated inside the office facility. This would be located in a place where the public would be able to view the monitor.

The Downtown terminal, being a major transfer location, impacts a majority of our customers on a daily basis. Increasing the perception of the safety and security within the transit terminal will benefit Transit through an enhanced customer acceptance of the bus terminal, particularly in the evening hours.

Customer Service

On a daily basis, approximately 12,000 to 14,000 transfers occur at the downtown terminal

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 44**

location. An opportunity exists to provide an enhanced level of customer service at virtually no additional cost in terms of staffing. Saskatoon Transit Services currently provides telephone information services to the general public, however, transit information is much easier to provide to customers on a face-to-face basis. Being able to point to a map, and show someone visually where they are and where they need to go will provide superior customer service. In addition, Transit will have the ability to sell passes and tickets, making this a "one-stop" customer facility. Other benefits include:

- Heighten image of Transit
- Increase accessibility of Transit information
- Savings in commission expenses
- Better/increased customer service
- Opportunities to generate other future non-farebox revenues

OPTIONS

1) Integrated Office Facility

This option entails leasing ground level office space within the Downtown terminal. The space would provide a private washroom facility for staff, as well as a customer service centre in which customers could obtain transit information, purchase transit tickets and passes, and access Transit's lost and found. Combined with this option would be the provision of terminal security cameras with the video feed into the information centre in a prominent and public location.

The obvious benefits of this option is that it serves all three purposes (staff washrooms, security, customer service). This option has capital start up costs of approximately \$68,000, as well as ongoing operating costs (excluding salaries) in the order of \$5,000 per month. This operating cost would be partially offset by a savings in ticket and pass commission expenditures of about \$1,000 per month.

2) Rental of Washroom Facilities

This is an option currently being practiced by Saskatoon Transit Services whereby Transit pays for the use of washroom facilities. Currently, a fee of \$100 per month is paid to the Sunshine and Shadows restaurant. There are no other suitable locations within the transit terminal to rent facilities.

This option is a short-term and partial solution to the washroom issue, as there is no

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 45**

guarantee that facilities will be available in the future and hours of operation do not coincide with transit hours of operation. This option does nothing to address the other issues of security and customer service.

This option, in its current format, does not meet current Occupational Health and Safety requirements.

3) Provision of a Washroom Trailer

This option would involve the placement of a permanent trailer within the alley mid block between 2nd and 3rd Ave. This trailer would support washroom facilities for staff and may also provide some limited office space for customer service.

Upon investigation, however, this option met considerable obstacles, both legally (i.e. easements, MPC approvals) and practically (cost, security issues), and is not being pursued at this time.

4) Other Security Options

Several options exist for providing heightened security within the downtown terminal facility, which range from hiring the services of contract security personnel through to hiring uniformed police officers to patrol the area.

Transit has encouraged the police to include the transit terminal on their walk beat through the downtown area. What ends up happening is that groups "behave" when they see the police, and if questioned individuals state they are waiting for the bus. Under these circumstances, police are limited in their ability to assist with the problems caused by loitering, vandalism, and verbal/non-verbal harassment of other people.

The costs of increased security would be based on the frequency and duration of the patrols. A five hour per day patrol of the area by a private security company would cost in excess of \$15,000 per year.

The problem with increased security options is that unless security is constantly present within the terminal, the issue of security may be only partially reduced. The key in other centres has been the development of a constant presence within the terminal, which would be costly to achieve with this option.

5) Status-Quo

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 46**

Leaving the terminal issues unattended is not an acceptable option. The washroom issue alone must be resolved to the satisfaction of the Occupational Health and Safety Committee at Transit and Provincial authorities.

Summary of Options

The recommended option is to pursue Option 1, establishment of a Transit office within the Downtown terminal. The option resolves the washroom and security issues in an integrated fashion and substantially improves the customer service provided by Saskatoon Transit Services.

FINANCIAL IMPACT

Option 1 has the following financial impact:

Capital Costs

These are costs for renovation to the leased facility, installation of security and alarm systems, office setup, water dispenser, and signage.

Facility Renovation - \$42,000

Includes installation of accessible staff washrooms, customer service area, office space, electrical, heating, lighting, telephone lines, and a power accessible entrance door. These costs were provided by the Asset Management Department.

Security - \$ 15,000

Includes installation of outside and inside security cameras, facility alarm system, and safe.

- Outside: \$8,000 - includes four cameras, switcher, monitor, recorder, installation.
- Inside: \$1,200 - includes two cameras.
- Alarm: \$1,600 - includes door alarms, motion detector, acoustic detector, installation.
- Safe: \$2,500 - includes main safe unit, drop unit.

Office Setup: \$ 11,000

Includes office equipment such as a fax and printer (\$4,000), office furniture and information racks (\$3,000), exterior and interior signs (\$2,000), installation of telephone lines (\$500), contingency (\$1,500).

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 47**

Funding

It is proposed to fund the total capital cost of \$68,000 within the presently approved \$2,500,000 of expenditures for Transit's building requirements. It is felt that this expenditure can be handled within the contingency allowance for the building project.

Operating Costs

Staffing - No additional cost

Information and Customer Service staff will be transferred from the Transit Operations Centre at 24th Street/Avenue C. Hours of operation will be 7:00am to 9:00pm, Monday to Friday, and 9:00am to 5:30pm on Weekends/Holidays.

Other Operating Costs

Janitorial	\$600	
Electrical	350	
Debit Card Machines	300	
Debit Card Phone Lines		75
Additional Phones	100	
Loomis Cash Pickup	400	
Washroom Consumables		200
Cash Registers	200	
Alarm monitoring	50	
Lease Costs	1400	
Floor Mat Rental	300	
Floor maintenance	150	
Operations	500	
Security tape	75	
Contingency	<u>300</u>	
Total		\$5,000 per month

Cost Savings

There will be savings in commission expenses through the sale of passes and tickets at the facility, averaging about \$1,000 per month.

Funding

The above results in a net operating impact of approximately \$50,000 per year. This would be funded by Transit's annual operating budget.

POLICY IMPLICATIONS

Recently, the issue of staff washroom facilities have come to the forefront of the Occupational Health and Safety agenda at Transit. Transit has provided indications to the Committee that options are being reviewed, however, if the status quo option were to continue, this would be seen as an unacceptable option and cause great concern to the Committee.

The pursuit of Option 1 would mean that Transit would have to enter into a lease arrangement to acquire space within the Downtown Terminal.

ENVIRONMENTAL IMPACT

To the extent that a more positive perception of the downtown terminal as a desirable location to wait for and connect to other buses, the recommended option would have a beneficial impact on transit ridership and therefore positive impact on the environment.”

Pursuant to earlier resolution, Item AA.17 of “Communications” was brought forward and considered

IT WAS RESOLVED:

- 1) that Council approve the establishment of a Transit Office in the Downtown Transit Terminal;*
- 2) that the Administration be authorized to lease space suitable for this purpose within the Downtown Transit Terminal; and*
- 3) that the capital costs and ongoing operating costs associated with the Transit Office be funded as proposed in the report of the General Manager, Transportation Department, dated November 13, 1996*

**4. Board of Revision
(File No. CK.1615-2)**

RECOMMENDATION:

- 1) that the City Clerk or her designate be appointed Secretary to the Board of Revision;

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 49**

- 2) that there be an appeal fee of \$30 for residential properties and \$100 for commercial properties (including apartments) and that the City Solicitor be requested to prepare the appropriate bylaw;
- 3) that remuneration for members of the Board of Revision be as follows:
 - ∴ Board Chair - \$10,000 per year plus \$150 per day (\$75/half day) while Board in session
 - ∴ Panel Chairs - \$150 per day (\$75/half day) while Panel in session
 - ∴ Regular members - \$100 per day (\$50/half day)
- 4) that the City Clerk advertise in the local newspaper for applications for appointment to the Board of Revision, listing the following characteristics as being desirable:
 - ∴ Extensive experience in the area of assessment practices.
 - ∴ General knowledge of the Saskatchewan Assessment Manual as well as the recent changes to *The Urban Municipality Act* regarding assessment.
 - ∴ Knowledge of principles and practices involved in assessing land and buildings.
 - ∴ Knowledge of factors involved in determining land values.
 - ∴ Knowledge of construction methods and materials related to the value of buildings and improvements in residential and commercial fields.
 - ∴ Knowledge of statutes and case law regarding reassessment.
 - ∴ Ability to write Board decisions.
 - ∴ Ability to conduct a hearing and apply basic rules of evidence.
- 5) that no members of City Council be appointed to the Board of Revision.

Your Committee has reviewed the following report of the City Clerk dated November 12, 1996 regarding the Board of Revision:

“BACKGROUND

As the Committee is aware, the responsibility for administering the Board of Revision will be transferred to the City Clerk's Office, commencing with the 1997 reassessment. There are a number of issues which need to be addressed by the Committee or by City Council as quickly as possible in order that the Board and its procedures and processes are in place in early 1997. It is estimated that the Board of Revision will hear up to 5,000 appeals in the period from March 15 to June 15, 1997.

REPORT

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 50**

Appointment of Secretary

City Council must appoint a Secretary to the Board of Revision, pursuant to Section 252(5) of *The Urban Municipality Act*.

Composition of Board of Revision

Presently there are six regular members and three alternate members on the Board of Revision. All appointments expire at the end of 1996, although a number of individuals are eligible for reappointment. The new legislation allows for City Council to appoint as many members as it requires. The legislation also allows for the Chair of the Board (who is designated Chair by members of the Board) to appoint panels of not less than three persons from the membership of the Board, and to appoint a Chair from each panel. This is necessary in order for the Board to hear approximately 5,000 appeals in a three month period.

At this stage in the planning, it is envisioned that there will be four panels of three members each. At least one of the panels would deal solely with commercial appeals, and would be chaired by the Chair of the Board of Revision. In order to allow the Board of Revision to break into four panels, and to have a number of alternates, it is recommended that City Council appoint at least fifteen members to the Board.

The Urban Municipality Act states that Council members may be members of the Board of Revision, but does not require that this be done. The City of Regina has determined that the Board will not include members of City Council. In light of the controversy involved with reassessment, and in order to eliminate the possible perception of bias in having Council members who voted on the issues also being on the appeal board, the City Solicitor's Office is suggesting that the Committee consider whether or not members of Council should be appointed to the Board of Revision.

Qualifications of Members

The effectiveness of the Board depends on the abilities of the individuals appointed to the Board of Revision.

It is recommended that Council determine qualifications for individuals appointed to the Board of Revision, and that these qualifications be used in the recruitment process. The following proposed qualifications are submitted for the Committee's consideration:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 51**

- . Extensive experience in the area of assessment practices.
- . General knowledge of the Saskatchewan Assessment Manual as well as the recent changes to the *Urban Municipality Act* regarding assessment.
- . Knowledge of principles and practices involved in assessing land and buildings.
- . Knowledge of factors involved in determining land values.
- . Knowledge of construction methods and materials related to the value of buildings and improvements in residential and commercial fields.
- . Knowledge of statutes and case law regarding reassessment.
- . Ability to write Board decisions.
- . Ability to conduct a hearing and apply basic rules of evidence.

Remuneration for Board Members

Section 252(6) of *The Urban Municipality Act* states that Council may pay the members of the Board of Revision any remuneration that it may determine.

Presently Board members receive \$100 per day. In light of the substantially increased responsibilities of the Board and the commitment required from members in attending a significant number of meetings of a quasi-judicial nature, it is recommended that the remuneration be reviewed.

The Chair of the Board, as well as the Chairs of the panels, will assume a great responsibility for the effective operation of the Board. They will be required to provide leadership in the operation of the Board as a quasi-judicial body, and to write clear and concise decisions on behalf of the Board. The level of remuneration will have an impact on Council's ability to recruit qualified people for these positions. The City of Winnipeg, in a report on its experience with reassessment, recommends that additional remuneration be considered for the Chair to acknowledge the required leadership the administrative role.

