



City of Saskatoon

Office of the City Clerk

An additional item was added on Page 3

222 - 3rd Avenue North ph 306•975•3240
Saskatoon, SK S7K 0J5 fx 306•975•2784

September 23, 2014

Ms. Carla Duval-Tyler, Chair
Ms. Maggie Schwab, Vice-Chair
Councillor C. Clark
Ms. Darla Wyatt
Mr. Mike Velonas
Mr. Don Greer
Mr. Michael Williams

Ms. Dorothea Funk
Mr. Robert McPherson
Ms. Lenore Swystun
Ms. Janet Glow
Ms. Patti McGillivray
Mr. Lloyd Minion
Mr. Brent Penner

Dear Committee Members:

NOTICE OF MEETING
MUNICIPAL HERITAGE ADVISORY COMMITTEE

Please take note of the following meeting of the above-noted Committee:

DATE: Wednesday, October 1, 2014

TIME: 11:30 a.m.

PLACE: Committee Room "A", Second Floor, North Wing, City Hall

A copy of the agenda is attached.

Please notify the City Clerk's Office in advance of the meeting if you are unable to attend.

Yours truly,

[Handwritten signature]

Joyce Fast, Secretary
Municipal Heritage Advisory Committee

JF:lo

Attachment

- cc: Director of Recreation & Sport, Community Services Department
Director of Community Development, Community Services Department
Urban Design Manager, Neighbourhood Planning, Community Services Department
Heritage and Design Coordinator, Planning and Development, Community Services Department
Senior Planner II, Development Review Section, Community Services Department
Director of Planning and Development, Community Services Department
Director of Communications
City Manager
City Solicitor

PUBLIC

Quorum Requirements: 9 members
The date of the next meeting is November 5, 2014.

AGENDA

(OPEN TO PUBLIC)

MUNICIPAL HERITAGE ADVISORY COMMITTEE

WEDNESDAY, OCTOBER 1, 2014 AT 11:30 A.M., COMMITTEE ROOM "A",
SECOND FLOOR, NORTH WING, CITY HALL

1. Minutes – of meeting held September 3, 2014.
2. Report of the Chair
(File No. CK. 225-18)
3. Report of the Heritage Coordinator
(File No. CK. 225-18)
4. Application for Grant Funding Under the Heritage Conservation Program
Knox United Church – 838 Spadina Crescent East
(File No. CK. 710-49)

Attached is a report of the General Manager, Community Services Department dated October 1, 2014, regarding a request for funding, under the Heritage Conservation Program, for roof repairs at the Knox United Church located at 838 Spadina Crescent East.

5. Statement of Expenditures
(File No. CK. 225-18)

Attached is a current Statement of Expenditures for the Committee's Review.

6. Publications
(File No. CK. 225-18)
 - a) Heritage Saskatchewan Newsletter – August 18, 2014 (sent by email dated September 2, 2014);
 - b) Heritage Saskatchewan Newsletter – September 2, 2014 (sent by email dated September 2, 2014);
 - c) Heritage Saskatchewan Newsletter - September 15, 2014 (sent by email dated September 15, 2014); and
 - d) Heritage Connections – Saskatoon Heritage Society Newsletter – Fall 2014 (sent by email dated September 3, 2014).

AGENDA
(OPEN TO PUBLIC)
MUNICIPAL HERITAGE ADVISORY COMMITTEE
Wednesday, October 1, 2014
Page 2

7. Goals and Objectives
(File No. CK. 225-18)
and
Task Group Membership
(File No. CK. 225-18) _____

At the September 3, 2014 Municipal Heritage Advisory Committee meeting, during discussion of the above, the Committee resolved that the Goals and Objectives document be revised into a matrix format, with associated timelines and subcommittees assigned, for further review at the October meeting.

The Committee Secretary has been advised that the document is being prepared and will be placed on a future agenda for review.

8. Other Business
(File No. CK. 225-18)

This is a new standing item on the agenda to give Committee members an opportunity to share information on heritage events or what they are involved with within their workplaces.



ADDITIONAL AGENDA ITEM

MUNICIPAL HERITAGE ADVISORY COMMITTEE

WEDNESDAY, OCTOBER 1, 2014

1. Confirmation of Agenda

The Committee is asked to add the following item to the agenda:

9. Application for Tax Abatement Funding Under the Heritage Conservation Program – McLean Building – 263 3rd Avenue South
(File No. CK. 710-55)
-

Attached is a report of the General Manager, Community Services Department dated October 1, 2014, regarding a request for funding, under the Heritage Conservation Program, for façade rehabilitation and window replacement to the McLean Block located at 263 3rd Avenue South.

Application for Grant Funding Under the Heritage Conservation Program – Knox United Church – 838 Spadina Crescent East

Recommendation

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

- 1) That funding be approved, up to a maximum of \$51,000, through the Heritage Conservation Program, for roof repairs at Knox United Church located at 838 Spadina Crescent East; and
- 2) That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

Topic and Purpose

The purpose of the report is to request funding, under the Heritage Conservation Program, for roof repairs at the Knox United Church located at 838 Spadina Crescent West.

Report Highlights

1. Knox United Church is a designated Municipal Heritage Property and qualifies for financial support under the Heritage Conservation Program.
2. Funding is being requested for roof repairs, including reshingling and a new ventilation system for the roof of the church. Undertaking this project is integral to ensuring the long-term preservation of the building.

Strategic Goal

This report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life. As a community, we find new and creative ways to showcase our city's built, natural, and cultural heritage.

Background

In 2003, City Council designated Knox United Church as a Municipal Heritage Property. The church is designed in neo-gothic architectural style and the exterior of the building, including the roof, are the designated portions of the building. Knox United Church was built in 1914 by Robert John Lecky and was designed by architects David Brown and Hugh Vallance. The exterior is dark red brick with concrete trim.

The Heritage Conservation Program provides funding to Municipal Heritage properties for costs related to the restoration of architectural elements of the building. Repairing the roof is integral to maintaining the structural integrity of the building and is an eligible project under the program.

Application for Grant Funding Under the Heritage Conservation Program – Knox United Church – 838 Spadina Crescent East

Report

The church is seeking funding under the Heritage Conservation Program to repair the roof, including reshingling and installing ventilation. The estimated cost of the project is \$102,000 and work will commence in the spring of 2015.

Financial assistance under the Heritage Conservation Program includes a grant to a maximum of \$75,000 for non-government, tax-exempt properties. Knox United Church is a tax-exempt property and is eligible for a grant. A grant will be awarded following the satisfactory completion of this project (as determined by the Director of Planning and Development, Community Services Department). The Administration has reviewed this proposal and is in support of the request for funding.

Options to the Recommendation

The project qualifies for funding under the Heritage Conservation Program. The only option would be for City Council to deny the funding request.

Public and/or Stakeholder Involvement

Public and/or stakeholder consultations are not required.

Communication Plan

There are no further communication plans.

Policy Implications

The project complies with Civic Heritage Policy No. C10-020 (Policy).

Financial Implications

This property is tax-exempt, and therefore, under the Policy, would be eligible for a grant up to 50% of total project cost, to a maximum of \$75,000. The estimated total cost of this project is \$102,000 and the applicant is requesting \$51,000. The Policy states that grants over \$10,000 will be amortized over a period of up to ten years. The Administration is proposing that \$30,000 be paid out after completion of the project and the remainder of the funding be paid out the following year.

The balance of the Heritage Reserve Fund is \$199,609.06. Funding for this project will not impact the ability of the Heritage Reserve Fund to continue funding existing property tax abatements or other previously approved programs. The Heritage Reserve Fund receives an annual transfer of \$57,600.

Other Considerations/Implications

There are no environmental, privacy, and CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

Once it is determined that the project is complete, the Administration will process the tax abatement.

**Application for Grant Funding Under the Heritage Conservation Program – Knox
United Church – 838 Spadina Crescent East**