Appeal Fees

City Council may, by bylaw, establish fees for appeals to the Board of Revision. (The fee is to be refunded in the event that the appeal is successful.) It is recommended that Council establish fees in order to provide some recovery of the costs of administering the Board, which could be as high as \$300,000.

Cities in Western Canada were polled regarding appeal fees. Calgary charges a flat fee of

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 52**

\$20 per residential property and \$50 per non-residential property. Edmonton has a sliding scale, based on the assessed value of the property, whereby properties up to and including \$200,000 have no fee and a sliding scale is applied for each \$100,000 over \$200,000. Copies of the bylaws for Edmonton and Calgary are enclosed.

For ease of administration and acceptance by the public, it is recommended that a flat fee of \$20 per residential property and \$50 per commercial (including apartments) be charged. It is estimated that this will achieve 50% cost recovery, based on 5,000 appeals split evenly between commercial and residential.”

- IT WAS RESOLVED:*
- 1) *that the City Clerk or her designate be appointed Secretary to the Board of Revision;*
 - 2) *that there be an appeal fee of \$30 for residential properties and \$100 for commercial properties (including apartments), refundable if appeal is successful, and that the City Solicitor be requested to prepare the appropriate bylaw;*
 - 3) *that remuneration for members of the Board of Revision be as follows:*
 - *Board Chair - \$10,000 per year plus \$150 per day (\$75/half day) while Board in session*
 - *Panel Chairs - \$150 per day (\$75/half day) while Panel in session*
 - *Regular members - \$100 per day (\$50/half day)*
 - 4) *that the City Clerk advertise in the local newspaper for applications for appointment to the Board of Revision, listing the following characteristics as being desirable:*
 - *Extensive experience in the area of assessment practices.*
 - *General knowledge of the Saskatchewan Assessment Manual as well as the recent changes to The Urban Municipality Act regarding assessment.*
 - *Knowledge of principles and practices involved in assessing land and buildings.*
 - *Knowledge of factors involved in determining land values.*
 - *Knowledge of construction methods and materials related to the value of buildings and improvements in residential and*

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 53**

commercial fields.
*- Knowledge of statutes and case law regarding
reassessment.*
- Ability to write Board decisions.
*- Ability to conduct a hearing and apply basic rules of
evidence.*

5) *that no members of City Council be appointed to the Board of Revision.* **REPORT NO.**

13-2002 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship the Mayor, Chair
Councillor D. Atchison
Councillor D. L. Birkmaier
Councillor M. Heidt
Councillor A. Langford
Councillor H. Langlois
Councillor P. McCann
Councillor J. Postlethwaite
Councillor P. Roe
Councillor R. Steernberg
Councillor K. Waygood

1. Appointments to Boards, Commissions and Committees - 1997
(Files CK. 175-1, 225-1 and 255-1)

Your Committee has met and considered the matter of appointments and reappointments to City Council's various boards, commissions and committees. This report deals with the filling of vacancies only – it does not include current members whose terms have not expired.

ADVISORY COMMITTEE ON ANIMAL CONTROL
(File No. CK. 225-9)

RECOMMENDATION:

that the following be appointed and reappointed to the Advisory Committee on Animal Control for

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 54**

the year 1997:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 55**

Councillor M. Heidt	
Dr. Lynn Webster	(Western College of Veterinary Medicine)
Dr. Bill Gee	(Saskatoon Academy of Veterinary Practitioners)
Staff Sergeant Brian Sears	(Saskatoon Police Service)
Ms. Bev Wendland	(S.P.C.A.)
Mr. Russell Scott	(Saskatoon District Health Board)
Mr. John Sidorak	(replacing Ms. Debbie Morash as a representative of the general public)
Ms. Pauline Gaudette	(general public)
Ms. Sharon Smart	(general public)

ADOPTED.

**ADVISORY COMMITTEE ON WOMEN'S ISSUES
(File No. CK. 225-48)**

RECOMMENDATION:

- 1) that the term of membership for members of the Advisory Committee on Women's Issues be two years; and
- 2) that the following be appointed and reappointed to the Advisory Committee on Women's Issues for the years 1997 and 1998:

Ms. Mavis Moore	(replacing Ms. Carol Lees)
Ms. Kerry O'Shea	

<i>IT WAS RESOLVED:</i>	1) <i>that the term of membership for members of the Advisory Committee on Women's Issues be two years; and</i>
	2) <i>that the following be appointed and reappointed to the Advisory Committee on Women's Issues for the years 1997 and 1998:</i>
	<i>Ms. Mavis Moore (replacing Ms. Carol Lees)</i>

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 56**

**ALBERT COMMUNITY CENTRE MANAGEMENT COMMITTEE
(File No. CK. 225-27)**

RECOMMENDATION:

- 1) that the following be appointed and reappointed to the Albert Community Centre Management Committee for the year 1997:

Councillor K. Waygood
Councillor J. Postlethwaite
Mr. Grant Whitecross
Mr. Robert Donahue (replacing Ms. Fay Gabrielson)
Mr. Bob McLeod
Mr. John Milani
Ms. Debra Clark; and

- 2) that the Committee report further regarding the matter of a replacement for Ms. Rhonda Gough who does not wish to be reappointed.

IT WAS RESOLVED: 1) that the following be appointed and reappointed to the Albert Community Centre Management Committee for the year 1997:

*Councillor K. Waygood
Councillor J. Postlethwaite
Mr. Grant Whitecross
Mr. Robert Donahue (replacing Ms. Fay Gabrielson)
Mr. Bob McLeod
Ms. Debra Clark; and*

- 2) that the Committee report further regarding the matter of a replacement for Ms. Rhonda Gough and Mr. John Milani who do not wish to be reappointed.*

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 57**

AUDIT COMMITTEE
(File No. CK 225-13-2)

RECOMMENDATION:

that the following be reappointed to the Audit Committee for the year 1997:

Councillor D.L. Birkmaier
Councillor P. McCann
Councillor R. Steernberg
Councillor H. Langlois
Councillor D. Atchison

ADOPTED.

BOARD OF POLICE COMMISSIONERS
(File No. CK 175-23)

RECOMMENDATION:

that the following be reappointed to the Board of Police Commissioners for the year 1997:

Councillor P. McCann
Councillor A. Langford
Mr. Maurice Blondeau
Ms. Joan Llewellyn

ADOPTED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 58**

BOARD OF REVISION
(File No. CK 175-6)

RECOMMENDATION:

- 1) that the following be reappointed to the Board of Revision for the year 1997:

Mr. Don Traill
Mr. Dennis Dibski; and
- 2) that the Committee report further regarding the matter of further appointments to the Board of Revision.

ADOPTED.

BROADWAY BUSINESS IMPROVEMENT DISTRICT BOARD OF MANAGEMENT
(File No. CK 1680-3)

RECOMMENDATION:

that Councillor K. Waygood be reappointed to the Broadway Business Improvement District Board of Management for the year 1997.

ADOPTED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 59**

BUDGET COMMITTEE

(File No. CK. 225-46)

RECOMMENDATION:

that the following be reappointed to the Budget Committee for the year 1997:

His Worship the Mayor
Councillor H. Langlois
Councillor P. McCann
Councillor M. Heidt
Councillor J. Postlethwaite
Councillor K. Waygood
Councillor D. Atchison
Councillor D.L. Birkmaier
Councillor A. Langford
Councillor P. Roe
Councillor R. Steernberg

ADOPTED.

CULTURAL ADVISORY SUBCOMMITTEE

(File No. CK. 225-2-3)

RECOMMENDATION:

1) that the following be reappointed to the Cultural Advisory Subcommittee for the year 1997:

Ms. Grier Swerhone
Mr. Om Kochar
Mr. Alex Chomyn
Ms. Celia Noga; and

2) that the Committee report further regarding the one vacancy on the Cultural Advisory Subcommittee.

ADOPTED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 60**

**DOWNTOWN BUSINESS IMPROVEMENT DISTRICT BOARD OF MANAGEMENT
(File No. CK. 1680-2)**

RECOMMENDATION:

that Councillors D. Atchison and D.L. Birkmaier be reappointed to the Downtown Business Improvement District Board of Management for the year 1997.

ADOPTED.

**EMERGENCY MEASURES CONTROL COMMITTEE
(File No. CK. 225-30)**

RECOMMENDATION:

that Councillor R. Sternberg be reappointed to the Emergency Measures Control Committee for the year 1997.

ADOPTED.

**EXECUTIVE COMMITTEE
(File No. CK. 225-51)**

RECOMMENDATION:

that the following be reappointed to the Executive Committee for the year 1997:

His Worship the Mayor
Councillor D. Atchison
Councillor D.L. Birkmaier
Councillor M. Heidt
Councillor A. Langford
Councillor H. Langlois
Councillor P. McCann
Councillor J. Postlethwaite
Councillor P. Roe

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 61**

Councillor R. Steernberg
Councillor K. Waygood

ADOPTED.

**FIREFIGHTERS' PENSION FUND TRUSTEES
(File No. CK 175-17-2)**

RECOMMENDATION:

that the following be reappointed to the Firefighters' Pension Fund Trustees for the year 1997:

His Worship the Mayor
Mr. O. Mann
Mr. Bruce Richards

ADOPTED.

**LAND BANK COMMITTEE
(File No. CK 225-33-2)**

RECOMMENDATION:

that the following be reappointed to the Land Bank Committee for the year 1997:

His Worship the Mayor
Councillor D.L. Birkmaier
Councillor K. Waygood
Councillor M. Heidt
Councillor H. Langlois
Councillor J. Postlethwaite

ADOPTED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 62**

**LEISURE SERVICES ADVISORY BOARD
(File No. CK. 175-4-2)**

RECOMMENDATION:

that the following be appointed and reappointed to the Leisure Services Advisory Board for the years 1997, 1998 and 1999:

Councillor J. Postlethwaite	
Mr. Dave Taylor	(Lakewood Suburban Program Advisory Board)
Mr. Larry Stewart	(Lawson Suburban Program Advisory Board)
Ms. Sue Moffatt	(replacing Mr. Earl Magnuson, citizen-at-large)
Ms. Veena Avinashi	(citizen-at-large)
Ms. Celia Noga	(Cultural Advisory Subcommittee)

ADOPTED.

**LIBRARY BOARD
(File No. CK. 175-19)**

RECOMMENDATION:

that the following be reappointed to the Library Board for the years 1997 and 1998:

Mr. Jim Biss
Ms. Joan Champ

ADOPTED.

**MEEWASIN VALLEY AUTHORITY
(File No. CK. 180-6)**

RECOMMENDATION:

that the following be reappointed to the Meewasin Valley Authority for the year 1997:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 63**

Councillor A. Langford
Lee Ann Coveyduck
Councillor R. Steernberg
Councillor P. Roe

ADOPTED.

**MEEWASIN VALLEY AUTHORITY APPEAL BOARD
(File No. CK. 175-1)**

RECOMMENDATION:

that Mr. Lee Cutforth be reappointed to the Meewasin Valley Authority Appeal Board for the years 1997, 1998 and 1999.

ADOPTED.