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

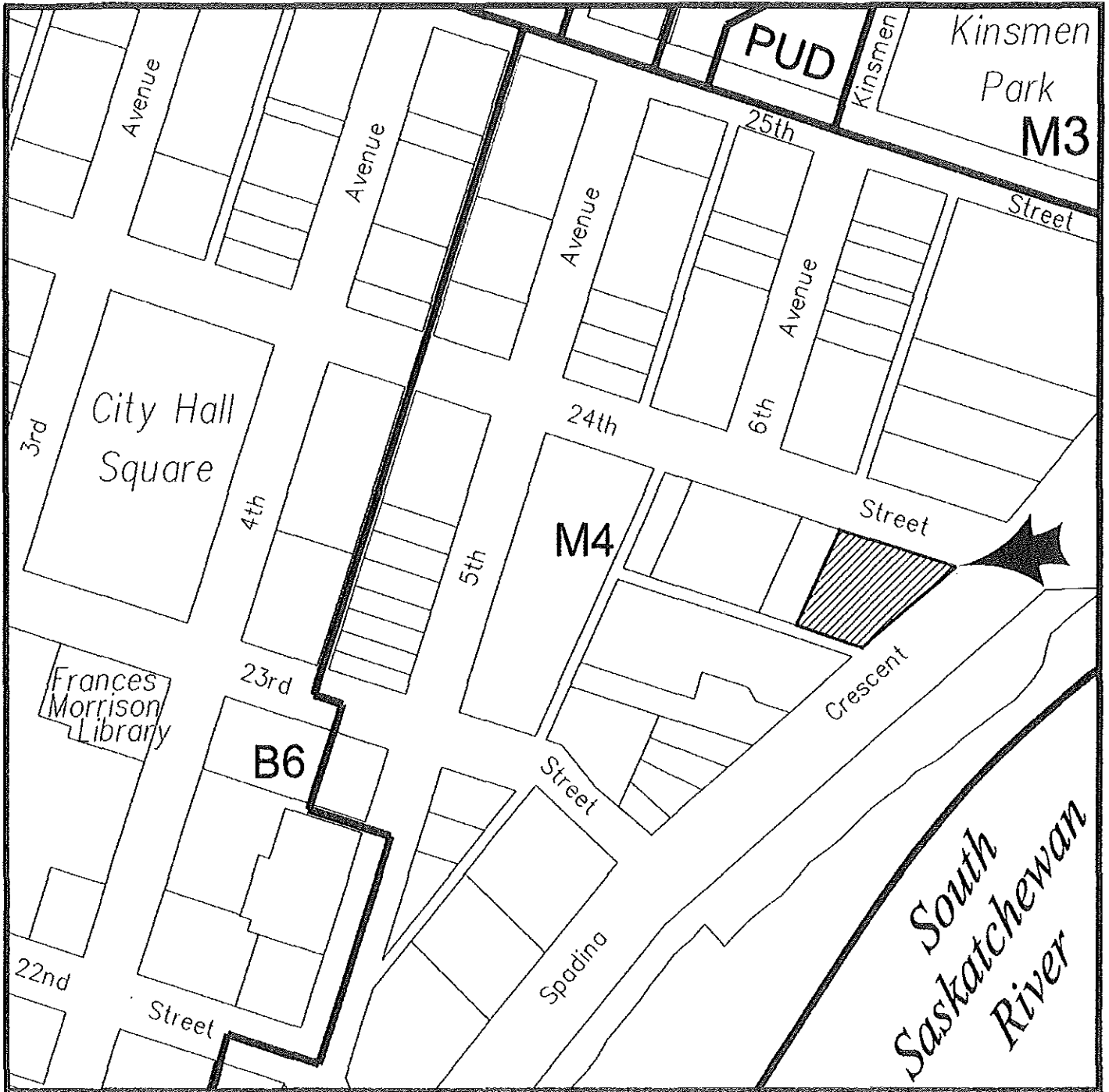
Attachment

1. Location Plan

Report Approval

Written by: Paula Kotasek-Toth, Senior Planner, Planning and Development
Reviewed by: Alan Wallace, Director of Planning and Development
Approved by: Randy Grauer, General Manager, Community Services Department

S:\Reports\DS\2014\MHAC – Application for Grant Funding Under the Heritage Conservation Program – Knox United Church – 838 Spadina Crescent East\kt