**MUNICIPAL HERITAGE ADVISORY COMMITTEE
(File No. CK. 225-18-2)**

RECOMMENDATION:

- 1) that the following be appointed and reappointed to the Municipal Heritage Advisory Committee for the years 1997 and 1998:

Councillor K. Waygood/Councillor J. Postlethwaite

Mr. Ron Jaremko (to replace Ruth Millar as representative of the Local History Room, Saskatoon Public Library)

Mr. Bill Schaffel (Saskatchewan Association of Architects)

Ms. Mary Schappert (replacing Ms. Alice McFarland as a representative of the public)

Mr. Don Kerr

Ms. Marilyn Boechler

Mr. Stan Hanson

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 64**

Ms. Gail Vanderlinde (replacing Mr. Derek Kindrachuk as a representative of the Broadway Business Improvement District)
Mr. Jim McLeod (replacing Ms. Brenda Wallace as a representative of the Downtown Business Improvement District)
Mr. Bob Kowaluk (replacing Mrs. Mary Tkachuk as a representative of the Riversdale Business Improvement District)

- 2) that the Committee report further regarding the matter of a representative of the Saskatoon Chamber of Commerce.

ADOPTED.

**MUNICIPAL PLANNING COMMISSION
(File No. CK. 175-16)**

RECOMMENDATION:

that the following be appointed and reappointed to the Municipal Planning Commission for the years 1997, 1998 and 1999:

Mr. Paul Kawcuniak
Ms. Anne Campbell (replacing Mr. Jim Kozmyk)

ADOPTED.

**PENSION BENEFITS COMMITTEE
(File No. CK. 175-14)**

RECOMMENDATION:

that the following be reappointed to the Pension Benefits Committee:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 65**

Councillor D. Atchison
Councillor P. McCann
Mr. Paul Jaspar
Dr. Krishan Lal
Mr. Bernie Veltkamp
Mr. Jim Cowan
Mr. Gary Mearns

ADOPTED.

**PROPERTY MAINTENANCE APPEAL BOARD
(File No. CK. 225-54)**

RECOMMENDATION:

that Mr. Don Zolmer and Ms. Susan Malin be reappointed to the Property Maintenance Appeal Board for the years 1997, 1998 and 1999.

ADOPTED.

**RACE RELATIONS COMMITTEE
(File No. CK. 225-40)**

RECOMMENDATION:

1) that the following be appointed and reappointed to the Race Relations Committee for the terms indicated:

Ms. Geri Yee	(for the years 1997 and 1998 - to replace Dr. Hamid Javed as the representative of the Saskatchewan Intercultural Association)
Ms. Debra Nabess	(for the years 1997 and 1998 - Indian and Metis Community)
Ms. Eleanor Shia	(for the year 1997 - public-at-large)
Ms. Wilna Masuskapoe	(for the year 1997 - replacing Mr. Kurt Tischler, public-at-large)

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 66**

Rev. Dr. Ivan Wilson	(for the year 1997)
Mr. Winston McKay	(for the year 1997)
Mr. Roger Carter	(for the year 1997)
Mr. Patrick Wolfe	(for the year 1997 - public-at-large)
Dr. Shakeel Akhtar	(for the year 1997)
Ms. Almida Gamble	(for the year 1997)
Councillor A. Langford	(for the year 1997)
Councillor P. Roe	(for the year 1997)

- 2) that the Committee report further regarding the matter of a representative of the Saskatoon District Health Board.

ADOPTED.

**RIVERSDALE BUSINESS IMPROVEMENT DISTRICT BOARD OF MANAGEMENT
(File No. CK 1680-4)**

RECOMMENDATION:

that Councillor A. Langford be reappointed to the Riversdale Business Improvement District Board of Management for the year 1997.

ADOPTED.

**SASKATCHEWAN PLACE BOARD OF DIRECTORS
(File No. CK 175-31)**

RECOMMENDATION:

that the City's representative be instructed to vote the City's proxy, at the 1997 Annual Meeting of the Saskatchewan Place Board of Directors, for the appointment of the following people for the years 1997 and 1998:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 67**

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 68**

Councillor D.L. Birkmaier
Councillor M. Heidt
Mr. R. Stromberg
Mr. Murray Osborn
Mr. Ray Hodson
Ms. Denise Mildner
Ms. Myrna Berwick
Mr. Neil Sasakamoose
Mr. Trevor Forrest

ADOPTED.

**SASKATCHEWAN URBAN MUNICIPALITIES ASSOCIATION BOARD OF DIRECTORS
(File No. CK. 155-3)**

RECOMMENDATION:

that Councillors D.L. Birkmaier and M. Heidt be reappointed as the City's representatives on the Saskatchewan Urban Municipalities Association Board of Directors for the year 1997.

ADOPTED.

**SASKATOON AIRPORT AUTHORITY
(File No. CK. 175-43)**

RECOMMENDATION:

that the following individuals be nominated to be members of the Saskatoon Airport Authority for the years 1997 and 1998:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 69**

Mr. Silas Halvyk
Mr. Don Maranda
Ms. Susan Lamb
Ms. Sandra Peters
Ms. Shirley Ryan

ADOPTED.

**SASKATOON BOXING AND WRESTLING COMMISSION
(File No. CK. 175-24)**

RECOMMENDATION:

that the following be reappointed to the Saskatoon Boxing and Wrestling Commission for the year 1997:

Councillor D. Atchison
Councillor R. Sternberg
Councillor D.L. Birkmaier

ADOPTED.

**THE SASKATOON CENTENNIAL AUDITORIUM FOUNDATION
BOARD OF DIRECTORS
AND
THE CENTENNIAL AUDITORIUM & CONVENTION CENTRE CORPORATION
BOARD OF DIRECTORS
(File No. CK. 175-28)**

RECOMMENDATION:

that the City's representative be instructed to vote the City's proxy at the 1997 Annual Meeting of The Saskatoon Centennial Auditorium Foundation Board of Directors and The Centennial Auditorium & Convention Centre Corporation Board of Directors for the following appointments and reappointments for the years 1997 and 1998:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 70**

Councillor P. McCann
Ms. Marnie McNiven (replacing Mr. Arnie Shaw)
Mr. Bob Prosser
Mrs. Elaine Sharfe
Mr. Doug Bicknell
Mr. Dick Nieman

ADOPTED.

**SASKATOON DEVELOPMENT APPEALS BOARD
(File No. CK. 175-21)**

RECOMMENDATION:

that Mr. Vern Waldherr be reappointed to the Saskatoon Development Appeals Board for the years 1997 and 1998.

ADOPTED.

**SASKATOON ENVIRONMENTAL ADVISORY COMMITTEE
(File No. CK. 175-9)**

RECOMMENDATION:

that the following be appointed and reappointed to the Saskatoon Environmental Advisory Committee for the years 1997 and 1998:

Councillor J. Postlethwaite
Ms. Shirley Buzik (replacing Mr. Larry Hanna as a member-at-large)
Mr. Don Kelly
Ms. Karsten Liber (replacing Prof. Malcolm Reeves as a member-at-large)
Mr. Franc Pridoehl (replacing Mrs. Dianne Carlson as a member-at-large)

ADOPTED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 71**

**SASKATOON GALLERY AND CONSERVATORY CORPORATION BOARD OF TRUSTEES
(File No. CK. 175-27)**

RECOMMENDATION:

- 1) that the City's representative be instructed to vote the City's proxy at the 1997 Annual Meeting for the following appointments and reappointments for the years 1997 and 1998:

Councillor P. Roe
Ms. Alison Lawlor
Ms. Lynn Short
Ms. Annemarie Buchmann-Gerber
Mr. Mary Ellen Turpel-Lafond (replacing Mr. John Whelan)
Ms. Eunice Janzen
Ms. Lynne Salisbury

- 2) that the Committee report further regarding the vacancy on the Saskatoon Gallery and Conservatory Corporation Board of Trustees.

ADOPTED.

**SASKATOON PRAIRIELAND EXHIBITION CORPORATION
(File No. CK. 175-29)**

RECOMMENDATION:

that Councillor H. Langlois be reappointed as the City's representative on the Saskatoon Prairieland Exhibition Corporation for the year 1997.

ADOPTED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 72**

**SOCIAL HOUSING ADVISORY COMMITTEE
(File No. CK. 225-41)**

RECOMMENDATION:

that Councillor K. Waygood be reappointed to the Social Housing Advisory Committee for the year 1997.

ADOPTED.

**SOCIAL SERVICES SUBCOMMITTEE
(File No. CK. 225-2-4)**

RECOMMENDATION:

that the following be appointed and reappointed to the Social Services Subcommittee for the year 1997:

Mr. Gary Ulrich

Mr. Robb Watts

Ms. Arla Gustafson

Mrs. Joan Elder

(replacing Mr. Broc Batty as a representative of the
Saskatoon Board of Education)

Ms. Ellen Erickson

ADOPTED.

**SPECIAL TRAFFIC SAFETY COMMITTEE
(File No. CK. 225-8)**

RECOMMENDATION:

that the following be appointed and reappointed to the Special Traffic Safety Committee for the year 1997:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 73**

Councillor D. Atchison
Councillor J. Postlethwaite
Mr. Don Litz
Ms. Marta Juhasz (replacing Mr. Leo Monseler - member-at-large)
Mr. Claude Gauthier (replacing Mr. Paul Donovel - member-at-large)
Ms. Merylyn Vann
Mr. Cory Day (replacing Ms. Dorothy Malcom - member-at-large)
at-large)
Mr. Donald Sheppard (replacing Mr. Jim Heidt - member-at-large)
Mr. Gaston Gourdeau

ADOPTED.

**TECHNICAL PLANNING COMMISSION
(File No. CK. 175-26)**

RECOMMENDATION:

that Councillor D.L. Birkmaier be reappointed to the Technical Planning Commission for the year 1997.

ADOPTED.

**TOURISM SASKATOON - BOARD OF DIRECTORS
(File No. CK. 175-30)**

RECOMMENDATION:

that Councillors J. Postlethwaite and M. Heidt be reappointed to the Tourism Saskatoon Board of Directors for the year 1997.

ADOPTED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 74**

**VISUAL ARTS PLACEMENT JURY
(File No. CK. 225-44)**

RECOMMENDATION:

- 1) that the following be appointed and reappointed to the Visual Arts Placement Jury for the terms indicated:

Ms. Lyn Jeffery (for the year 1997)
Mr. Terry Klassen (for the year 1997)
Ms. Doris Hasell (for the years 1997 and 1998)

- 2) that the Committee report further regarding the matter of the appointment of a representative of the Professional Arts Community.

IT WAS RESOLVED: 1) that the following be appointed and reappointed to the Visual Arts Placement Jury for the terms indicated:

<i>Ms. Lyn Jeffery</i>	<i>(for the year 1997)</i>
<i>Ms. Doris Hasell</i>	<i>(for the years 1997 and 1998)</i>

2) that the Committee report further regarding the matter of the appointment of a representative of the Professional Arts Community.

**WANUSKEWIN HERITAGE PARK BOARD OF DIRECTORS
(File No. CK. 175-33)**

RECOMMENDATION:

that City Commissioner Irwin be reappointed as the City's representative on the Wanuskewin Heritage Park Board of Directors for the year 1997.

ADOPTED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 75**

YELLOWHEAD HIGHWAY ASSOCIATION
(File No. CK. 155-5)

RECOMMENDATION:

that Councillor D.L. Birkmaier be reappointed as the City's representative on the Yellowhead Highway Association for the year 1997.

ADOPTED

REPORT NO. 17-2002 OF THE MUNICIPAL PLANNING COMMISSION

Composition of Commission

Mr. Jim Kozmyk, Chair
Mr. Glen Grismer, Vice-Chair
Councillor Jill Postlethwaite
Mr. Ken Rauch
Ms. Ann March
Ms. Leslie Belloc-Pinder
Mr. Gregory Kitz
Ms. Georgia Bell Woodard
Ms. Lina Eidem
Mr. Paul Kawcuniak
Ms. Sheila Denysiuk
Mr. Al Ledingham
Dr. Brian Noonan

- 1. Discretionary Use Application
Proposed Boarding Personal Care Home for Eight Residents
Lot 1, Block 614A, Plan 69-S-16169
(54 Churchill Drive)
Applicant: Frances Hill
54 Churchill Drive
(File No. CK. 4355-1)**
-

DEALT WITH EARLIER. SEE PAGE NO. 1

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 76**

- 2. Discretionary Use Application
Service Station
Parcel A, Plan 70-S-16633
Lots 17 & 18, Block 17, Plan CE
(101 - 20th Street West)
Applicant: Equity Capital One Corporation
(File No. CK. 4355-1)**

DEALT WITH EARLIER. SEE PAGE 6.