MUNICIPAL HERITAGE PROPERTY

Knox United Church

838 Spadina Crescent East



**Municipal Heritage Advisory Committee
2014 EXPENDITURES**

City Clerk's Office	2014 Budget	2014 Actuals
Conferences	\$2,000.00	\$0.00
Education and Research	\$3,700	
Lucas Richert-Saskatoon Express Newspaper Article		\$150.00
Lucas Richert-Saskatoon Express Newspaper Article		\$150.00
Lucas Richert-Saskatoon Express Newspaper Article		\$150.00
Lucas Richert-Saskatoon Express Newspaper Articles (2)		\$300.00
		\$750.00
Heritage Awards Program	\$5,700.00	
Saskatoon Jazz Society-Heritage Awards Rental		\$446.25
J&S Picture Frame Wholesale-Heritage Awards Prints		\$2,222.68
On Purpose Leadership - Heritage Awards Administrator		\$2,186.79
Mister Print - Heritage Awards Program Certificates		\$121.00
		\$4,976.72
Doors Open Event	\$5,800.00	\$0.00
Heritage Fesitval	\$500.00	
Heritage Fesitval Registration Fee		\$50.00
Scanned Library Imagines for Heritage Festival		\$72.00
JAN copy charges		\$24.30
		\$146.30
Memberships	\$200.00	
Saskatoon Heritage Society - Membership Renewal		\$30.00
Heritage Saskatchewan - Membership Renewal		\$50.00
Architectural Heritage Society of Sask - Membership		\$20.00
Heritage Canada National Trust - Membership Renewal		\$42.00
		\$142.00
TOTALS	\$17,900.00	\$6,015.02

5

Application for Tax Abatement Funding Under the Heritage Conservation Program - McLean Building - 263 - 3rd Avenue South

Recommendations

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with recommendations to City Council:

1. That funding be approved, to a maximum of \$36,000, through the Heritage Conservation Program for rehabilitation to the façade of the McLean Block located at 263 - 3rd Avenue South; and
2. That the City Solicitor be requested to prepare the appropriate agreement and that his Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

Topic and Purpose

The purpose of the report is to request funding, under the Heritage Conservation Program, for façade rehabilitation and window replacement to the McLean Block located at 263 - 3rd Avenue South.

Report Highlights

1. The McLean Block is a Municipal Heritage Property and qualifies for financial support under the Heritage Conservation Program.
2. Funding is being requested, which includes the rehabilitation of the façade and replacement of several front windows.

Strategic Goal

This report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life. As a community, we find new and creative ways to showcase our city's built, natural, and cultural heritage.

Background

In 2006, City Council designated the McLean Block, located at 263 – 3rd Avenue South, as a Municipal Heritage Property. The building was constructed in 1912 and provides an example of prairie vernacular construction and is a strong contributor to the 3rd Avenue streetscape.

The Heritage Conservation Program provides funding to Municipal Heritage properties for costs related to the restoration of architectural elements of the building. The rehabilitation of the façade is important to maintaining the building both visually and structurally.

Application for Tax Abatement Funding Under the Heritage Conservation Program – McLean Building – 263 – 3rd Avenue South

Report

The McLean Block is a three-storey commercial building with a buff-coloured brick façade, contrasting dark terra cotta, a decorative frieze, and pediments with scroll work. The proposed project involves reconstructing a portion of the north façade, re-pointing of bricks on the front façade and north side of the building, and other repairs to the exterior brick. The applicant has indicated that these issues must be rectified as they pose a health and safety risk to the public. The applicant has already begun work on the facade due to the safety concerns and contractor availability.

The applicant has also requested funding to replace eight upper-storey windows with bronze anodized framed windows that will be the same shape and size of the existing windows. The windows will match the colour of those installed on the lower portion of the building.

The Heritage Conservation Program provides funding for up to 50% of costs related to restoration of the heritage elements of the property. For this project, the owner qualifies for a maximum of \$36,000 in the form of a tax abatement.

Options to the Recommendation

The project qualifies for funding under the Heritage Conservation Program. The only option would be for City Council to deny the funding request.

Public and/or Stakeholder Involvement

Public and/or stakeholder consultations are not required.

Communication Plan

There are no further communication plans.

Policy Implications

The project complies with Civic Heritage Policy No. C10-020 (Policy).

Financial Implications

The total estimated cost of this project is \$72,000 and under the Policy, the project would qualify for 50% of eligible costs. This property is currently receiving a tax abatement for roof repairs in the amount of \$975 per year that will end in 2018. If this application is approved, the amount of this abatement will be amortized for four years and will commence in 2015 and end in 2018. The Policy states that a property owner can make more than one application within the initial ten year period which began in 2008. If approved, the tax abatement amount for this application will be added to the existing tax abatement that the owner is currently receiving.

The source of funding is the Heritage Reserve Fund; the current balance is \$199,609.06. Funding of this project will not impact the ability of the Heritage Reserve Fund to continue funding existing property tax abatements or other previously approved programs. The Heritage Reserve Fund receives an annual transfer of \$57,600.

Application for Tax Abatement Funding Under the Heritage Conservation Program – McLean Building – 263 – 3rd Avenue South

Other Considerations/Implications

There are no environmental, privacy, and CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

Once it is determined that the project is complete, the Administration will process the tax abatement.