REPORT NO. 22-2002 OF THE CITY COMMISSIONER

Section A - Administration and Finance

A1) Routine Reports Submitted to City Council

RECOMMENDATION: that the following information be received.

ADOPTED.

<u>SUBJECT</u>	<u>FROM</u>	<u>TO</u>
Schedule of Accounts Paid \$7,213,128.70	November 13, 1996	November 18, 1996
Schedule of Accounts Paid \$846,773.25	November 18, 1996	November 21, 1996
Schedule of Accounts Paid \$1,995,921.04	November 20, 1996	November 25, 1996
Schedule of Accounts Paid \$1,018,219.43 (File No. 1530-2)	November 22, 1996	November 27, 1996

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 77**

**A2) Business Tax Adjustments
(File No. 1985-2)**

RECOMMENDATION: that City Council approve the 1996 Business Tax write-off in the amount of \$21,025.99, for the reasons detailed on the attached list, for the period October 1, 1996, to October 31, 1996.

ADOPTED.

Report of the General Manager, Finance Department, November 21, 1996:

“Submitted, copy attached is a listing of 1996 Business Tax Adjustments in the total of \$21,025.99, which requires Council’s approval for write-off.

The listing represents businesses which have discontinued business at the premises indicated; these accounts are not uncollectible, but require adjustment in keeping with Business Tax Bylaw #6714(12) which states:

‘Where a business is commenced after the 31st day of January or is discontinued before the 1st day of December, the Council shall, upon written request, adjust the amount levied with respect of that business to correspond with the portion of the year during which the business is, or was, carried on; PROVIDED that such request is made before the expiration of one year following the year in respect of which the amount levied is to be adjusted.’

Business tax adjustments are offset by supplementary assessments on new businesses or businesses that relocate, renovate or enlarge premises.

The distribution of this write-off will be as follows:

City	\$ 9,186.60
School Boards	11,416.75
Business Improvement Districts	<u>422.64</u>
	\$21,025.99.”

ATTACHMENT

1. Listing of 1996 Business Tax Adjustments

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 78**

**A3) 1997 SUMA Convention
January 26 to January 29, 1997
(File No. 155-3)**

RECOMMENDATION: that Council authorize the payment of any expenses incurred by members of Council and the Administration, approved by the Mayor, who attend the 1997 SUMA Convention in Saskatoon, January 26 to 29, 1997.

ADOPTED.

Report of the City Clerk, November 22, 1996:

“Council Members have received notification of the 1997 SUMA Convention to be held in Saskatoon from January 26 to 29, 1997. It is recommended that Council authorize payment of any expenses incurred by members of Council or the Administration who wish to attend the convention.

The registration fee for delegates is \$175.00 and for companions (which in the past has been paid by the delegates themselves) is \$130.00. Registration forms have been circulated and should be returned to the Councillors’ Assistant, who is handling the pre-registration.”

Section B - Planning and Operations

**B1) Easement Requirement
Saskatoon Underground - McFarland Place and Arbor Creek
Municipal Buffer Strip MB43, Plan 96-S-38174
Project E63-575-33, Sub Project E633-15-733
(File No. PL 4090-3)**

RECOMMENDATION:

- 1) that City Council grant an easement to SaskPower, SaskTel, and SaskEnergy as outlined on the attached plan; and,
- 2) that His Worship the Mayor and the City Clerk be authorized to execute, under the corporate seal and in a form that is satisfactory to the City Solicitor, the formal agreement with respect to this agreement.

ADOPTED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 79**

Report of the General Manager, Planning and Building Department, November 14, 1996:

“C. A. Moore, on behalf of SaskPower’s Land Department, SaskTel, and SaskEnergy has requested the City’s approval for an easement over part of Municipal Buffer Strip MB43, Plan 96-S-38174 as shown outlined on the attached plan. The proposed easement is to provide underground servicing to the adjacent residential lots.

Subdivision #29/96 was approved by City Council during its July 15, 1996 meeting. As the property included in the subdivision at the time of approval by City Council was privately owned, Council’s approval did not include the granting of easements.

Since registration of the Plan of Subdivision has occurred, the City now has title to the Municipal Buffer Strip over which SaskPower, SaskTel, and SaskEnergy require an easement.

The Planning and Building Department has no objection to granting the proposed easement to SaskPower, SaskTel, and SaskEnergy.”

ATTACHMENT

1. Municipal Buffer Strip MB43, Plan 96-S-38174

**B2) City Of Saskatoon/SaskTel
Joint Use Aerial Agreement
(File No. 290-1)** _____

RECOMMENDATION:

- 1) that His Worship the Mayor and the City Clerk be authorized to execute the Joint Use Aerial Agreement between the City of Saskatoon Public Works Electric System and SaskTel, subject to the review of the Agreement by the City Solicitor; and,
- 2) that the City Clerk forward the signed Agreement to SaskTel for their approval.

ADOPTED.

Report of the General Manager, Public Works Department, November 14, 1996:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 80**

“The existing Joint Use Aerial Agreement with SaskTel was signed in August of 1979 and was intended to cover the period from 1976 to 1982 with a provision for additional five-year terms. Negotiations for a new agreement have been in progress for an extended period of time and were just recently completed.

The new Agreement recognizes the City as the owner of all Joint Use Poles in the City of Saskatoon Electric System franchise area on which SaskTel attaches their equipment. It also outlines the obligations of both utilities on the Joint Use Poles. The previous agreement had a relatively complex formula for determining costs to each utility, whereas this agreement is straight forward: the City is responsible for the installation and maintenance of all poles; SaskTel pays a yearly rental charge for each Joint Use Pole, and is responsible for all costs related to attaching/reattaching/rearranging their facilities on Joint Use Poles.

The previous Agreement did not have a termination clause and it was, therefore, difficult to renegotiate the Agreement. The new Agreement contains a clause which will allow either party to terminate the Agreement after appropriate notification.

The Agreement commences January 1, 1996, with a rental rate adjustment in the year 2000, plus provision for annual adjustments for each following year as long as the Agreement is in effect.”

**B3) Application for Registration of Condominium Plan
218 LaRonge Road - RM(Tn) District
Part Lot 15, Block 11, Plan 79-S-43600
Applicant: Gordon A. Webster, S.L.S.
(File No. 4132)**

- RECOMMENDATION:**
- 1) that City Council authorize the issuance of the Certificate required under Section 10(1)(b) of *The Condominium Property Act, 1993* to Gordon A. Webster, S.L.S (611-9th Street East, Saskatoon, S7H 0M4) for the condominium development at 218 LaRonge Road; and,
 - 2) that the City Clerk be authorized to prepare and forward the Certificate to the applicant.

ADOPTED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 81**

Report of the General Manager, Planning and Building Department, November 21, 1996:

“An application for registration of a condominium plan, involving a development on Part Lot 15, Block 11, Plan 79-S-43600, has been received from Gordon A. Webster, S.L.S., on behalf of The Crossings Condominium Ltd. The proposal is for fifteen units in seven buildings. Fifty-one parking spaces have been included on the site; twenty-seven of which are enclosed.

The proposal has been examined under the provisions of the Zoning Bylaw and, as such, complies with the requirements of this Bylaw in all respects. The site is situated within an RM(Tn) District.

A copy of the construction plans, together with the requisite survey plans, have been forwarded to the City Clerk’s Office for review, if necessary, by members of City Council.

In view of the above-noted consideration of the Zoning Bylaw, the Planning and Building Department advises that:

- a) separate occupancy of the units will not contravene the requirements of the Zoning Bylaw;
- b) the approval required under the Zoning Bylaw has been given, in relation to the separate occupancy of the units;
- c) the buildings and the division of the buildings into units of separate occupancy, as shown on the plans which have been submitted and as constructed, will not interfere with the existing or likely future amenities of the neighbourhood; and,
- d) the requirement to designate at least one parking space as an exclusive use area for each unit has been met, as at least two spaces are included as a part of each unit.”

**B4) Proposed Postering Bylaw
(File No. 185-6 and 5000-1)**

DEALT WITH EARLIER. SEE PAGE NO. 11.

**B5) Land-Use Applications Received by the Planning and Building Department
For the Period Between November 11, 1996 to November 22, 1996
(For Information Only)
(File No. PL 4355)**

RECOMMENDATION: that the following report be received as information.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 82**

ADOPTED.

Report of the General Manager, Planning and Building Department, November 22, 1996.

“The following application has been received, is being processed and will be submitted to City Council for its consideration:

Discretionary Use

Application D14/96:	336 Avenue G South
Applicant:	Mr. Peter Dyck
Legal Description:	Lots S½ of 38 and all 39, Block 22, Plan CE
Current Zoning:	RM1
Proposed Use:	Two-Unit Dwelling
Neighbourhood:	Riversdale
Date Received:	November 18, 1996.”

**B6) Easement Requirement
Saskatoon Underground - Lakewood Subdivision
Lot X, Block 243, Plan 88-S-29775
Project: E63-575-33; Subproject: E633-15-777
(File No. PL4090-3)**

- RECOMMENDATION:**
- 1) that City Council grant an easement to SaskPower as outlined on the attached plan; and,
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute, under the corporate seal and in a form that is satisfactory to the City Solicitor, the formal agreement with respect to this agreement.

ADOPTED.

Report of the General Manager, Planning and Building Department, November 22, 1996:

“C. A. Moore, on behalf of SaskPower's Land Department, has requested the City's approval for an easement over part of Parcel X, Block 243, Plan 88-S-29775 as shown outlined on the attached plan. The proposed easement is required to provide underground servicing to a condominium project immediately to the southwest (Parcel F).

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 83**

Subdivision #21/88 was approved by City Council during its May 24, 1988 meeting. Council's approval did not include the granting of necessary easements. The proposed easement is to be placed within an existing easement shown on utility easement Plan 88-S-31371.

The Planning and Building Department has no objection to granting the proposed easement to SaskPower."

ATTACHMENT

1. Plan showing Lot X, Block 243, Plan 88-S-29775

**B7) Subdivision Application #33/96
Saskatoon Airport
(File No. PL4300-33/96)**

RECOMMENDATION: that Subdivision Application #33/96 be approved, subject to:

- a) the payment of \$100.00 being the required approval fee;
- b) the payment of \$800.00 being the required payment of Money-In-Lieu of Municipal Reserve;
- c) the payment of \$24,988.10 being the required Area Development Charges; and,
- d) the preliminary approval of all site servicing plans in connection with this subdivision application by the General Manager of the Public Works Department.

ADOPTED.

Report of the General Manager, Planning and Building Department, November 22, 1996:

"The following subdivision application has been submitted for approval:

Subdivision Application: #33/96
Applicant: Public Works and Government Services Canada for
Her Majesty the Queen, Transport Canada
Legal Description: Parcel A, Plan 73-S-24023
Location: Saskatoon Airport."