Public Notice

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachment

1. Location Plan

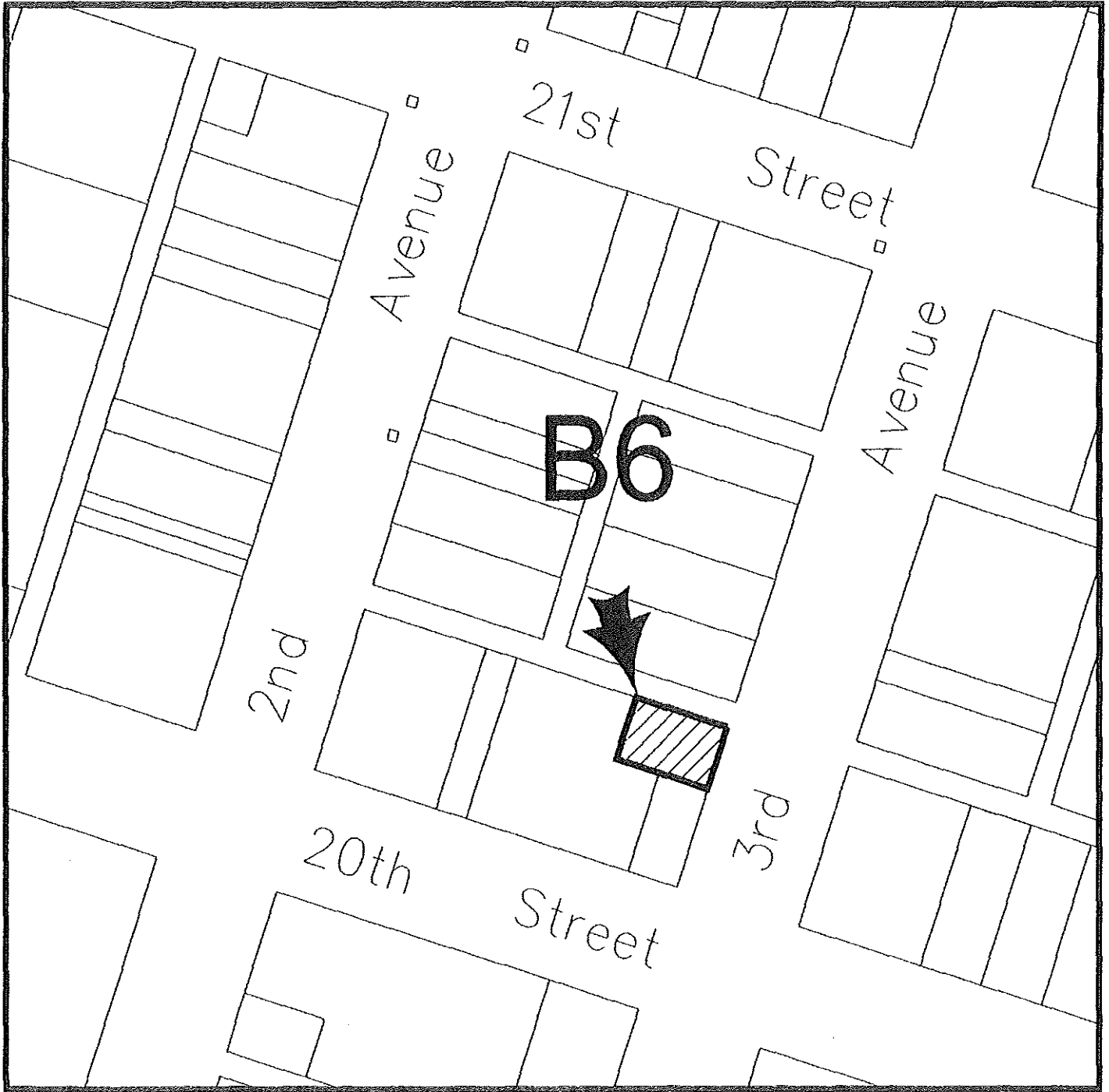
Report Approval

Written by: Paula Kotasek-Toth, Senior Planner, Planning and Development Division

Reviewed by: Alan Wallace, Director, Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S:/Reports/DS/2014/MHAC – Application for Tax Abatement Funding Under the Heritage Conservation Program – McLean Building – 263 – 3rd Avenue South/kt



MUNICIPAL HERITAGE PROPERTY

McLean Block

263 3rd Avenue South