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 84**

ATTACHMENT

1. November 14, 1996 Subdivision Report

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 85**

**B8) Subdivision Application #57/96
714 and 716 Victoria Avenue
(File No. PL4300-57/96)**

RECOMMENDATION:

that Subdivision Application #57/96 be denied for the following reasons:

- a) the proposed subdivision is not in conformance with the Zoning Bylaw in that the existing 4-unit dwelling on proposed Lot 31 covers more than 40% of the site (42.26%). This property is located in an RM4 District. Under Section 30A(11) of the Zoning Bylaw, site coverage is limited to a maximum of 40%; and,
- b) the proposed subdivision is not in conformance with the Subdivision Bylaw in the following ways:
 - i) the proposed lot line between proposed Lots 31 and 32 is not at a right angle to the street centre line. There is a jog of 0.876 metres (2.87 feet) in the property line between Lots 31 and 32. Section 15(3) of the Subdivision Bylaw states that the side lines of all residential lots are required to be at right angles or radial to the street centre line as nearly as possible.
 - ii) proposed Lot 32 is intended to have a frontage of 9.384 metres. Section 15(1)(a) of the Subdivision Bylaw states that the frontage of rectangular lots with a lane intended for a detached dwelling unit must have a frontage of 12 metres.

Report of the General Manager, Planning and Building Department, November 22, 1996:

“The following subdivision application has been submitted for approval:

Subdivision Application: #57/96
Applicant: Mr. Martin Veenhoven for Turcan Enterprises
Legal Description: Lots 22 to 25, Block 41, Plan (Q1) B1858
Location: 714 and 716 Victoria Avenue.”

ATTACHMENT

- 1. November 7, 1996 Subdivision Report

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 86**

Pursuant to earlier resolution, Item AA.4 of "Communications" was brought forward and considered.

IT WAS RESOLVED:

that Subdivision Application #57/96 be denied for the following reasons:

- a) *the proposed subdivision is not in conformance with the Zoning Bylaw in that the existing 4-unit dwelling on proposed Lot 31 covers more than 40% of the site (42.26%). This property is located in an RM4 District. Under Section 30A(11) of the Zoning Bylaw, site coverage is limited to a maximum of 40%; and,*
- b) *the proposed subdivision is not in conformance with the Subdivision Bylaw in the:*
 - i) *the proposed lot line between proposed Lots 31 and 32 is not at a right angle to the street centre line. There is a jog of 0.876 metres (2.87 feet) in the property line between Lots 31 and 32. Section 15(3) of the Subdivision Bylaw states that the side lines of all residential lots are required to be at right angles or radial to the street centre line as nearly as possible.*
 - ii) *proposed Lot 32 is intended to have a frontage of 9.384 metres. Section 15(1)(a) of the Subdivision Bylaw states that the frontage of rectangular lots with a lane intended for a detached dwelling unit must have a frontage of 12 metres.*

**B9) Request For Encroachment Agreement
606 Balmoral Street
Lot 36, Block 3, Plan GK
(File No. 4090-2)**

- RECOMMENDATION:**
- 1) that City Council recognise the encroachment at 606 Balmoral Street (Lot 36, Block 3, Plan GK);
 - 2) that the City Solicitor be instructed to prepare the appropriate encroachment agreement making provision to collect the applicable fees; and,

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 87**

- 3) that His Worship the Mayor and the City Clerk be authorized to execute the agreement on behalf of the City of Saskatoon under the Corporate Seal.

ADOPTED.

Report of the General Manager, Planning and Building Department, November 21, 1996:

“The owner of the property, has requested to enter into an encroachment agreement with the City for the above-noted property. As shown on the attached surveyor’s certificate, part of the detached garage encroaches onto the City’s property (i.e. a boulevard) along Warman Road. The encroachment has likely existed since 1953 when the garage was constructed.

The total area of encroachment is approximately 0.05 square metres (0.5 square feet). The garage encroaches by a maximum of 0.183 metres (0.6 feet) onto the boulevard.

If approved by City Council, an encroachment agreement will be required. The owner of the property will be subject to the minimum annual fee of \$50.00.”

ATTACHMENTS

1. Surveyor’s Certificate for 606 Balmoral Street
2. Letter: Tim Nickel, to the Planning and Building Department

**B10) Subdivision Application #60/96
383/385 Costigan Crescent
(File No. PL4300-60/96)**

RECOMMENDATION:

- 1) that City Council resolve, in connection with the approval of Subdivision Application #60/96, that it would be impractical and undesirable to require full compliance with Section 15(1)(a) of Subdivision Bylaw No. 6537 for the following reasons:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 88**

- a) the proposed lot will have a frontage which is only slightly smaller than 10.5 metres. Therefore, the variance from the full requirement is minor;
 - b) the variance will not affect surrounding properties in any negative way; and,
 - c) the proposed lots will have site areas which exceed that required in the Subdivision Regulations; and,
- 2) that Subdivision Application #60/96 be approved, subject to the payment of \$50.00 being the required approval fee.
- ADOPTED.*

Report of the General Manager, Planning and Building Department, November 22, 1996:
“The following subdivision application has been submitted for approval:

Subdivision Application: #60/96
Applicant: Ray and Eloise Johnson
Legal Description: Lot 32, Block 101, Plan 79-S-20493
Location: 383/385 Costigan Crescent.”

ATTACHMENT

- 1. November 21, 1996 Subdivision Report

**B11) Proposed Disabled Person’s Loading Zone
1310 Elliott Street
(File No. 6120-4)**_____

RECOMMENDATION: that a “Disabled Person’s Loading Zone” be installed in front of 1310 Elliott Street.

ADOPTED.

Report of the General Manager, Transportation Department, November 22, 1996:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 89**

“The Transportation Department has received a request from a resident of 1310 Elliott Street for the installation of a ‘Disabled Person’s Loading Zone’ to be installed in front of his residence. The resident is confined to a wheelchair and requires direct access to the front of his residence. This resident has the appropriate placard for his vehicle.

This loading zone conforms to City guidelines with respect to ‘Disabled Person’s Loading Zones’ and no fee is assessed for its installation.”

**B12) Development and Servicing (Extension) Agreement
Boychuk Investments Ltd. - Briarwood Neighbourhood
Subdivision 15/95 and 20/95
(File No. 4110-3)**

RECOMMENDATION:

- 1) that City Council extend the Development and Servicing Agreements (Subdivision No. 15/95 and 20/95) with Boychuk Developments for the Briarwood Neighbourhood to December 31, 1997;
- 2) that Boychuk Investments Ltd. pay the \$1500 Servicing Agreement Fee on both agreements; and,
- 3) that the City Solicitor be instructed to prepare the appropriate amendment to the submitted Development and Servicing Agreements, for execution by His Worship the Mayor and the City Clerk.

ADOPTED.

Report of the General Manager, Public Works Department, November 26, 1996:

“The Planning and Operations Committee met with Boychuk Investments Ltd. and the Administration during its September 17, 1996, meeting, to discuss Boychuk’s request to extend their Development and Servicing Agreements 15/95 and 20/95 for the Briarwood Neighbourhood. The Administration completed the review as requested by the Planning and Operations Committee.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 90**

The recommendation includes the agreements being extended to the end of 1997 with the developer paying the Servicing Agreement Fee for each agreement that was implemented in 1996. The developer has paid the Offsite Levies on the agreements and will maintain the current Letter of Credit in the amount of \$333,744 as required by the existing servicing agreements.”

B13)

**Subdivision Application #58/96
2240 Albert Avenue South
(File No. PL4300-58)**

RECOMMENDATION:
to:

that Subdivision application No. 58/96 be approved, subject

the required approval fee;

- a) the payment of \$50.00 being
- b) the payment of \$612.00 being the required Money-In-Lieu of Municipal Reserve; and,
- c) the payment of \$6,512.10 being the Area Development Charges.

ADOPTED.

Report of the General Manager, Planning and Building Department, November 27, 1996:

"The following subdivision application has been submitted for approval:

Subdivision Application: #58/96

Applicant:

Mr. Gerry Rodier for Ms. Geraldine Lasiuk

Legal Description:

Lots 23 to 26, Block 26, Plan G191

Location:

2240 Albert Avenue South."

ATTACHMENT

1. November 15, 1996 Subdivision Report

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 91**

B14)

Subdivision Application #61/96

90 - 33rd Street East

(File No. PL 4300-61/96)

RECOMMENDATION:

1)

that City Council resolve, in connection with the approval of Subdivision Application No. 61/96, that it would be impractical and undesirable to require full compliance with Section 16(3) of Subdivision Bylaw No. 6537 for the following reasons:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 92**

- a) the western boundary of proposed Parcel D follows the existing CN right-of-way boundary. The owner of adjacent Parcel B intends to purchase this land from CN. The owner of adjacent Parcel B intends to forward a future subdivision application upon acquiring proposed Parcel D to create a new property line which is more perpendicular with 33rd Street; and,
 - b) the variance will not affect surrounding properties in any negative way.
- 2) that Subdivision Application No. 61/96 be approved, subject to:
- a) the payment of \$50.00 being the required approval fee;
 - b) the payment of \$10,500.00 being the required Money-In-Lieu of Municipal Reserve;
 - c) the payment of \$87,013.98 being the required Area Development Charges; and,
 - d) the provision of a 0.1 metre buffer along the easterly boundary of proposed Parcel D adjacent to the existing north-south lane excepting a 6.0 metre opening at the junction of the east-west and north-south lanes.
- ADOPTED.*

Report of the General Manager, Planning and Building Department, November 27, 1996:

"The following subdivision application has been submitted for approval:

Subdivision Application: #61/96

Applicant: Webb Surveys Ltd. for Canadian National

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 93**

Legal Description: Railways
Location: Part of Parcel A, Plan EH 241
90 - 33rd Street East."

ATTACHMENT

1. November 14, 1996 Subdivision Report

ADDENDUM TO REPORT NO. 22-1996 of the CITY COMMISSIONER

His Worship the Mayor and Council,
City of Saskatoon.

The following additional items are submitted for the
consideration of Council.

Section A - Administration and Finance

A4) **Canadian Bond Rating Services
City of Saskatoon - 1996 Rating
(File No. 1500-4)**

RECOMMENDATION: that the report be received as information.

ADOPTED.

Report of the General Manager, Finance Department, November 22, 1996:

“Attached, for City Council’s information, is the latest rating report for the City of Saskatoon. This report, based on a recent review of the economic and financial position of the City, was issued by the Canadian Bond Rating Service (CBRS).

The report re-affirms Saskatoon’s ‘AAA’ rating (the highest that can be achieved) with a stable outlook.

CBRS notes that the Saskatoon economy has continued its trend of steady growth, acknowledging a strong growth rate in the emerging technology sector. The report concludes that the City’s finances remain sound, resulting in the high bond rating and the stable outlook.”

ATTACHMENT

1. CBRS Municipal Analysis Report - City of Saskatoon.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 95**

A5)

**1997 Capital Budget (1998-2001) Plan
(File No. 1702-1)**

RECOMMENDATION:

that the following recommendations be forwarded to the Budget Committee meeting of December 9, 1996, for its consideration:

- 1) that the Property Realised Reserve be capped at a cash value of \$25,000,000, and any funds in excess of the cap, based on September 30 balances, be transferred to the Reserve for Capital Expenditures;
- 2) that \$1,500,000 be withdrawn from the Parking Reserve to fund Transit and Centennial Auditorium capital projects;
- 3) that \$5,290,000 be borrowed to finance, in part, the 1997 Capital Budget to be repaid as follows:
 - a) \$250,000 annual contribution from the existing grant to the Centennial Auditorium;
 - b) \$147,000 from funds previously dedicated for parks upgrading; and,
 - c) \$330,000 from growth in assessment.
- 4) that the recommendations contained within the 1997 Capital Budget be approved;
- 5) that \$2,500,000 of the funding identified in Recommendations 2 and 3 be used to finance Transit's capital projects previously approved by City Council; and,
- 6) that Project 740 - Centennial Auditorium be approved with funding as identified in Recommendations 2 and 3.

ADOPTED.

Report of the General Manager, Finance Department, November 29, 1996:

“Attached, for Council’s consideration, is a copy of the 1997 Capital Budget (1998-2001 Plan). Using the same format as last year, the Budget Committee will review this budget at its meeting of December 9, 1996, and report back to City Council regarding those projects which should proceed. All projects identified in the 1997 Capital Budget are fully funded with the exception of those

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 96**

identified on Schedule 2 (Capital Projects Requiring Funding From the Reserve for Capital Expenditures). Council will note that this schedule has been divided into three categories -- those projects which could proceed should the 1996 Operating Budget base for capital expenditures remain the same, those projects which could proceed if the deferred electrical revenues are applied to capital, and finally, those projects for which no funding is currently in place.

Not included in the attached budget is the need to finance the \$2,500,000 cost of the Transit Building project which was approved by City Council in 1996. As Council will also note, projects below the funded line include a \$2,427,000 requirement by the Centennial Auditorium to make some critical repairs.

Discussions are currently taking place which suggest that the Federal/Provincial Infrastructure Program may be renewed in 1997. Assuming an equal contribution by each level of government and a program similar in size to the first, the City would need \$4,000,000 as its share. The following summarizes funding requirements which are currently not available from existing sources:

a)	Transit (1996 Capital Approval)	\$2,500,000
b)	Centennial Auditorium	2,427,000
c)	Federal/Provincial Infrastructure Program	<u>4,000,000</u>
	Total	<u>\$8,927,000</u>

Because of the high priorities which are also being placed on those projects listed above the line of Table 2, your Administration will not be recommending that these be deferred in order to provide, in part, this need for additional capital funding. The only alternatives are to either borrow or withdraw funds from reserves which are currently dedicated for other purposes. The latter is not being recommended as that merely defers current funding difficulties into future years.

Council has indicated that its objective is to not increase the mill rate in 1997. Therefore, if debt is to be created, the operating funds required to provide for the annual repayment of that debt will need to be offset by reductions in other areas of the 1997 Operating Budget. The following funding proposals are being recommended:

- a) The Centennial Auditorium has been able to achieve a balanced budget for its annual operations. The City's annual contribution of \$500,000 is used by the Board to make transfers to capital reserves of \$250,000 annually, while the balance has been used to accelerate the payments on productivity improvement loans. We propose that the latter funding be used as a source to repay a new debt of \$1,800,000. While it is acknowledged

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 97**

that directing the 'available' \$250,000 towards debt repayment will severely restrict any options which the Auditorium may have to address other identified, as well as yet undetermined, problems with the building, we have no alternatives within the constraints of the Operating Budget guideline.

- b) In 1996, City Council approved a plan which would direct any debt charge reductions towards a reserve for annual parks upgrading projects. Your Administration is recommending that this transfer of \$897,000 be reduced to \$750,000 per year, thereby making available an annual contribution of \$147,000 to finance an additional debt of \$1,070,000.
- c) City Council has previously received a report which recommended that \$1,500,000 of the Parking Reserve Fund be used to finance, in part, the funding requirements for Transit. City Council subsequently decided that these funds might be directed, as requested by the Downtown B.I.D., towards housing programs within the downtown area. Recognizing the funding shortfall for both the Centennial Auditorium and Transit capital, we will be asking Council to reconsider that decision, and adopt the Administration's original recommendation.
- d) The Property Realized Reserve contains funds which are the result of accumulated property sales revenues (net of land purchases) and currently has a cash value of approximately \$26,275,000. Interest earned on these funds is transferred directly to the City's operating budget and is used to reduce the City's requirement from property taxes. As a future source for capital financing, and as a partial recognition that land development has an impact on the City's other capital needs, it is being recommended that any funds available (at September 30 of each year) which are in excess of \$25,000,000, be used to fund capital. For 1997, this would contribute \$1,275,000 towards our capital needs.
- e) Our original estimate for assessment growth for 1997 was \$330,000 below our current projections. It is proposed that this additional growth be used as an operating base for future repayments of a \$2,400,000 debt.

The following summarizes the funding which has been identified:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 98**

a)	Parking Reserve	\$1,500,000
b)	Property Realized Reserve withdrawal	1,275,000
c)	Debt:	
	Repaid by Centennial Auditorium	1,820,000
	Repaid by reducing parks capital	1,070,000
	Repaid by funds from Assessment growth	<u>2,400,000</u>
	Total	<u>\$8,065,000</u>

This strategy will result in a \$862,000 funding shortfall based on current estimated needs. For purposes of consideration of this budget, we would recommend that all projects which might benefit from the Federal/Provincial Infrastructure Program be deferred at this time and that a full report on the funding requirements of the program, including the estimated shortfall, be prepared when further details become available. Funds which have been identified as base provisions for debt will be budgeted as capital down-payments in the 1997 Operating Budget. Subject to Council's approval of the other sources of funding which have been identified, it is recommended that Project 740 - Centennial Auditorium be approved independent of those projects listed on Table 2.

Council should also note that the Administration is asking, as part of its recommendations in the Budget for Table 2, that the approval of all projects on this table be deferred subject to final confirmation of the 1997 Revenue Sharing Program. The following two projects are being exempted from this request:

- a) Project # 877 - City-Wide Radio Trunking - this project is subject to some purchasing opportunities which favour early approval.
- b) Project # 1795 - 1997 Property Reassessment - this project must proceed regardless of any funding restrictions which may arise.

Specific recommendations regarding the 1997 Capital Budget are contained within the budget document. After Council's consideration of the recommendations contained in this report, it can proceed to the review of the budget document."

ATTACHMENT

1. 1997 Capital Budget (1998-2001) Capital Plan

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 99**

Section B - Planning and Operations

**B15) Water Service to Corman Park
(File Nos: 7500-1; 7781-0; 7781-1)**

RECOMMENDATION:

- 1) that the City amend its current policy on "Potable Waterline Connections" (C09-018), to delete its applicability to the R.M. of Corman Park and in its place, the City of Saskatoon negotiate a new master water supply agreement with SaskWater Corporation to provide treated water to sites existing on December 2, 1996, in the R.M. of Corman Park, where those sites maintain a sewage disposal system approved by the Saskatoon District Health Board;
- 2) that the City Solicitor prepare the necessary agreement to implement Recommendation 1;
- 3) that His Worship the Mayor and the City Clerk be authorized to execute the agreement; and,
- 4) that if Corman Park wishes to expand connections to new development, then amendments to the master agreement will only be considered if and when appropriate Sector Plans to guide rural development have been undertaken and environmental controls have been put in place to protect shallow aquifers and river water quality.

Report of the General Manager, Environmental Services Department, and the General Manager, Planning and Building Department, November 28, 1996.

"The Executive Committee at its meeting held on November 19, 1996, considered the attached report from the Administration dealing with water service to Corman Park.

The Committee resolved:

'that the Administration prepare an appropriate report to City Council recommending that the City provide treated water to pre-existing development in Corman Park, for existing lines and with the assurance that connection will not cause any environmental concerns regarding disposal of waste water, and that there be no water supplied for any new development until a policy is developed regarding sector plans to guide rural development and environmental controls to protect shallow aquifers and river water quality.'

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 100**

The Administration is of the opinion that the best way to implement the above direction is to amend the existing policy on Potable Waterline Connections (C09-018) by deleting its applicability to the R.M. of Corman Park and by replacing the policy with a master agreement between the City and SaskWater Corporation to deal with the terms and conditions noted above."

ATTACHMENT

1. Report to the Executive Committee dated November 8, 1996

IT WAS RESOLVED:

- 1) that the City amend its current policy on "Potable Waterline Connections" (C09-018), to delete its applicability to the R.M. of Corman Park and in its place, the City of Saskatoon negotiate a new master water supply agreement with SaskWater Corporation to provide treated water to sites existing on December 2, 1996, in the R.M. of Corman Park, where those sites maintain a sewage disposal system approved by the Saskatoon District Health Board;
- 2) that the City Solicitor prepare the necessary amendments to the existing agreement to implement Recommendation 1;
- 3) that His Worship the Mayor and the City Clerk be authorized to execute the agreement; and,
- 4) that if Corman Park wishes to expand connections to new development, then amendments to the master agreement will only be considered if and when appropriate Sector Plans to guide rural development have been undertaken and environmental controls have been put in place to protect shallow aquifers and river water quality.

REPORT NO. 22-2002 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor Jill Postlethwaite, Chair
Councillor M. Heidt
Councillor A. Langford
Councillor P. McCann
Councillor K. Waygood

1. Civic Utilities Stabilization Reserve
(File No. CK. 1815-1)

RECOMMENDATION: that Policy 03-003 - "Reserves for Future Expenditures" be amended to incorporate the changes proposed in this report.

ADOPTED.

Your Committee has considered and concurs with the following report of the General Manager, Finance Department, dated November 6, 1996, regarding the above.

"BACKGROUND"

Policy 03-003 - "Reserves for Future Expenditures" identifies the purpose of the Civic Utilities Stabilization Reserve, and identifies the source, limitations and application of these reserves. The purpose of this report is to recommend a change to that policy to provide for the amalgamation of the Water and Sewer Utility Stabilization Reserves, as well as allowing for budgeted withdrawals from the combined reserve.

Currently, each of the four Utilities has, by policy, the ability to maintain a Stabilization Reserve, each to a maximum of \$1,000,000. At December 31, 1995, only the Electrical Utility had a reserve with a balance of \$390,000. While each of the other three Utilities have had reserve balances in the past, these have all been depleted by subsequent deficits which faced these Utilities. However, what has also happened in the past is that while one Utility may have a surplus, which is transferred to the Reserve, another might have a deficit which, if its reserve has been depleted, must be charged to the current operations of the City. This has resulted in the City reporting an operating deficit.

JUSTIFICATION

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 102**

The recommendation proposes that the Water and Sewage Utility Revenue and Stabilization Reserves be amalgamated. In part, this is a response to our prior year's experience, but it also responds to a repeat of that history which is likely to occur in 1996, if the policy is not amended. As reported in the Nine Month Statement of Revenues and Expenditures, it is anticipated that the Water Utility will end the year with a deficit, while the Sewage Utility will end the year in a surplus position. If no changes are made to the policy, the deficit will need to be funded as a charge to the City's operations for 1996, while the Sewage Utility surplus will be transferred to a reserve. An amalgamation of the reserves for these two Utilities will allow for the Water Utility deficit to be funded from the reserve to the maximum available from the contribution of the Sewage Utility surplus.

Only the amalgamation of the Water and Sewage Utilities have been proposed in this policy amendment. The reasons for this limitation are as follows:

1. Water and Sewage Utility rates are interdependent, i.e. the rates are based on similar data.
2. The customer base for each of these two Utilities is the same.
3. The management of the reserve is the responsibility of only one General Manager.
4. Limiting the amalgamation to these two reserves will allow for the second recommended change to Policy 03-003 - the budgeted transfer to/from the reserve in order to stabilize rate structures.

As stated above, we are limiting our recommendation for the amalgamation of the reserves to exclude Electrical and Transit. The initial limiting factor for not recommending that the Electrical and Transit Utilities also be combined into this reserve was based on their differing customer base. In the case of Electrical, many of our citizens are serviced by SaskPower. Transit usage has nothing in common with the sale of services which are provided by the other Utilities. However, by excluding these two, it is still conceivable that losses could be incurred which would have to be funded by the City's general operations, which then would become the common denominator - the taxpayer. However, if Council approves the budgeting of transfers to/from the reserve (as proposed for the combined Water/Sewer reserve), it would not be appropriate to limit this opportunity due to the impact which the other two Utilities might have on any combined reserve. It might also be perceived as inappropriate by the users of the Water/Sewer Utility services to have the other Utilities deficits financed from their surpluses should, at some time in the future, such an

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 103**

occurrence exist for more than one year. The perception could then be that a planned cross subsidization exists.

The reason for seeking approval for budgeted transfers to/from the reserve is to avoid minor shifts in utility rates. It is conceivable that one Utility may budget for a small surplus, based on current rates, while the other may budget for an anticipated deficit. Current practice would require that the deficit be adjusted by increasing rates. Conversely, the surplus would require a downward adjustment to the existing rates of the other Utility. Using the reserve to accommodate these minor adjustments would seem appropriate. Good judgement would be required to ensure that neither Utility would be subsidizing the other for any extended period.

Because of the stabilizing effect of the new rate structure which was recently approved by City Council, we would recommend that the balance in the combined reserve be limited to \$1,500,000 (previously each Utility had a maximum allowable balance of \$1,000,000 each). The policy would also need to be changed to accommodate the distribution of surpluses in excess of the reserve maximum to the capital reserves of each Utility.

OPTIONS

The options available include leaving Policy 03-003 in its current state. For 1996, this will result in a Water Utility deficit being absorbed by general operations. It would also limit any opportunity for offsetting rate adjustments. The other alternative is to amalgamate all of the four stabilization reserves, or possibly even to extend that amalgamation to include the general fund Stabilization Reserve (from which any future City deficit would be funded). None of the alternatives are being recommended.

POLICY IMPLICATIONS

Policy 03-003 will require amendments to reflect the changes proposed in this report, as well as to recognize the impact of re-organization on the responsibility for the reserves.

FINANCIAL IMPACT

The potential financial impact of the change has been reflected in the body of the report.”

2. **Pilot Project: Turf Maintenance Contract Annual Report
(File No. CK. 4200-4)**

RECOMMENDATION: that the information be received.

ADOPTED.

The following reports of the General Manager, Public Works Department, and of the Auditor General, are provided for City Council’s information:

Report of the General Manager, Public Works Department, dated November 5, 1996:

“BACKGROUND

City Council, at its meeting held on April 11, 1994, considered a report of the Director of Planning and Development which provided direction that the Administration report on the following:

‘With respect to the on-going monitoring of the Pilot Projects, the City Auditor will provide reports on, at least an annual basis during the next three years.’

This report is a summation of the monitoring of the third year of a three year, one month (May 1, 1994 to May 31, 1997) contract. The details provided in the body of the report outline the level of public satisfaction, consistency with contract specifications, and confirmation of the financial aspects of this pilot project.

REPORT

The estimated maintenance cost for the Turf Maintenance Contract with Custom Lawn Care was \$73,412.00 and the actual amount paid out was \$73,412.00. During the 1996 contract season, the Public Works Department, Parks Branch, received twenty-nine telephone calls from the general public concerning the maintenance of parks and City-owned vacant land in the contract area. Six of these complaints were about service-levels which had been

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 105**

previously reduced by City Council throughout the city and were not specifically related to the performance of the contractor. The remaining 23 calls were specific concerns related to the performance of Custom Lawn Care. However, the number and types of calls received are comparable to an average season in the Parks Branch.

- . Eleven calls dealt with irrigation operation concerns, i.e. sprinklers running during the day, leaks, broken heads.
- . One call dealt with the litter pickup service level not being met. The call was specifically concerned with litter in a park and over filled garbage cans.
- . Eight calls were related to inconsistency of service delivery for mowing. The calls were related to delays in mowing caused by the wet spring and from the public who were unfamiliar with the City's mowing standards.
- . Three calls were related to private property damage, which the contractor dealt with in an appropriate manner to the property owners satisfaction.

Additionally, there were three separate incidents where the contractor's staff were in contravention of the City's safety policy by not wearing proper attire (i.e. shirts, long pants, work boots, safety vests) while working/operating equipment. The City of Saskatoon considers safety issues a high priority and because there were three additional occurrences in 1996 it will be interpreted as the Contractor not meeting that portion of the contract standards.

As noted in the 1995 report, the contractor was asked to improve performance levels, to prevent damage to trees and turf by mowing equipment. There was no visible turf damage this season, therefore, expectations were met. Two trees did sustain some moderate trunk (bark) damage, however, it does not appear to be sufficient damage to cause the tree to die. The contractor will be responsible to replace the damaged trees in 1997, if they should die. The two trees damaged in 1995 were inspected this fall and are healing and will not require replacing.

As noted in the 1995 report, expectations for an improved, consistent service delivery related to turf mowing was discussed with the contractor. There were some delays in mowing cycles in 1996, related to the wet spring. These were consistent with the delays experienced by the City's mowing operations.

An irrigation inspection was undertaken on July 25, 1996, by the City's irrigation staff,

MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 106

under the direction of the project manager. The inspection was to confirm proper operation and scheduling of the irrigation systems in the contract area. The inspection confirmed the contractor was adhering to the water window scheduling, as outlined in the contract document in Section 3, Subsection 3.1, which states, "The Contractor will operate the irrigation system between 12:01 a.m. and 7:00 a.m. Monday through Friday" The contractor further adjusted the controllers, at the request of the project manager, to a start run time of not earlier than 1:00 a.m. This was done to assist with the prevention of vandalism to the heads. The start time of 1:00 a.m. is consistent with City's irrigation operations. Some minor deficiencies noted include heads which required re-levelling to grade and heads requiring spray radius adjustment.

The Project Manager's time was originally factored into the 1994 costs, based on 80 hours over an eighteen-week period. The 1995 costs were based on 64 hours of project management over a twenty-one week period. These costs were based on manual records kept by the Project Manager. Entries were made only when field inspections were carried out. In 1996, a specific work order number was raised to capture actual costs, which included reports and correspondence written, telephone calls taken and made, site inspections and other meetings related to the contract. Subsequently, the 1996 costs were based on 100 hours of project management over the twenty-one week period between May 28 and October 4, 1996.

We are also able to confirm for 1996 that we did not exceed the amount of \$54,942.00 that was transferred from the labour account to the special services account of the Grounds Maintenance Program. This was the amount of labour saved by undertaking the contract.

It is assumed the corresponding payroll overhead costs (i.e. CPP, UIC, sick pay, etc.) of \$6,212.00 were realized through this transfer of labour funding. We were further able to confirm for 1996, that we did not exceed the material and supply component of \$3,229.00 that was transferred to the special services account of the Grounds Maintenance Program as a result of undertaking the contract.

The amount of \$5,930.00 had been proposed as an avoidable cost in equipment depreciation and was to translate into an under-expenditure in the fixed asset replacement fund for equipment valued under \$25,000.00. However, none of the equipment was disposed of and until such time as this occurs, these costs cannot be considered avoidable.

The labour component for the Equipment Maintenance Program was also predicted to be underspent by at least \$1,355.00 as a result of undertaking the contract. However, administrators of the Equipment Maintenance Program cannot support the reduction of

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
 MONDAY, DECEMBER 2, 1996
 PAGE 107**

labour as an avoidable cost resulting from the contract. The impact of the maintenance contract provides some respite in the backlog of winter servicing and summer repairs, but not a direct benefit as an avoidable cost. The corresponding payroll overhead costs of \$153.00 would also not be realized as a savings given this rationale.

The material and supply component of \$1,035.00, and the amount of \$2,229.00 for fuel in the Equipment Maintenance Program were identified as an avoidable cost, and can be considered a savings as a result of the contract.

CITY'S 1996 BID PRICE DETAIL:

Labour	\$54,942.00
Material	3,229.00
Equipment Replacement	5,930.00
Equip. Maint. payroll costs	153.00
Equip. Maint. - Material	1,035.00
Fuel	2,229.00
Payroll (total)	6,212.00
Cost of Capital	1,139.00
Equip. Maint. - Labour	1,355.00
GST Rebate	<u>(242.00)</u>
TOTAL	\$75,982.00

Calculation of Avoidable Costs:

City's bid price	\$75,982.00
Equip. Maint. labour	(1,355.00)
Payroll overhead	(153.00)
Cost of Capital	(1,139.00)
Fixed Asset account	<u>(5,930.00)</u>

Actual avoidable costs realized \$67,405.00

Anticipated cost savings	\$75,982.00
Less actual cost savings	<u>(67,405.00)</u>

Savings shortfall \$8,577.00

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 108**

Custom Lawn Care's bid price	\$73,412.00
Less actual cost savings	<u>67,405.00</u>
Net Cost to City	\$6,007.00

The net cost to the City, resulting from undertaking the three year Turf Maintenance Contract, has been \$13,070. This cost was not the result of the contractor increasing the original bid, nor having to undertake additional work. The work carried out by the contractor in general can be said to have been satisfactory, with the exception of concern regarding occupational health and safety. The net cost of \$13,070 has resulted from the accumulation of unavoidable costs which the City has had to sustain despite awarding the contract. If the original bid submitted by the City had anticipated these unavoidable costs the original City bids would have been lower than the bids received from the private sector.

This three year pilot project has pointed out that the private sector can provide some services comparable to those provided by civic staff. The pilot has also proven that work done by civic staff can be competitive and, in fact, less costly than the private sector. In consideration of future out servicing contracts, the City must determine:

- those avoidable costs which are clearly to be considered part of a City bid and can without doubt be achieved over the life of the contract, and those costs which are unavoidable.
- the acceptable level of expense the City is prepared to incur by undertaking to evaluate the process of bidding and contracting out. The costs associated with staff in the Auditor General's Office and in the Parks Branch involved in submitting a bid and subsequently evaluating this contract have not been acknowledged in any of these calculations. This may be an opportunity cost which could have been better spent managing the assigned programs.
- the extent to which the City is prepared to cause disruption among civic employees who object to the principles of contracting out.

In the event that this area of parks and open space is re-tendered the private sector will likely submit a very competitive bid based on their experience over the past three years and on the openness of the City's actual costs. Since the civic costs are very public, there is limited opportunity to take advantage of the benefits of a closed bidding environment. The decision to re-tender or return to service provision with civic staff should consider all these points of concern."

Report of the Auditor General dated November 15, 1996:

“BACKGROUND

The Pilot Project - Turf Maintenance and Park Maintenance Report considered by City Council at its April 11, 1994 meeting, stated in part, that there would be an annual review of the turf maintenance pilot project. The Auditor General would be involved in confirming the accuracy and reasonableness of the project evaluation procedures and results relating to two components:

- the on-going monitoring and management of the contracts to ensure that the quality of the service meets the specified standards and the public's current expectations, and
- the verification that real cost-savings are achieved through this alternative method of delivering the program.

As well, the Auditor General would provide reports, on at least an annual basis, during the contract term.

REPORT

The Administration continues to use two evaluation procedures to monitor the contract's quality of service: documentation and follow-up on public complaints relating to the contract area; and site-visits and inspections. We reviewed these evaluation procedures in detail in 1994; the Administration subsequently strengthened the site-visit and inspection procedures through improved information tracking. In our opinion, the evaluation procedures continue to be reasonable.

The expected saving to the City from the 3 year 1 month turf maintenance contract was \$8,534. This saving is the difference between the Administration (\$234,349) and the private sector (\$225,815) contract bids. The Administration's bid represents the expenditure reductions it would undertake and the interest revenue it expected to earn from the sale of equipment, if the City was not awarded the contract. A summary of the contract's financial impact to the end of 1996 follows:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 110**

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 111**

	1994	1995	1996	1997
Annual Expected Savings/Revenue Earned From Contract	\$4,522	\$5,292	\$5,314	(\$6,594)
Annual Actual Savings/Revenue Earned From Contract	\$3,886	\$3,552	\$2,951	---
Annual Variance (Expected to Actual Savings/Revenue Earned)	\$636 unfavourable	\$1,740 unfavourable	\$2,363 unfavourable	---
Cumulative Expected Savings/Revenue Earned From Contract	\$4,522	\$9,814	\$15,128	\$8,534
Cumulative Actual Savings/Revenue Earned From Contract	\$3,886	\$7,438	\$10,389	---
Cumulative Variance (Expected to Actual Savings/Revenue Earned)	\$636 unfavourable	\$2,376 unfavourable	\$4,739 unfavourable	---
Funds Redirected to Service Level Increase *	\$5,522	\$7,408	\$7,438	---

COS = City of Saskatoon.

* These funds are identified as unavoidable in the Administration's November 5,

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 112**

1996, Pilot Project: Turf Maintenance Contract Annual Report.
The unfavourable variance in 1996 of \$2,363 is due to two items:

- estimated interest earnings which were not realized because equipment which provided turf-maintenance service for the contract area was not sold; and
- salary increases which were built into the expected financial impact at 2%, increased at only 1%.

The final row in the table contains costs which the Administration identified as avoidable in its 1994 contract bid: equipment costs (based on equipment depreciation) and the labour component for the Equipment Maintenance Program. In its November 5, 1996, Pilot Project: Turf Maintenance Contract Annual Report, the Administration classifies these costs as unavoidable. In our opinion, these costs remain avoidable. We have not classified them as an unfavourable variance because the Administration has chosen to increase service levels in equipment purchase and equipment repair rather than reduce expenditures.

For clarification, the cost of the time spent by the Project Manager, other staff in the Parks Branch and staff in the Auditor General's Office, to deal with the contract, was not included in the Administration's 1994 bid.

ATTACHMENTS

This report is provided in conjunction with the Administration's Pilot Project: Turf Maintenance Contract Annual Report dated November 5, 1996.”

3. Communications to Council

From: Saskatchewan Urban Municipalities Association
Date: Undated
**Subject: Requesting resolutions for submission to the 1997
SUMA Annual Convention**

(File No. CK. 155-3)

RECOMMENDATION: that the resolutions, which follow, be submitted to the Saskatchewan Urban Municipalities Association (SUMA) for consideration at the 1997 Annual SUMA Convention.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 113**

Your Committee supports the submission of the following resolutions dealing with Infrastructure Maintenance and Neighbourhood Revitalization to the 1997 Annual SUMA Convention. While the deadline for submission of resolutions has passed, Councillor Heidt has forwarded the resolutions to the SUMA Board of Directors for consideration, pending approval by City Council.

“1. Reintroduction of Canada Infrastructure Program

WHEREAS the value of municipal, provincial, and federal infrastructure is depreciating but could be maintained at an acceptable level of service given the proper resources;

WHEREAS the economic, health, and social viability of a community is dependent upon its infrastructure;

WHEREAS the federal government has traditionally funded a portion of the cost of the national highway network and other basic infrastructure;

WHEREAS the level of funding for municipal governments has been substantially reduced by the provincial/territorial and federal government;

BE IT RESOLVED that the Saskatchewan Urban Municipalities Association request the Government of Canada to reintroduce the Canada Infrastructure Program with the objective that the funds be used for maintaining the current level of service provided to Canadian communities through their infrastructure.”

“2. Neighbourhood Revitalization Program

WHEREAS a Neighbourhood Improvement Program would be of great benefit to the physical, economic, and social revitalization of older neighbourhoods; and

WHEREAS a comprehensive approach to neighbourhood revitalization generates long-term quantifiable benefits such as simultaneously creating jobs and improving the quality of life in older neighbourhoods.

BE IT RESOLVED that SUMA take the necessary steps to provide for a Neighbourhood Revitalization Program that could be administered by the Municipalities.

Background Information

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 114**

The former Neighbourhood Improvement Program was a successful program operated through agreements between C.M.H.C. and the Provinces. Municipalities throughout Canada utilized this program as a funding catalyst (ie. 75/25/25) to upgrade and revitalize older core neighbourhoods deficient in basic neighbourhood amenities and suffering from the effect of deteriorated municipal infrastructure and housing conditions. While the companion Residential Rehabilitation Assistance Program continued to operate long after, the N.I.P Program was not renewed after 1978.

The goal of the program was to assist in the improvement of living conditions in older residential neighbourhoods and was designed:

1. To improve those residential neighbourhoods which show evidence of new and potential viability;
2. To improve and maintain the quality of the physical environment of the neighbourhood;
3. To improve the amenities of the neighbourhood;
4. To increase the effect of related programs; and
5. To improve the neighbourhoods in a manner which meets the aspirations of residents and the community at large.

Older neighbourhoods throughout the Province benefited from the tri-party funding relationship. Not only did neighbourhoods benefit, but the community at large benefits through increased employment and private investment in older areas.

It has been over fifteen years since the N.I.P. Program was cancelled. It is now time, for the Province to initiate a partnership to:

- * Foster and promote the revitalization of community based infrastructure
- * Pool resources from a variety of Government housing, employment and diversification programs to stimulate private investment and employment
- * Facilitate safe and healthy communities.”

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 115**

IT WAS RESOLVED:

that the following resolutions be submitted to the Saskatchewan Urban Municipalities Association (SUMA) for consideration at the 1997 Annual SUMA Convention:

“1. Reintroduction of Canada Infrastructure Program

WHEREAS the value of municipal, provincial, and federal infrastructure is depreciating but could be maintained at an acceptable level of service given the proper resources;

WHEREAS the economic, health, and social viability of a community is dependent upon its infrastructure;

WHEREAS the federal government has traditionally funded a portion of the cost of the national highway network and other basic infrastructure;

WHEREAS the level of funding for municipal governments has been substantially reduced by the provincial/territorial and federal government;

BE IT RESOLVED that the Saskatchewan Urban Municipalities Association request the Government of Canada to reintroduce the Canada Infrastructure Program with the objective that the funds be used for maintaining the current level of service provided to Canadian communities through their infrastructure.”

“2. Neighbourhood Revitalization Program

WHEREAS a Neighbourhood Improvement Program would be of great benefit to the physical, economic, and social revitalization of older neighbourhoods; and

WHEREAS a comprehensive approach to neighbourhood revitalization generates long-term quantifiable benefits such as simultaneously creating jobs and improving the quality of life in older neighbourhoods.

BE IT RESOLVED that SUMA encourage senior governments to provide for a Neighbourhood Revitalization Program that could be administered by the Municipalities.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 116**

- 4. Letter from Bob Cameron, Chair
Field House Advisory Committee
Date: April 3, 1996
Re: Rental Rate Increases
(File No. CK. 174-9)**

DEALT WITH EARLIER. SEE PAGE NO. 22.

REPORT NO. 20-2002 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor P. Roe, Chair
Councillor A. Atchison
Councillor D.L. Birkmaier
Councillor H. Langlois
Councillor R. Steernberg

- 1. Request for Loan of \$25,000
Shakespeare on the Saskatchewan Festival Inc.
(File No. CK. 205-19)**

- RECOMMENDATION:**
- 1) that a loan of \$25,000 be granted to Shakespeare on the Saskatchewan Festival Inc. at an interest rate to be established by the Administration and with a 2-year repayment schedule, using collateral outlined in the list of assets provided in the report of the General Manager, Finance Department, dated November 4, 1996; and
 - 2) that the source of funding for this loan be out of the one-time lottery payment from the Province of \$149,000.

ADOPTED.

Attached is a copy of a letter dated October 2, 1996 from David W. Atkinson, Chair, Shakespeare on the Saskatchewan Festival Inc. Board of Directors, requesting a loan in the amount of \$25,000 for remaining debts and operational funding caused by a serious financial shortfall from the 1996

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 117**

Production Season (Attachment "A"). The Committee met with representatives of Shakespeare on the Saskatchewan Festival Inc. and determined that this shortfall resulted from several factors, some uncontrollable, such as the weather. There was reduced attendance at some performances along with the requirement for additional expenses to deal with weather conditions. Volunteers, for the main part, look after the multitude of tasks required to undertake this production, and difficulty was experienced when the financial recording/budget control was not under the purview of one person. What has resulted in a temporary setback which will be corrected by a well-planned series of fundraising events. In the meantime, bills have to be paid, and the Royal Bank has only agreed to finance \$25,000 of the \$50,000 shortfall.

Your Committee wishes to acknowledge that Shakespeare on the Saskatchewan Festival Inc. did receive a loan from the City on a previous occasion, and it was repaid according to the terms established, without delay. The Committee has no reason to believe that this good credit repayment schedule will not happen again, and therefore supports this request for a loan. It was questioned whether the City might be better off providing the entire \$50,000 loan using all assets as collateral, as outlined in the list of assets, however, on balance the Committee determined that it could establish sufficient collateral for the \$25,000 loan. Attached is a copy of the report of the General Manager, Finance Department, dated November 4, 1996 in this regard, including the list of assets (Attachment "B")."

Moved by Councillor Steernberg, Seconded by Councillor Langford,

THAT the report of the Committee of the Whole be adopted..

CARRIED.

UNFINISHED BUSINESS

- 6a) Properties to be Added to Schedule "A"**
Bylaw No. 6770 - *The Holding Bylaw*
(File No. CK. 710-1)

REPORT OF THE CITY CLERK:

"City Council, at its meeting held on November 18, 1996, during consideration of the above matter, amended Bylaw No. 7576 by deleting the eight properties whose owners requested not be included in Schedule A, gave two readings to the amended bylaw, and resolved that

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 118**

letters be sent by registered mail to the owners who did not reply to confirm that they have no objection to having their properties listed in Schedule A.

The City Clerk has forwarded the necessary letters by registered mail and to date has not received any replies. A copy of Bylaw No. 7576, as amended, is attached for Council's consideration (third reading only). In light of the fact that confirmation has not be received regarding the remaining properties, it is recommended that third reading of the amended bylaw be deferred until the next meeting of Council."

Moved by Councillor Heidt, Seconded by Councillor Atchison,

THAT the matter be referred to the next meeting.

CARRIED.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw No. 7580

Moved by Councillor Steernberg, Seconded by Councillor McCann,

THAT permission be granted to introduce Bylaw No. 7580, being "*A bylaw of The City of Saskatoon to amend Bylaw No. 5585 entitled, 'A bylaw of The City of Saskatoon to provide for superannuation of the employees of the Fire Department'*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Steernberg, Seconded by Councillor Langford,

THAT Bylaw No. 7580 be now read a second time.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 119**

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Steernberg, Seconded by Councillor Atchison,

THAT Council go into Committee of the Whole to consider Bylaw No. 7580.

CARRIED.

Council went into Committee of the Whole with Councillor Steernberg in the Chair.

Committee arose.

Councillor Steernberg, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7580 was considered clause by clause and approved.

Moved by Councillor Steernberg, Seconded by Councillor Heidt,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Steernberg, Seconded by Councillor Roe,

THAT permission be granted to have Bylaw No. 7580 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Steernberg, Seconded by Councillor Langlois,

THAT Bylaw No. 7580 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 120**

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7581

Moved by Councillor Steernberg, Seconded by Councillor McCann,

THAT permission be granted to introduce Bylaw No. 7581, being "*A bylaw of The City of Saskatoon to amend Bylaw No. 7262 entitled, 'A bylaw of The City of Saskatoon to establish a Defined Contribution Pension Plan for seasonal and non-permanent part-time employees of The City of Saskatoon'*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Steernberg, Seconded by Councillor Langford,

THAT Bylaw No. 7581 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Steernberg, Seconded by Councillor Atchison,

THAT Council go into Committee of the Whole to consider Bylaw No. 7581.

CARRIED.

Council went into Committee of the Whole with Councillor Steernberg in the Chair.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 121**

Committee arose.

Councillor Steernberg, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7581 was considered clause by clause and approved.

Moved by Councillor Steernberg, Seconded by Councillor Heidt,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Steernberg, Seconded by Councillor Roe,

THAT permission be granted to have Bylaw No. 7581 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Steernberg, Seconded by Councillor Langlois,

THAT Bylaw No. 7581 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Moved by Councillor Steernberg,

THAT the meeting stand adjourned.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, DECEMBER 2, 1996
PAGE 122**

The meeting adjourned at 9:40 p.m.

Mayor

City Clerk